ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
Tuesday, January 19, 2016 APPROVED
10:00 – 11:30 AM – EDUCATION 123

Present: D. Boschini, J. Fielder, S. Frye, B. Hartsell, J. Kegley (Chair), H. McCown, J. Millar, J. Zorn (ALT)

Absent: C. Murphy

1. CALL TO ORDER- Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION- None

3. APPROVAL OF MINUTES – January 5 & 12, 2016
B. Hartsell moved to approve the minutes, J. Fielder seconded the motion. The minutes of January 5 and January 12, 2016 are approved as submitted.

4. APPROVAL OF AGENDA-
Chair Kegley recommended that Workload Forum be added as a Pending Item; B. Hartsell recommended that Parliamentary Procedures be added as a discussion item. H. McCown recommended that In Classroom Recording/Intellectual Property be added as a discussion item. The agenda is approved as amended.

5. CONTINUED ITEMS
   • Update Log- Reports on the issue of the Proposal to Elevate Concentrations from MA in Education are forthcoming from the AAC and BPC. B. Hartsell reported that the FAC recommended that no action is necessary on Skype Interviews; Skype interviews are often taking the place of face-to-face-interviews.

   • Update on Searches- None

   • Meetings with President
Next Meeting is scheduled for January 19, 2016 (TODAY) @ 11:30-12:30
Agenda Items:
   o Campus Activity Calendar
   o Facilities Inventory
   o Funding for Engineering Program
   o Grant Funding-Benefits and Indirects
   o Workload Forum
   o Outstanding Resolutions

6. PENDING ITEMS
   • Workload Forum- B. Hartell recommended that the video from the recent forum be posted on the Academic Senate Work in Progress webpage. A referral will be sent to the FAC requesting that they review the faculty workload and release time. Also consider feedback received at the recent Faculty Workload Forum. D. Schecter requested that each member of the FAC report back on what their school is doing in regard to workload/assigned time.

   • Recording in the Classroom/Intellectual Property- H. McCown reported that the issue on recording in the classroom is complicated for the following reasons: 1) is it an intellectual property issue? 2) everyone has the ability to record with cell phones; and 3) legal restrictions are unknown. In Provost Zorn’s absence, D. Schecter reported that he will follow-up with the Chancellor’s office on the issue. B. Hartsell stated that in some
instances this issue may have nothing to do with intellectual property, but with climate created in the classroom; there are good reasons to prohibit recording in some classrooms. D. Boschini added that there is no such thing as a confidential conversation; any policy put in place will be difficult to enforce.

- **Orientation for Students Registered in Online Courses** - This issue has been included in the referral to the AAC requesting that they discuss the need for an online instruction policy.

7. **DISCUSSION ITEMS**
   - **Referral ACC-Change to Liberal Studies Program** - A referral on this issue will be sent to the AAC to discuss the proposed changes to the program.
   - **Grant Funding-Benefits and Indirects** - D. Boschini reported that decisions have been made by BAS to push towards pulling benefits out of grants when they were not included in the approved grant budget. As a result, funds run out before the end of the grant. She added that benefits are also proposed to be taken out of donor accounts. B. Hartsell reported that there have also been instances where school deans insist that grant funds be used for normal activities of the department. This issue will be discussed with President Mitchell.
   - **Online Instruction Policy** - A referral on this issue will be sent to the AAC requesting that they discuss the need for a policy.
   - **Outstanding Resolutions** - Chair Kegley requested input on the following outstanding resolutions: 1) RES 2010-2011 002, Consultation. This issue will be discussed with President Mitchell; 2) RES 2010-2011 005, Procedures for Academic Appointments. This issue will be discussed with President Mitchell; 3) RES 2010-2011 37, New and Unfilled MPP Positions. Financial difficulties are behind us; this issue will be retracted; 4) RES 1213029, Procedures for Honorary Doctorate Nomination and Selection. This issue will be moved forward; 5) RES 141533, Emeritus Status Announcement. If RES141525 is approved, this issue is superfluous.
   - **Skateboard Policy** - B. Hartsell expressed concern that the current skateboard policy is not being enforced; it is a safety issue to the campus community. The various modes of transportation on campus i.e. hover boards, razors, etc. add to safety concerns. Chief Williamson will be invited to discuss the issue with the EC.
   - **Defining Hybrid Courses at CSUB** - Chair Kegley reported that R. Carlisle has submitted a recommendation on behalf of the Distributed Learning Committee for a formal definition of hybrid/blended courses at CSUB. Chair Kegley will contact R. Carlisle to request clarity of the definition and to address the gaps.

8. **AGENDA ITEMS FOR January 28, 2016 SENATE MEETING (Time Certain 11:15 A.M.)**
   - **Announcements**
     - Steven Filling-Chair ASCSU
   - **Consent**
   - **Old Business**
   - **New Business**
     - Adoption of New SOCI Instrument and Policies/Procedures, RES 151606 (EC) (Second Reading)

9. **COMMENTS FROM THE FLOOR**