PRESENT: S. Coley (ALT), A. Gebauer, A. Hegde, J. Kegley (Chair), C. Murphy, R. Negrini, R. Schultz, J. Talamantes, J. Tarjan,

ABSENT: - None

1. CALL TO ORDER 10:00 a.m.- Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   - EO 756 Authorized Taser Weapon Training- In response to an inquiry from a State-wide Senator in relation to EO 756 Authorized Taser Weapon Training and if our campus has a policy, Chair Kegley reported that CSUB does have a Taser policy; it is not posted on the website.
   - 120/180 BA Units and Engineering- Chair Kegley announced that in the ASCSU Chair’s report dated October 9, 2013 100 engineering programs have more than 120/180 units; getting the units to 120/180 will be a challenge. Following brief discussion a referral will be sent to the AA asking the committee to discuss the issue and consider urging State-wide Academic Affairs Committee Chair Miller to put the issue on the AA agenda.
   - SB 440- In Provost Coley’s absence, alternate Carl Kemnitz announced that Governor Brown recently signed SB 440 the Student Transfer Achievement Reform Act; each community college that has a AA or AS degree in a field in which we have a transfer model curriculum will have to allow students to opt for the transfer degree starting 2015. We will see a large increase in the number of students with a transfer model curriculum in 2017; those students have to graduate with no more than 60 semester units.
   - AB 386- In Provost Coley’s absence, alternate Carl Kemnitz announced that Governor Brown recently signed AB 386 where every online course will be available to everyone in the entire system. In response to C. Murphy’s inquired about a policy to reserve seats for our students, C. Kemnitz stated that courses will open system-wide following priority registration period.; A. Gebauer stated that Department Chairs should be made aware of the bill.
   - Fresno Trustee -Chair Kegley announced that the Fresno Trustee has passed away leaving an opening on the Board of Trustees; Gene Tackett has expressed interest.
   - Q2S Meeting- Chair Kegley announced that the Provost will be holding on meeting on October 25 to orient department chairs on Q2S and has asked that the EC be present. Details will follow.

3. APPROVAL OF MINUTES October 1, 2013
   A. Gebauer moved to approve the minutes, R. Negrini seconds the motion. The minutes of October 1, 2013 are approved.

4. APPROVAL OF AGENDA
   C. Kemnitz requested that the agenda be amended to remove GE Discussion as a time certain and add it as a discussion item. Chair Kegley requested that Blackboard Testing as a discussion item. A. Gebauer requested that Faculty Poll: Sealing the Cracks and Liberal Studies -Interdisciplinary Studies be added as a discussion items. The agenda is approved as amended.

5. CONTINUED ITEMS
   - Update Log-None
Update on Searches:
- Associate VP Faculty Affairs: The committee is reviewing candidates.
- Assistant VP Institutional Research, Planning, and Assessment (IRPA): None
- Assistant Vice-President GRASP: A. Hegde reported that candidates will be visiting campus on October 18, 2013; open forum will be held from 4:00-5:00 p.m. in the Stockdale Room.
- Dean of Extended University: R. Negrini reported that a second calls will be issued.
- Associate Dean Undergraduate/Graduate Studies: Candidates will be visiting campus by the beginning of November.

Meetings with the President
- Meeting with President and Provost on Semester Conversion: October 22, 8:30-10:00 A.M.
- Possible meeting to determine GE Task Force Committee: October 22 @10:00 A.M.
- Next regularly scheduled meeting with EC: November 12, @ 11:30 A.M.-12:30 P.M.

6. PENDING ITEMS: None

7. DISCUSSION ITEMS

- GE Discussion: Chair Kegley and R. Negrini provided an update on the Q2S committee composition. There are technical problems with the current electronic election software; only one election can be initiated at a time which has delayed the school elections; paper ballots do not make sense as they will not save any time. Tawnya will research other software options. The GE Committee composition will be discussed at the October 29, 2013 EC meeting. A. Gebauer inquired about the possibility of initiating a call to faculty to provide feedback now on Model 3; Chair Kegley will ask Jeanne Harrie to send out a request from the GE Task Force requesting feedback from faculty.

- Black Board Testing: Chair Kegley reported that she has received a complaint from a faculty member who has indicated that faculty members are scheduling exams early and extending the time of the exam beyond the time of classes on Blackboard; it was requested that a referral be send to the AAC. This is a clear violation of policy; no referral is necessary. Chair Kegley stated she will send a reminder of the policy to the department chair and request that the issue be discussed at the Department Chair Meeting.

- Senate Social Gathering: Chair Kelgey stated that she would like to host an information gathering of the Academic Senate. The event will be scheduled for Friday, November 15 from 5:30-8:00 p.m.

- Policy on Formation of New Departments: A. Hegde provided an update on the deliberations of the BPC Committee. The committee recommended three actions:
  - There is no need for a separate expedited process for the formation of new departments; the existing structure allows for the process to be completed in a reasonable matter of time.
  - A few editorial changes be made to the existing document, that phrases following statements 2(b), 2(c), and 2(d), namely “Academic Affairs”, “Faculty Affairs”, and “Budget and Planning” respectively, be stricken from the document.
  - This policy be made available within the handbook.
Following brief discussion, statement 3(c) will be clarified to include the phrase “through the Executive Committee, shall forward this proposal to Standing Committees or to the Full Senate at its reasoned discretion.” A resolution will be placed on the Senate agenda for October 24, 2013. In regards to the policy being placed in the Handbook, C. Kemnitz stated that all academic planning policies including this one are on the Academic Planning Manual website.

- ASI Liaison: Chair Kelgey stated that as Chair of AS&SS J. Tarjan is automatically the liaison to ASI; The frequency of the meetings is at the digression of the liaison.

- Liberal Studies -Interdisciplinary Studies: A. Gebauer stated that we need to start thinking about who is in charge of converting the Liberal Studies program as well as the other interdisciplinary programs. C. Kemnitz added that the charge would be to make sure we have current coordinators for each of the
interdisciplinary programs. Chair Kegley will request that this item be placed on the October 25, 2013 Q2S Chairs meeting.

- **Faculty Poll: Sealing the Cracks** - A. Gebauer stated that perhaps we should archive the information that is currently in the Q2S folder and make the folder available for discussion, concerns, and feedback regarding to the conversion; it is important to keep this on the radar. C. Kemnitz stated that this should coincide with the meeting scheduled for October 25, 2013.

- **Handbook Revision** - This item will remain in the agenda for October 24, 2013

8. **AGENDA ITEMS FOR October 24, 2013 SENATE MEETING**

   - Announcements and Information
   
   - Consent Agenda
   
   - Old Business
   
   - New Business
     
     - Resolution on the Policy on Formation of New Departments

9. **COMMENTS FROM THE FLOOR**