ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
Tuesday, May 10, 2016-APPROVED
10:00 – 11:30 AM – EDUCATION 123

Present: D. Boschini, J. Fielder, S. Frye, B. Hartsell, J. Kegley (Chair), H. McCown, J. Millar, J. Zorn

Absent: C. Murphy

1. CALL TO ORDER- Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   • Book Reading-Brian Evenson-S. Frye announced that author and professor Brian Evenson will read from his work May 10, 2016 (tonight) at 7:00 in the Stiern Library as part of the PG&E E Writer in Residence series.
   • Election Update-D. Boschini provided an update on the school elections stating that A&H and NSM&E are running behind schedule. She added that there continues to be technology issues when sending group messages through Outlook; she will contact F. Gorham to request assistance. It was recommended that an orientation be scheduled in the fall for all School Elections Committee Chairs. Also, that they copy the Senate office and the Senate Elections Chair on all elections related email.

   In response to Chair Kegley’s concern that there have been registration issues with PeopleSoft as well as ongoing problems with Outlook, Provost Zorn stated that she will inquire with the Information Technology Advisory Committee (ITAC).

   It was recommended that all Academic Senate committees be posted on the Senate website. This issue will be addressed by the Summer Executive Committee.

   • Inconsistent Naming of Campus Buildings/Rooms-J. Fielder reported that inconsistent naming of rooms continues to be an issue with the various scheduling software such as 25Live and Outlook. Janet Millar added that there are is also a conflict in regard to naming of buildings when it comes to various campus maps and the master plan.

   • Article 20.37 Applications-Chair Kegley reported that Article applications have been received for Assigned Time under Article 20.37. Chair Kegley, D. Boschini, and C. Murphy will review the applications.

3. APPROVAL OF MINUTES – April 26, 2016
   B. Hartsell moved to approve the minutes with editorial corrections, J. Fiedler seconded the motion. The minutes of April 26, 2016 are approved.

4. APPROVAL OF AGENDA
   Chair Kegley requested that University Day be added as a discussion item. J. Millar requested that graduates 2016 be added as a discussion item. S. Frye recommended that Antelope Valley be added as a discussion item.

5. CONTINUED ITEMS
   • Update Log-The log is up to date.
   • Update on Searches
     o A&H-School elections are underway.
Dean BPA - Provost Zorn reported that this committee is nearly finalized. If one of the members is named Associate Dean of BPA, s/he will be replaced on the committee.

Dean NSME - School elections are underway.

Dean SSE - Provost Zorn reported that his committee is nearly finalized. If one of the members is named Associate Dean of SSE, they will be replaced on the committee.

Dean AVC - A call for one faculty representative from each school will be issued.

- Meetings with President
  Next Meeting is scheduled for May 10, 2016 (TODAY) @ 11:30-12:30
Agenda Items:
  o Academic Discourse and Interpersonal Relations
  o Vision for University Week
  o NSM&E Budget for 2016-17

6. **PENDING ITEMS** - None

7. **DISCUSSION ITEMS**
   - **University Day** - Chair Kegley summarized the tentative schedule for University Day; an email has been sent to faculty requesting suggestions. In response to Chair Kegley's inquiry in regard to available funds in the Academic Senate budget, Provost Zorn reported that if funds are not available, she will allocate some funds from the Provost's budget for University Day. She added that she will request that the Senate budget be made available so we can manage it. In response to Provost Zorn’s inquiry, Chair Kegley stated that the general faculty meeting is for faculty only; administrators are not invited until noon. The EC will later discuss the Provost’s attendance during the President's presentation.

   - **Handbook and questions about the office of AVP for Faculty Affairs vis-à-vis Vice Provost** - B. Hartsell stated that there are faculty members who are very upset that we have a position that faculty never approved and we have a representative from the administration who holds a position that faculty never approved. Also, there are committee structures that say who holds the position; we have a vice provost but there is nothing on our committee structure that has a position for a vice provost. He added that this relates to campus relations; the issue needs to be addressed while being sensitive to all involved. Provost Zorn stated that it was her vision that the AVP of Faculty Affairs is the same person as the Vice Provost. Comments and recommendations include: 1) previously the AVP of Faculty Affairs was more dedicated to the faculty’s health and wellbeing and answering questions that would support the faculty’s best interest; the Vice Provost position has transformed it into someone who is concerned with the best interest of the campus; 2) the renaming of the position adds to the perception that the administration now has a different view of its faculty; 3) faculty feel that the position is no longer faculty friendly; faculty have no place to go; 4) there is a perception that it is this person’s job to be a spokesperson for the Provost; 5) the titles of the position do not match; 6) this appears to be a Handbook Issue.

   Provost Zorn added that the change in title hasn’t changed the focus; she didn’t intend the role, function, and focus for the AVP of Faculty Affairs to change. This person is in the position to represent the administration; he is not there to counsel the faculty

   - **A&H Interim Dean** - Provost Zorn reported that she will be consulting with A&H Chairs in the near future in regard to the A&H Interim Dean. At her request, the table provided recommendations of faculty who may be suited for the position.
• **Honorary Doctorate Review**—This issue will be discussed during today’s meeting with the President.

• **Referral to AS&SS/BPC-Student Class Schedule**—Chair Kegley reported that students have requested that an open time slot in the class schedule be considered for activities and meetings. Provost Zorn added that there is a space utilization concern. This issue will be referred to the AS&SS and the BPC.

• **Graduates June 2016**—J. Millar reported that the AS&SS is preparing a resolution for the June 2016 graduates.

• **Antelope Valley Center**—S. Frye reported that R. Schultz is doing a great job promoting the AVC. He added Communications is withdrawing from AVC and there is a lack of support from the main campus. He inquired about who has the recommendations from the Antelope Valley Task Force that was done a couple years ago. Provost Zorn stated that Sociology is growing and there is interest in adding Nursing. She added that consistency is needed; she is committed to supporting the programs that are there now before we start expanding. S. Frye expressed concern in regard to the lack of coordination from the schools and course offerings. Provost Zorn reported that she understands the issues and is working on them. B. Hartsell added that another issue to consider is the possibility of somebody having more than one dean.

8. **AGENDA ITEMS FOR May 19, 2016 SENATE MEETING (Time Certain 11:15 A.M.)**

   • **Announcements**

   • **Consent**

   • **Old Business**

   • **New Business**

9. **COMMENTS FROM THE FLOOR**