ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
Tuesday, October 1, 2013-APPROVED
10:00-11:30 a.m. – ADM 101

Present: S. Coley, A. Gebauer A. Hegde, J. Kegley (Chair), C. Murphy, R. Negrini, R. Schultz, J. Talamantes, J. Tarjan,

Absent: - None

1. CALL TO ORDER 10:00 a.m.- Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   - Transportation Committee- Chair Kegley reported that J. Millar has agreed to continue to serve on the Transportation Committee
   - Parking Lot Signage- J. Tarjan suggested that a sign should be displayed in parking lots which will notify drivers that the lot is full.

3. APPROVAL OF MINUTES September 17, 2013
   R. Negrini moved to approve the minutes, A. Gebauer seconds the motion. The minutes of September 17, 2013 are approved with two abstentions

4. APPROVAL OF AGENDA
   Chair Kegley requested that the agenda be amended to include Assessment in RTP as a discussion item. Provost Coley requested that Q2S Meeting be added as a discussion item. J. Tarjan requested that ASI Liaison be added as a discussion item. The agenda is approved as amended.

5. CONTINUED ITEMS
   - Update Log- Chair Kegley asked Standing Committee Chairs to look over the log to determine if there are any changes that need to be made. J. Tajan reported that AS&SS is still in need of one faculty representative and one student representative. A. Gebauer reported that there is a lot of misinformation surrounding GE circulating campus. Chair Kegley stated that the misinformation has to be counteracted.

   - Update on Searches:
     o Associate VP Faculty Affairs- R. Negrini reported that the composition is complete; the search is moving forward.

     o Assistant VP Institutional Research, Planning, and Assessment (IRPA)-R. Negrini reported that the faculty composition is complete. Provost Coley reported that a meeting needs to be scheduled.

     o Assistant Vice-President GRASP- A. Hegde reported that a replacement is needed for A. Alali; Dean Houtman will replace Dean Blanco. It has been suggested that V. Oragwam be added to the committee; invitations to candidates to visit campus will be going out soon. The committee hopes to have a recommendation to the Provost by the end of October, 2013. R. Negrini added that call will go out to Arts and Humanities to replace A. Alali; in the meantime, the search process will continue.
Dean of Extended University - R. Negrini provided an update on the committee membership.

Associate Dean Undergraduate/Graduate Studies - The Provost reported that the search is moving along.

Student representatives are needed for all of the search committees except Associate VP Faculty Affairs. Tawnya will contact Associated Students, Inc. Provost Coley added that perhaps it would be a good idea for the EC to meet with the ASI Board at the beginning of every academic year so they understand the structure. Chair Kegley will speak with the ASI President regarding a possible meeting.

- Meetings with the President: October 1, 2013 at 11:30.
  - Follow-up Discussion on SOCI Waiver Procedures

6. PENDING ITEMS - None

7. DISCUSSION ITEMS

- Proposal for the Merger of the Music and Theatre department – Chair Kegley reported that a resolution on the Merger of Music and Theatre will placed on the October 10, 2013 Senate agenda; Chair Kegley added that she will ask M. Reese to alert her entire department that the issue will be in front of the Senate.

- Preliminary Discussion about GE Implementation Committee - Chair Kegley reported that a call has been issued for the GE Implementation Committee. R. Negrini stated that he has heard from faculty members who are interested in serving on the GE Implementation committee but they are concerned about the amount of work that is involved and the release time; Provost Coley stated that they are hoping to have the committee meet during Winter Break; stipends will be provided. In response to J. Tarjan’s inquiry about school elections in order to maintain legitimacy, Chair Kegley stated that the discussion with the Task Force Chair moved away from school elections; it would be widely represented of various interests. A. Gebauer added that the Task Force that that there should be representation from all schools along with some carry-over from the committee; Implementation Committee members should have an understanding of GE and learning outcomes. Following her meeting with Dr. Wallace regarding student representation, Chair Kegley reported that they thought it would be a good idea to have a widely represented group of students to serve as a focus group that the Implementation Committee could meet with rather than one student representative. Provost Coley added that she is amazed at how poorly students are advised about GE and how little faculty know about GE as well as the attitudes; she hopes to add members who have a passion and commitment to GE. R. Negrini separate call will go out to schools following the at-large call.

- Antelope Valley Senate Representative - Chair Kegley reported that the AV representative C. Pettit is often unable to travel to campus to attend the Senate meetings; she would like to attend meetings by phone. Tawnya will look into setting up a conference line in the Health Center Conference Room.

- Search Committee Composition - R. Shultz reported that he met with Provost Coley regarding the search committee composition; it will be difficult to decrease the size of search committees if faculty insists on having a majority vote. Advice and comments were made to the Faculty Affairs Committee. A. Gebauer added that it is a real problem when committee members do not attend and participate. J. Tarjan stated that the Handbook states that all search committees should elect their chair. The Provost added that when it comes to the cabinet, the President has chosen not to observe the policy so it should be aligned.

- Resolution on Faculty Trustee - Chair Kegley reported that several campuses have submitted resolutions on the Faculty Trustee issue. C. Murphy will prepare a resolution for The Appointment of a Faculty Trustee to the CSU Board of Trustees for the October 10, 2013 Senate agenda.

- Process for Reviving Courses - Chair Kegley reported that faculty members have expressed concern about the process for how courses will be revived. Provost Coley stated that courses will stay in the system; it is
not a lost course, if they are brought forward, they should be taught in two consecutive years; the process is agreed upon by the department. We are trying to give students a realistic understanding of what is available. The Provost added that in the language of the Q2S an explanation will be included.

- **Assessment in RTP**-Chair Kegley reported that R. LaFever is concerned that Chemistry is considering changing the RTP criteria to align with the rest of the schools; assessment has become a central element of the teaching section of the RTP document; he believes the rest of the campus views assessment as the service component. He has asked to the Senate to look into the inclusion of assessment and service learning in RTP. The Provost suggested a follow-up conversation for clarification on RTP guidelines. This issue will not be referred.

- **Q2S Meeting**-The Provost reported that meeting to overview Q2S meeting for department chairs and the EC will be held on October 25, 2013 from 10:30 a.m.-1:30 p.m. with lunch included. A meeting with the EC will be scheduled prior to the overview meeting.

- **Senate Social Gathering**- This issue will remain on the agenda.

- **ASI Liaison**-This issue will remain on the agenda.

- **Handbook Revision**-This issue will remain on the agenda.

8. **AGENDA ITEMS FOR October 10, 2013 SENATE MEETING**

- **Announcements and Information**

- **Consent Agenda**

- **Old Business**

- **New Business**
  Faculty Trustee on CSU Board of Trustees

9. **COMMENTS FROM THE FLOOR**