Student Recreation Center Advisory Committee Meeting
Spring Quarter - 2014
Wednesday, May 28, 2014
3:00 – 4:00 p.m.
LOCATION -- Education 123

Minutes

I. Call to Order: 12:10 PM

II. Roll Call
   i. Voting Members
      Present
      • Chair - Student-at-Large – Julian Lawson
      • Residence Hall Student – Denisse Silva
      • Faculty Representative – Dr. Kris Grappendorf

      • Student Union Board Chair – vacant
      • Student-at-Large – vacant

      Absent
      • Student-at-Large – Sequoyah Coody
      • Student-at-Large – Lea Molina
      • Student-at-Large – Joey Sanchez
      • ASI President – Hilda Nieblas
      • ASI Board Director-at-Large – Dhiraj Kumar
      • Student Union Board Member-at-Large – Karel Samwaeilwahba
      • Alumni Representative – Sarah Hendrick
      • Staff Representative – Cindy Zuniga

   ii. Advisors
      Present
      • SRC & Student Union Legal Counsel - Mike Abril
      • SRC Sports & Experiential Education Coordinator – Kareem Bland
      • VP for Student Affairs – Dr. Thomas Wallace
      • SRC Membership & Marketing Coordinator – Lauren Goodsi
      • SRC Director – Mark Harriman
      • SRC Fitness & Operations Coordinator – Dave Hart
      • VP for Business & Admin Servicers – Michael Neal
      • SRC Office Manager – Brittany Peters
      • SRC Facilities & Special Events Coordinator – Ashlea Wilson

III. Introduction of Guests/Visitors - None

IV. Public Comment - None

V. Chair’s Update
   iii. Winter Quarter Report - previously emailed – and online at:
        http://www.csusb.edu/reccenter/About/SRC%20Reports/SRC%20Quarterly%20Report%20-
        %20Winter%202014.pdf
   iv. SRC Sand Volleyball Courts – Naming Rights
a. Athletics still owes the SRC for a portion of the construction costs. They are looking at getting a donation in return for naming rights (not a done deal). Any suggested names would come to this committee for suggestions and recommendations.

b. Any questions? None

v. SRC Director Search update

a. Mark is retiring in June.

b. A committee, including students, is helping with the search.

c. Kris Grappendorf and Kareem Bland are on the search committee. Julian was invited, but was unable to participate.

vi. 5th Year Anniversary Giveaways

a. We currently have a banner up and promo item giveaways. At the beginning of May we had an event to promote the 5 Year Anniversary of the SRC with a scorecard game (Mark explains the game).

b. In the fall term we will also have some sort of event. Not sure if we will do the same event, but there will be something to continue the celebration.

VI. Recommendation – 2014-15 SRC Operating Budget (see attachment)

vii. Julian reviews the recommended budget and points out key line items.

a. Non-Operational Budget – Savings account.

b. Mike Neal – why is the Debt Service Contingency 2.1M but zero in prior years?

c. Mark – it’s not an expense. Money we can’t expend, ever, will always sit in MP003. Once we get to year-end, that amount is included in the unallocated reserve. We remove it initially to ensure that it is not used (to protect the debt).

d. Revenue: Cost Recovery Auxiliaries is the line item for what Athletics owes the SRC for Sand Volleyball. $52,000 is half of their amount currently owed. We are budgeting to get half from them this year and half the next year.

e. Kareem – For Rec Adventures this is the amount we expect to receive based on having 12 trips with a max of 28 participants, paying an average of $30 per trip.

f. Equipment Maintenance Assistant is an anticipated new, non-student, position to help with maintenance around the building.

g. Utilities are one of the biggest numbers due to the extended hours the SRC provides for students to enjoy the Recreation Center.

h. Equipment (Over $5,000) was budgeted with a little extra for the new Director to have some room to do things he/she may see necessary.

i. Repair Maintenance includes everything necessary to keep building functioning.

j. Temp help-MOU is for custodians in the SRC. We always want the building to look like it just opened.

k. We expect to take $300,487 from Reserves.

l. Mike Neal questions the line items in red. Mark explains that these items are identified after the year they were purchased on the assets page. They are identified either as Equipment or Leasehold Improvements.

m. MP005: this includes the new ProShop staff area renovation. This staff area was created to separate jobs to make them more efficient. It also includes renovation for commercial washer and dryer.

n. Kris – Student assistants, are we anticipating more?

Mark – We have added a new staff area (equipment check out and laundry), added one student manager position to split fitness into fitness and wellness. The primary point is that the amount budgeted for 13-14 was approximately $440,000 because we have to budget for every position being filled for every hour we are open, even tough that does not happen. Some areas are harder to fill such as, personal trainers and fitness advisors because of certifications and certain classes that need passed. Though, most positions are not hard, we had interviews this week where we needed 4 people and had 19 applicants.

Kareem – For example, we may budget for more IM games than are actually played so the amount budgeted will me more than the actual amount.

o. Mike Abril – Each prior year we have pulled money from reserve. Why?
Mark – We are required to use the estimated student enrollment headcount # provided to us by the budget office. Often, CSUB’s actual enrollment exceeds the estimated #. The 2.9M plus the fee waivers is a pretty good estimate.

p. All in favor of recommending the 2014-15 budget? Yes, from all voting members in attendance.

VIII. Announcements - None

IX. Adjournment: 3:30pm