

Agenda
School Academic Council
Wednesday
November 5, 2008
1 p.m., Room 123

- I. Call to Order
- II. Approval of the Minutes of October 1, 2008
- III. Dean's Report
- IV. Announcements
- V. Old Business
 - a. Progress obtaining last year's and this year's budget
- VI. New Business
 - a. School of Education Retreat Report
 - b. Bi-laws Review: Articles III and IV
- VII. Open Forum
- VIII. Adjournment

III. ARTICLE III

Authority

The School of Education Instrument of Governance and actions taken thereto shall be consistent with the official policies, rules, and regulations of The California State University System and The California State University-Bakersfield, as reflected in the CSUB University Handbook for Faculty (UHF).

ARTICLE IV

Membership

A. Faculty

1. *Voting membership.* Voting members of the School of Education General Faculty, and in accordance with the provisions of Subchapter 7 of Title 5 of the California Administrative Code and provisions contained in the Collective Bargaining Agreement (CBA) between the California Faculty Association and the California State University System include the following:
 - a. All professors, associate professors, assistant professors and full-time lecturers, including those participating in the Faculty Early Retirement Program (FERP), whose teaching assignment is 50 per cent or more in the SOE and who do not hold voting membership in another school;
 - b. All visiting professors, visiting associate professors, and visiting assistant professors who have had six quarters of full-time service to the university and whose teaching assignment is 50 per cent or more in the SOE, and who do not hold voting membership in another school;
 - c. Department chairs, program coordinators/directors, and persons holding administrative appointments above the departmental or program level are voting members of the faculty, except on the Department RTP Committee and the University RTP Committee [see V(C)(5)(a) & F(1)(a)], the School Academic Council, and the School Faculty Grievance Committee.
2. *Non-voting membership.* The Dean of the SOE, Associate and/or Assistant Deans of the SOE, or the Assistant to the Dean of the SOE and other persons who hold appointments in the School but who do not meet the three criteria for voting elaborated in Article 4(A)(1) shall be considered non-voting members.

B. Students

1. All students pursuing a program of study affiliated with the School of Education (SOE) shall be considered members of the SOE student body. Students may attend faculty meetings as non-voting participants.
2. The Associated Students Incorporated (ASI) President, or the ASI President's designee, shall represent such groups to the School Academic Council.
3. Student representation at the departmental and program level is encouraged and the means for providing for participation will be determined by each respective academic unit.

B. Staff

1. Classified staff members of the SOE may attend faculty meetings as non-voting participants.

C. Voting

Voting in any governing body or committee shall be in person or by proxy ballot, in-person ballot, electronic ballot, or absentee ballot.

1. Elections. Elections and changes in the Instrument of Governance require advance notification of at least two weeks and the use of ballot procedures.
2. Call for ballot. Any member of the voting faculty may call for ballot procedures rather than voice votes during faculty, School Academic Council, committee, or department and program meetings.