

NOTIFICATION OF EXAM PROCTOR FORM



Extended University Division
California State University, Bakersfield
9001 Stockdale Highway
30-BDC
Bakersfield, CA 93311-1022
PH. 661-654-2441
FX. 661-654-2447



CALIFORNIA STATE UNIVERSITY, BAKERSFIELD - EXTENDED UNIVERSITY DIVISION

Please complete and return by fax to Rhonda Dawson per the date on the Course Calender /
Course Syllabus

Date: _____

To: Rhonda Dawson, FAX ONLY: 661-654-2447

From: _____ Email address: _____
Student Name (print clearly)

Name of Course _____
(example: Sci360A, COMM 304, ERM 411 or Geol 320)

Please provide the following information on your proctor. If you are located in Antelope Valley, contact Nancy Smith at the CSUB-AV Center (661-722-6630) to make arrangements for the exam.

All other students complete the form below and fax back to Rhonda Dawson at 661-664-2447. For those of you who have not had an exam proctored before, these guidelines MUST be meet. University policy is STRICT and CLEAR. Exams must be taken at a community college testing center, a library, or place of employment where the Human Resource Manager or Training Director can be your proctor. ALL INFORMATION WILL BE VERIFIED. Proctors CANNOT be friends or relatives. Write clearly and legibly.

Student Name _____

Name of Proctor _____

Company _____

Proctor's Job Title _____

Address _____

City _____ State _____ Zip _____

Work # _____ Fax # _____

Nondiscrimination Policy

EUD does not discriminate on the basis of race, color, national origin, sex, physical handicap, or sexual orientation in the educational programs or activities it conducts. Students admitted with physical, perceptual or learning disabilities will be given necessary accommodations provided that their disability has been verified by the CSUB Office of Services for Students with Disabilities (661-654-3360).