Present: D. Boschini (Chair), S. Frye, B. Hartsell, J. Kegley, J. Millar, C. Murphy, D. Whetton

Absent: A. Hegde, M. Slaughter, J. Zorn

1. CALL TO ORDER - Chair Boschini called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   - Chair Boschini announced that T. Walker will be retiring effective December 31, 2016. We hope to have someone in place by December 1, 2016 so there is some overlap.

3. APPROVAL OF MINUTES – October 4, 2016
   B. Hartsell moved to approve the minutes, J. Kegley seconded the motion. The minutes of October 4, 2016 are approved.

4. APPROVAL OF AGENDA
   B. Hartsell moved to defer Update Log and Update on Searches. J. Kegley moved to add Wang Award Nominations as a Discussion Item. The agenda is approved as amended.

5. PENDING ITEMS
   - Committee Appointments
     o Institutional Review Board (IRB)-Following brief discussion in regard to eligibility to serve on the IRB, B. Hartsell stated that there is nothing that requires that position to be a faculty member. D. Schecter stated there has been inconsistency in regard to workloads; he supports the decision that the EC makes in regard to P. Newberry serving on the IRB.

     Motion/Second/Approved: B. Hartsell and J. Millar moved to approve the appointment of P. Newberry and K. Gilchrist to serve as alternates on the IRB.

     o Academic Affairs Committee-M. Slaughter has nominated Emerson Case to serve as an at-large member on the Academic Affairs Committee. This issue will be added to the October 27, 2016 Senate agenda as a consent item for ratification.

   - Ombudsperson for Faculty-This issue was discussed with the President on October 11, 2017; it will be removed from the agenda.

   - Senate Forum on Bullying-B. Hartsell reported that the Provost’s Affinity Groups are discussing the issue of bullying.

   Concerns and recommendations include: 1) L. Hansen from the Chancellor’s office is addressing the issue; 2) civility is an important issue that should continue to be addressed; 3) the issue is primarily centered around power structure as well as gender and ethnicity; 4) include a civility panel at the spring faculty meeting; 5) organized groups and committees are often seen as bullies; 6) we need a clear definition of “bullying”; 7) this is nationwide issue, is it appropriate to initiate policies?; 8) throw out the word “civility”; 9) a forum on this complex issue has to be planned cautiously; 10) this issue could be a creed/pledge overlap; 11) cultural
proficiency should be considered; 12) have a vaguely titled panel that won’t prevent people from attending; 13) email tone is a problem; 14) this is an opportunity to help build a positive culture for decades to come; 15) there is a need to create civility within the RTP process; 16) consider what ways bullying is visible and invisible and what can we do about it?

J. Millar recommended that discussion on the issue be continued toward a spring forum B. Hartsell and J. Millar will form a small faculty group to come up with ideas then report back.

- **University Handbook**-Chair Boschini stated that we need to take a look at the *University Handbook* from cover to cover. The task has become overwhelming and is too time consuming for the FAC. Concerns and recommendations include: 1) form a subcommittee that will work in phases and report back to the FAC; 2) request Senate approval of the process; 3) there has been no weaving together of the previous work that has been done; 4) work in phases; 5) we need to have a document that everyone is confident in; 6) are we moving toward an Academic Policy Manual or University Handbook?

B. Hartsell added that the Senate agenda format is restrictive. Announcements should be relevant to the Senate. He recommended moving to a Committee of the Whole to address the Handbook process with the Senate.

The FAC will discuss the Handbook revision process.

6. **DISCUSSION ITEMS**
   - **Wang Award Nominations**-Chair Boschini reported that nominations for the Wang Awards have been received. The Faculty Honors and Awards Committee is in the process of reviewing them. This issue will remain on the agenda for November 1, 2016 to discuss the short timeline and process.

7. **AGENDA ITEMS FOR October 27, 2016 SENATE MEETING (Time Certain 11:15 A.M.)**
   - **Announcements**
     - Kristine Miller, ASCSU
     - Pat Jacobs, Maintenance Concerns
   - **Consent**
     - Ratification of Academic Affairs Committee At-large Member Emerson Case
   - **Old Business**
   - **New Business**

8. **COMMENTS FROM THE FLOOR**