ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES  
Tuesday, March 29, 2016-APPROVED  
10:00 – 11:30 AM – EDUCATION 123

Present: D. Boschini, J. Fielder, S. Frye, B. Hartsell, J. Kegley (Chair), H. McCown, J. Millar, C. Murphy, J. Zorn, D. Schecter

1. CALL TO ORDER- Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   - Update on Ed.D.- Chair Kegley stated that the EC has received a packet of updated material for the Doctoral Program in Educational Leadership Proposal. Provost Zorn reported that WASC has extended the deadline for campus approval until April 25, 2016; a conference call with WASC will be scheduled for some time in May, 2016. If we don’t approve the proposal by April 25, the next available date will be September or October, 2016. Following brief discussion in regard to Provost Zorn’s inquiry on how to move forward with the short timeline, the table agreed on the following process: 1) organize the proposal and supporting documents into one large pdf file; 2) distribute hard copies of the document to the Senate and all standing committee members; 3) post the document on the Senate website and email the link to the Senate and standing committee members; 4) cancel the Senate meeting scheduled for April 7, 2016; 5) schedule an additional meeting for all standing committees on April 7, 2016; 6) request that committee members review the document prior to the additional committee meeting; 7) request that the Ed.D. folks be on stand-by on April 7, 2016 to answer questions; 8) add the Doctoral Program in Educational Leadership Proposal to the Senate agenda for April 21, 2016.

3. APPROVAL OF MINUTES – March 1, 2016
   J. Fielder moved to approve the minutes, B. Hartsell seconded the motion. The minutes of March 1, 2016 are approved.

4. APPROVAL OF AGENDA
   Chair Kegley requested that BPA Dean be added as an update on searches. The agenda is approved as amended.

5. CONTINUED ITEMS
   - Update Log-The log is up to date.
   - Update on Searches
     o Dean SSE-The election for SSE faculty members to serve on the Search Committee for Dean of Business and Public Administration expires on March 31, 2016.

     o Dean BPA-Provost Zorn requested that a call for BPA faculty members to serve on the Search Committee for Dean of Business and Public Administration will be issued.

   - Meetings with President
     Next Meeting is scheduled for May 10, 2016 @ 11:30-12:30
     Agenda Items:
     o Academic Discourse and Interpersonal Relations

6. PENDING ITEMS-None

7. DISCUSSION ITEMS
   - CSUB Policy on the Disposition of Allegations of Research Misconduct- A referral will be issued to the AAC, BPC, and FAC to discuss this issue.
Chair Absence at April 7 Senate Meeting-In light of the revised Senate meeting schedule discussed above, this issue is irrelevant.

University Day-On behalf of Provost Zorn, D. Schecter reported that University Week is scheduled for August 17-19, 2016; faculty discussions and events have been scheduled for Friday, August 19, 2016. New faculty will receive a stipend to come in earlier in the week for orientation. He added that Paul Newberry has requested time on that day for GE training workshops. Additional comments and concerns are as follows: 1) according to Article 6 of the General Faculty Constitution, a meeting of general faculty is required at the beginning of fall and at that time shall invite a state of the university report by the President; 2) the EC was not invited to discuss the proposed schedule; 3) there are numerous faculty members who still have not received GE training; 4) the President’s address has become an all-personnel meeting rather than addressing the needs that are unique to faculty; 5) in order to engage faculty, this needs to be a faculty driven event with opportunity to discuss faculty specific issues; 6) a general faculty meeting should start University Week; 7) prepare for pushback from staff and administrators in regard to partitioning a faculty day; 8) include separate opportunity to address staff specific issues; 9) schedule a general faculty meeting each semester; 10) include discussion on the semester system; 11) efficient events are needed; 12) long meetings and speeches that are not substantive are problematic; 13) to increase attendance include an all “Campus Day” and an all “Faculty Day” rather than calling it “University Day”.

A committee consisting of Chair Kegley, B. Hartsell, and D. Boschini will meet to draft a faculty agenda for University Week then report back.

Faculty Members Serving on Multiple Committees-Conflict of Interest-C. Murphy reported that there has been concern in regard to conflict of interest for those members who serve on the GE Committee as well as the AAC; appeals are a concern. B. Hartsell recommended that this issue be discussed along with the review of the General Faculty Constitution and the Senate Bylaws. Specifically, how conflicts will be resolved. In response to S. Frye’s inquiry in regard to where the idea of training sessions for the opportunity to teach GE came from, P. Newberry will be invited to discuss Professional Development Requirements for the New GE program with the EC.

Notice of Awards for Assigned Time-Chair Kegley reported that D. Schecter inquired about how to handle the process for the Assigned Time awards. A subcommittee consisting of C. Murphy, D. Boschini, and J. Kegley will look at the application process and review the applications.

Emeritus Time Line-Chair Kegley reported that two applications for Emeriti were received late; the Faculty Honors and Awards Committee has refused to take them up. Additional comments and concerns are as follows: 1) confirmation of receipt of applications were not received; 2) deadlines are arbitrary and out of line with the Handbook; 3) determine clear dates for 2016-2017; 4) nominators may appeal the decision to deny a late application to the EC; 5) as faculty retire, this issue should be treated with sensitivity; 6) consider the language “retiring” vs “retired”.

A referral will be issued to the BPC to discuss ongoing timeline issues for Emeritus and Faculty Award nominations, and sabbaticals as we move to semesters.

New Campus Directory-Chair Kegley reported that ITS is releasing a new mobile friendly campus directory application. It will replace the link to the campus faculty and staff directory available from the website. He has requested assistance in getting faculty to provide their faculty websites so they can be listed. It was recommended that Chair Kegley discuss security issues with F. Gorham. A policy may be necessary.
8. AGENDA ITEMS FOR APRIL 21, 2016 SENATE MEETING (Time Certain 11:15 A.M.)

- Announcements
- Consent
- Old Business
  Robert's Rules of Order, RES 151610 (Floor) (Second Reading)
- New Business
  Reconsideration of Ed.D. Educational Leadership Proposal

9. COMMENTS FROM THE FLOOR
SOCIs for Spring Quarter - As we make changes to the new instrument in Fall, 2016, D. Schecter reported that there may be a shortage of SOCIs for Spring Quarter. He requested that schools look for any extra forms that they may have “stashed” away.

Academic Senate Log - As we near the end of the academic year, Chair Kegley requested that Committee Chairs review their log and prioritize their remaining issues.

Liability Form - J. Fiedler reported that an announcement recently went out from Safety and Risk in regard to a new liability form that will need to be signed by people who come on to campus. D. Schecter will look at the issue.