ACADEMIC SENATE EXECUTIVE COMMITTEE MINUTES
Tuesday, January 6, 2015-APPROVED

10:00 – 11:30 AM – EDUCATION 123

Present:  D. Boschini, J. Fielder, S. Frye, B. Hartsell, J. Kegley (Chair), H. McCown, C. Murphy, J. Tarjan, K. Knutzen

Absent: None

1. CALL TO ORDER -Chair Kegley called the meeting to order.

2. ANNOUNCEMENTS AND INFORMATION
   Approval of Resolutions: Chair Kegley summarized numerous resolutions which have recently been approved by President Mitchell.

   Discontinuance BA in Economics: Chair Kegley announced that President Mitchell has approved the proposed Discontinuance of the BA in Economics.

3. APPROVAL OF MINUTES –November 4, 2014
   B. Hartsell moved to approve the minutes, J. Fielder seconded the motion. The minutes of November 4, 2014 are approved as submitted.

4. APPROVAL OF AGENDA
   J. Tarjan moved that 10:30 time certain be made for dealing with referrals. The agenda was approved as amended.

5. CONTINUED ITEMS
   • Update Log-B. Hartsell requested that the log reflect that the FAC will monitor and re-evaluate REF 2014-2015 001 Function of the Committee on Professional Responsibility at the end of the 2014-2015 academic year. J. Fielder recommended that Anne Houtman, Dean of NSM&E be invited to meet with the BPC to discuss grant funding for Engineering; a referral will be sent to the BPC.

   • Update on Searches-
     o Provost & VP of Academic Affairs-Chair Kegley reported that the search committee has not been finalized.

     o VP for Business and Administrative Services-K. Knutzen reported that the search has been extended due to a limited number of candidates.

     o AVP Information Technology Services-No update was provided.

     o Dean of BPA-K. Knutzen reported that the committee is complete; the committee will be called to meet in the near future.

     o Dean of University Library-Chair Kegley reported the search is moving forward; S. Bacon has been elected as Chair of the committee.

     o Meetings with President-
       Next Meeting is scheduled for January 6, 2015 (today) @ 11:30 A.M.-12:30 Agenda Items:
       o Search for AVP Information Technology Services
       o Antelope Valley Center-Concerns include funding and lack of a defined plan.
       o Provost & VP of Academic Affairs
       o Emeritus and Retired Faculty Association
6. **PENDING ITEMS**

- **Referral to EC-Instilling Confidence in Faculty Members to Serve on Committees**—B. Hartsell summarized the results from the faculty survey. Common responses to why faculty serve on committees include: (1) personally asked to serve on committees; (2) an obligation to serve; (3) a desire to influence outcomes; (4) an interest in the issues. The most common response to why faculty does not serve on committees is that they have too many work and/or personal commitments. J. Tarjan recommended that in the future we encourage FERP’s to serve. Chair Kegley added that a common complaint with FERPs and Emeriti is that they do not receive campus announcements “we do a poor job of keeping them connected to campus.” C. Murphy added that CSUB is the only campus that does not have an active branch of the Emeritus and Retired Faculty Association (CSU-ERFA); this issue will be added to the President’s agenda.

7. **DISCUSSION ITEMS (Time Certain 10:30 A.M.)**

- **Referral to AAC/AS&SS: Development of New SOCI**—K. Knutzen reported that concerns have been raised about the SOCI process and the SOCI form; some work from the previous SOCI task force is unresolved. A referral will be sent to the AAC, AS&SS, BPC, and FAC to discuss: (1) general principles to guide the development such as those provided to the G.E. Task Force Committee; (2) identify issues with the current SOCI form; (3) identify issues with the process of administration, both in class and online. B. Hartsell added that cost implications of administration of SOCI’s should also be considered. J. Tarjan recommended that a task force composed of representatives from each of the Senate Committees be formed to complete any revision of the form and the processes. Chair Kegley will ask CSU Senate Chairs for their SOCI models and contact the ASI to request that a student representative serve on the task force. It was agreed that work on this issue should be completed by the end of the 2014-15 academic year.

- **Referral to FAC: Classroom Evaluation Process**—A referral will be sent to the FAC to address issues concerning classroom evaluations as proposed on the new RTP procedures.

- **Referral to AAC: Possible CSUB Intellectual Property Policy**—Chair Kegley reported that every other CSU campus except ours has an intellectual property policy; ours has disappeared over the years. D. Boschini expressed concern in regard to the form created by Extended University Shared Ownership of a Course. A referral will be sent to the AAC to develop a policy for our campus.

- **Referral to AS&SS and FAC: Ombudsman Language Change**—Chair Kegley reported issues concerning the position of Ombudsman have been raised by T. Wallace. Currently, the CSUB Counseling Center provides the University Ombudsman services by designation of one of the Counselors. Citing increasing severity and acuity of mental health issues which has made it difficult for counselors to have a dual role, T. Wallace has requested that in the future the University Ombudsman be selected from the faculty. The table expressed concern in regard to faculty being in this taxing, high conflict role. A referral will be sent to the FAC to discuss the issue. J. Tarjan recommended that following discussion by the FAC the AS&SS also discuss the issue.

- **Referral to FAC: Article 20.37 of the Collective Bargaining Agreement**—B. Hartsell reported that the CSU Collective Bargaining Agreement provides for a pool of money “to provide assigned time to faculty employees who are engaged in exceptional levels of service that support the CSU’s priorities, but who are not otherwise receiving an adjustment in workload to reflect their effort. A referral will be sent to the FAC to develop procedures to implement Article 20.37 of the Collective Bargaining Agreement that allow allocation of the assigned time over the next two academic years.
• **Referral to AAC: Non-Degree Certificate Policy**-Chair Kegley reported that concerns have been raised by M. Novak that the Academic Senate policy “Non-Academic Credit/EUD Certificate Programs” does not currently serve this campus well”. A referral will be sent to the ACC to develop a non-academic degree certificate for our campus.

• **Proposed Outline for New Handbook**-This issue will be placed on the EC agenda for January 13, 2015.

• **General Education Funding Model**- K. Knutzen distributed a draft of the *Principles for GE Funding*. This issue will be carried over to the January 13, 2015 meeting of the EC.

• **Graduation Initiative**- K. Knutzen reported that the Chancellor’s Office has given us baseline targets that are to be reached by 2015. This issue will be added to the Senate agenda for January 29, 2015 as information.

• **Resolution on BA in Anthropology: Referred back from Academic Senate**-This issue was removed at the request from Senator Moore.

8. **COMMENTS FROM THE FLOOR**
An additional meeting of the EC is scheduled for January 13, 2015.

Meeting adjourned at 11:30 a.m.