

Psychology Department Recertification Policy
Adopted February 15, 2005.

According to the CSUB catalogue, students must have taken courses for the major and minor, including pre-requisites, within 10 years of the date of the degree. So that there is less confusion, the Psychology Department has instituted the following policy governing the re-certification of courses for the major. Normally, the courses available for recertification are those courses currently required by the department or offered on a regular basis. Those courses that are not currently taught by faculty within the department will not be eligible for recertification if there is not a faculty member (tenured or tenure-track) in the department with expertise in the area.

1. Students who wish to recertify a course in Psychology should contact the department chair, who maintains a list of faculty who are responsible for recertification of a particular course.
2. A student must take the recertification exam with the assigned faculty member or, by special arrangement with the coordinator for the exam, arrange to act as the Teaching Assistant in the course requiring certification. To be a Teaching Assistant for a course, the student should have a working relationship with the professor assigned to the course and received better than a "C" in the course.
3. Recertification requires a grade of "C" or better on the exam. In the event that a student does not pass the exam, the student will be allowed to re-take the exam once more during the next quarter.
4. If a student fails to pass the recertification exam on the second attempt, the student will be required to retake the course.

Listed below are the assigned faculty members for recertification of particular core courses in the curriculum. Psyc 290, Psyc 291 and Psyc 490 cannot be recertified. If your course is not listed, please talk with the department Chair about your needs.

<u>Core Course</u>	<u>Instructor to Contact</u>
100	Steve Bacon
200	Ryan Howell, or completion of Psyc 300A and B with a "C" or better
300A	Luis Vega
300B	Luis Vega
301	Matt Leon
302	Steve Suter
303	Isabel Sumaya
304	Marianne Abramson
310	Karen Hartlep
312	Luis Vega
315	Steve Bacon
316	TBD