ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
Tuesday, May 19 2015-APPROVED

10:00 – 11:30 AM – EDUCATION 123

Present: D. Boschini, S. Frye, B. Hartsell, J. Kegley (Chair), H. McCown, C. Murphy, J. Tarjan, K. Knutzen,

Absent: J. Fielder

1. CALL TO ORDER- Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
Chair Kegley announced the following:
  o CCC BA-The issue of the proposed CCC BA continues to be a hot topic; The Council of Academic Senate Chairs has sent a letter to Chancellor White and Chancellor Harris expressing concern about the process.
  o Campus Forum-A campus forum is scheduled for May 29 at 1:00 p.m. in BDC 153
  o Academic Senate Newsletter-It has been requested that standing committee chairs submit a photo along with a brief summary of their activities for 2014-15 for the upcoming Senate newsletter.
  o Campus Budget and Strategic Planning Committee-Current data is coming in the near future; it was recommended that all standing committees review the strategic plan in fall 2015. K. Knutzen added that it is very important to provide extensive input on the continuous improvement process on an annual basis. Following brief discussion in regard to the membership of the Budget and Strategic Planning Committee, it was recommended that the Vice Chair of the Academic Senate, Chair of the Program Review Committee, Chair of the Faculty Affairs Committee and a representative from the Department Chair Leadership Council serve on the Budget and Strategic Planning Committee.
  o A&H Curriculum Committee-In response to Chair Kegley's inquiry in regard to the 2015-16 CSUB Catalog, K. Knutzen stated that current catalog will be extended through 2016. Departments have been asked to review the 2016-18 catalog for accuracy. Chair Kegley added that according to past practice, the school curriculum committees and the AAC review the catalog.
  o Q2S Report-There is concern that there have been no updates on the Q2S conversion; faculty are in the dark and need feedback. In regard to prioritizing work, it was recommended that requests and communication to faculty include a system of distinguishing urgency as well as consequences for not getting the work done. D. Boschini added that the work load is still unclear. K. Knutzen stated that there is currently a lot of work happening behind the scenes; she will follow-up on the communication issue.
  o May Revise-S. Frye announced that there is $38M in additional funds to the CSU; the general take of the State-wide Senators is that we didn’t fare as well as the community colleges.

3. APPROVAL OF MINUTES – May 5, 2015
B. Hartsell moved to approve the minutes, S. Frye seconded the motion. The minutes of May 5, 2015 are approved as submitted.
4. **APPROVAL OF AGENDA**

J. Tarjan requested that Ethnic Studies Report be added as a discussion item. Chair Kegley requested that University Week be added as a discussion item. The agenda is approved as amended.

5. **CONTINUED ITEMS**

- **Update Log**—On behalf of the FAC, B. Hartsell recommended that a message should go out to faculty in regard to the policies on Final Exams and the Implementation of Performance Review. Also, that a task force be formed to discuss research misconduct. The controlled substances issue will be sent back to the originators until such time as the Safety and Risk Management can provide relevant information to the committee.
- **Update on Searches**
  - AVP Information Technology and Chief Information Officer—The search is moving forward.
  - Dean of BPA—An announcement will be made soon.
  - Dean of University Library—Campus interviews are underway.
  - Dean of AVC—The search is moving forward.
  - Associated VP Academic Programs—faculty members have been elected to the search committee. An additional faculty member was discussed.
  - ASI Director—Members of the AS&SS will be meeting with candidates.

- Meetings with President
  - Next Meeting is scheduled for fall 2015

6. **PENDING ITEMS**

7. **DISCUSSION ITEMS**

- **Ethnic Studies Report**—J. Tarjan recommended that the Academic Senate and GECCo draft a response stating that we cannot support any of the curricular suggestions in the Ethnic Studies Report. EC members will review the report and report back. Responses are due by June 15, 2015.

- **University Week**—Chair Kegley reported that September 10, 2015 from 1:00-3:00 has been scheduled for the Academic Affairs and Senate event. Recommendations for the time include: 1) lunch with faculty; 2) presentation by SOCI Task Force; 3) discussion on issues such as shared governance, academic freedom, change to semester, tenure density; 4) have three or four topics of discussion; 5) have comment cards available for feedback; 6) open ended format without breakout groups; 7) request attendance of administrators; 8) panel to briefly introduce topics; 9) facilitator to move things along; 10) provide a list of University committees and membership; 11) mail invitation to faculty encouraging attendance and emphasizing opportunity to provide input.

8. **AGENDA ITEMS FOR June 4, 2015 SENATE MEETING (Time Certain 11:15 A.M.)**

- **Announcements**
- **Consent**
- **Old Business**
- **New Business**
  - Commendation for Kathleen Knutzen RES 141542 (EC)
  - Commendation for Carl Kemnitz RES 141543 (EC)
9. **COMMENTS FROM THE FLOOR**
   In response to H. McCown’s inquiry in regard to dealing with disagreements between a faculty member and committees, the table agreed that the Senate should not get involved; the recommendation of the committees should be respected.

**Meeting Schedule Revised**-The Academic Senate meeting scheduled for May 28, 2015 will be cancelled.