ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
Tuesday, January 13, 2015-APPROVED

10:00 – 11:30 AM – EDUCATION 123

Present:  D. Boschini, J. Fielder, S. Frye, B. Hartsell, J. Kegley (Chair), H. McCown, C. Murphy, J. Tarjan, K. Knutzen, C. Kemnitz, D. Schecter, A. Slover

Absent:  None

1. CALL TO ORDER  Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION  Chair Kegley expressed appreciation to B. Hartsell and the FAC for doing a great job completing their log items.

Chair Kegley announced that Steve Filling, Chair of the ASCSU has expressed concern in regard to SB 850 which allows community colleges to offer BA degrees. He stated that Chancellor White sent 17 degree proposals to campus presidents for their perusal. He is wondering if campus presidents have shared those proposals with faculty or solicited input. K. Knutzen reported that the two that were submitted to our campus have been distributed; The Chancellor’s Office has informed Administration that proposals will be evaluated at the system level. Chair Kegley will provide faculty and the CSU Senate with the update.

3. APPROVAL OF MINUTES – January 06, 2015  B. Hartsell moved to approve the minutes, J. Fielder seconded the motion. The minutes of January 06, 2015 are approved as submitted.

4. APPROVAL OF AGENDA  B. Hartsell stated that the issue on Confidence in Faculty Members to Serve on Committees has been adequately addressed. He moved to remove the issue from Pending Items. The agenda was approved as amended.

5. CONTINUED ITEMS  
- Update Log-The log is up to date.
- Update on Searches-Chair Kegley reported that all of the searches are moving forward.
  - Provost & VP of Academic Affairs
  - VP for Business and Administrative Services
  - AVP Information Technology Services
  - Dean of BPA
  - Dean of University Library
- Meetings with President  The next meeting is scheduled for January 20, 2015 from 11:30 A.M.-12:30 P.M. Agenda Items to follow.

6. PENDING ITEMS-None

7. DISCUSSION ITEMS  
- Proposed Outline for New Handbook-D. Schecter provided a brief presentation on the proposed Handbook outline stating the online document is easy to follow, search, and edit. He requested that the title be changed from “University Handbook” to the “Academic Policy Manual” stating it is broader. Recommendations from the table: 1) include all University committees and their charge; 2) include procedures for
updating the manual; 3) ensure security of the document; 4) provide a printable document; 5) include date of approval and disclaimer on updated document; 6) is the three digit numbering system sufficient; and 7) post one document to the website with a searchable table of contents opposed to separate documents.

**Motion/Second/Passed:** J. Tarjan and B. Hartsell moved to approve the format changes of the current *University Handbook* and rename it *Academic Policy Manual*. Motion passed.

Chair Kegley expressed appreciation to D. Schecter and student assistant, A. Slover for their hard work on the project.

- **General Education Funding Model**- In response to inquiries and concerns in regard to the draft of the *Principles for GE Funding*, K. Knutzen, C. Kemnitz, and P. Newberry reported the following: 1) GECCo will work with department chairs in regard to the final recommendation of course offerings and will have to work with school deans in terms of funding for the offerings; 2) semester scheduling will be very different; faculty should be prepared to teach the range of hours of the sections; 3) hopefully faculty teaching in GE program will have additional training; 4) the timeline, GE needs, and implementation is an ongoing negotiation; 5) dealing with small class size continues to be a problem; our campus does not have a policy to deal with small classes; 6) the title of GE Faculty Director will be changed to Faculty GE Director; 7) the goal is to make GE training valuable so faculty want to participate; and 8) large classes should have TA support.

Additional concerns include: 1) as departments begin to plan, it is important that Administration begin to inform the campus community about the GE program; 2) scheduling is key and has to be spelled out; 3) recommendation of an open discussion with the DCLC in regard to the issues discussed; 4) how will exceptions be addressed; 5) room size continues to be a problem; and 6) allocation of resources.

K. Knutzen will distribute the information to school deans.

8. **AGENDA ITEMS FOR January 15, 2015 SENATE MEETING** (Time Certain 11:15 A.M.)

- **Announcements**
- **Consent**
- **Old Business**
  - Program Transformation MSA-Health Care Management RES 141516 (CCC/BPC) (Second Reading)
  - Participation in Governance Part 1 RES 141514 (FAC) First Reading
  - Participation in Governance Handbook Language RES 141515 (FAC) First Reading
- **New Business**
  - Commendation for BJ Moore and the CCC
  - Ombudsman Handbook Language RES 141519 (FAC) (First Reading)
  - Implementation of Article 20.37-Assigned Time for Exceptional Service RES 141520 (FAC) (First Reading)
  - Faculty Participation in Governance RES 141522 (FAC) (First Reading)

9. **COMMENTS FROM THE FLOOR**
The meeting adjourned at 11:30 AM.