
Meeting was called to order at 11:04 a.m.

1. **Approval of Minutes**
   None.

2. **Dean’s Remarks**
   **WASC**
   *WASC Briefing Packet: Education Effectiveness Review; Walking the Talk: From Vision to Evidence of CSUB Excellence; California State University, Bakersfield Sustainability Plan* documents were distributed. According to the latest report, NSME is 100% done. Dean Blanco extended his gratitude to the school for their contributions. The WASC visit schedule is maintained on the campus website and shows their involvement with NSME. Dean Blanco mentioned that often we may not think in terms of sustainability or continuation of many of our programs because some of them are new. However, Dean Blanco mentioned that all have been started with the view that they will be maintained in future years not just in NSME but university wide.

   **Engineering (Part II)**
   The Engineering facility proposal went to the Master Plan Committee and has been approved. Dean Blanco was later notified that the project may not be ready until Spring 2013 due to the fact that the cost may require an extensive approval process. It was originally proposed to be ready in Fall 2012. Dean Blanco will meet with those involved in the process to try to expedite the process.

3. **Brief Announcements**
   **Program Reviews 2012/13**
   Biology (BS/MS), Geology (BA/BS/MS) and Mathematics (BS/MA) will undergo program reviews in 2012-13. Program self-studies are due October 1, 2012, except for Mathematics which is due November 1, 2012.

   **MOU for Computer Science and Natural Sciences**
   There will be a Memorandum of Understanding (MOU) for Computer Science signing on 11/14/11 at 4:00 p.m. The Natural Sciences program review is awaiting the URC letter and possible response. The MOU will be prepared after the review is complete.

   **Approved Power Strips**
   The *Approved Power Strips and Surge Protectors* memorandum from Ms. Juli Smith of Safety and Risk Management was distributed.
NSME Advertisement
NSME is currently advertising all its programs at Maya Cinemas with a 30-second commercial designed by Articulate Solutions. Plans to advertise at Edwards Cinemas are under consideration.

High Speed Rail
The first section of the California High Speed Rail that will connect Bakersfield with Fresno sounds like it will go forward. It will be a demonstration of the high speed transportation for the nation. There are no degrees currently available in California to prepare professionals to specifically work in the high speed rail project.

Articles of Interest
Dean Blanco distributed five articles for the department chairs to read at their leisure: CSU rolling out online undergraduate programs, STEM: The Future of The Cal State University, The value of higher education, Academic Overhaul Proposed at Fresno State, and Report: Community College Student Attrition Poses High Cost for Taxpayers. Your CSUB Fall 2011 magazine was passed around the council as there was an article about the addition of engineering at CSUB. The CSU Online is in response to the economy and its development is progressing.

Graduate Student Awards for 62nd Annual Meeting of Nobel Laureates
Dean Blanco passed out an email from Provost Coley inviting nominations for graduate student in Physics to attend the annual meeting in Germany.

4. Budget
2011-12 Budget
Dean Blanco disseminated the 2011-2012 REVISED All Schools Summary: Instructional Funding Allocation and Natural Sciences, Mathematics, and Engineering Instructional Funding Summary and Allocation 2011-12. The target for NSME is shown incorrectly as it is 1,665, not 1,650. Even when corrected, the school is set to achieve a greater percentage above its FTES target than other CSUB schools. The Provost has a fixed target to distribute among the schools. Due to the state budget reductions, all CSU campuses are reporting significant reductions in offerings.

5. Curriculum
Electrical Engineering and Engineering Sciences
The NSME Curriculum Committee approved both degrees; however Dean Blanco has been unofficially told that the Academic Senate will not meet to review until 2/19/12 due to the winter recess and other items already on the Senate’s agenda. Dr. Thomas stated that he is unclear on A3 waiver. It was approved for a concentration but has now been converted to a degree. Dean Blanco advised that the request should emphasize that the A3 waiver was previously approved for the concentration when seeking approval for the degree. In direct discussion with the engineering deans of CSU Northridge, San Luis Obispo, and San Jose State, Dean Blanco learned that these universities did not express any interest in articulation agreements with CSUB for mechanical or civil engineering at this time. Dean Blanco
commented that more than ever having some engineering at CSUB is critical to offer local high school students a path to engineering that they might be able to afford.

6. Associate Dean’s Report
   Enrollment
   Dr. Haddad distributed the *NSME Class Capacity Winter 2012* spreadsheet. A check mark indicates that he has had a discussion with the department chair regarding the surplus population whereas the asterisk means he has not had a discussion yet.

   *Chevron STEM Academy*
   Dr. Haddad is meeting with the Assistant Principle of Instruction at the Kern High School District (KHSD) to iron out the details of the program as $200,000 are expected to be awarded in 2012. The classes might need to be offered in the mornings as KHSD asserts that the afternoons are generally filled with extracurricular activities. Both sides will need to remain flexible to find the best alternative for the students.

7. Chairs’ Report
   *TaskStream Updates*
   Dean Blanco congratulated the NSME Administrative Council on the TaskStream updates being completed.

   *NSF CREST*
   Dr. Horton stated that he believes that their successful CREST proposal would have not been awarded without the strong record of publication over the past 20 years. In his view, this reinforces the need for a higher level of scholarly activity.

8. Old Business
   *Tech Positions*
   The searches for two technician positions in the school have successfully concluded and it is expected that Human Resources will extend offers this week.

   *WASC Visit*
   See “WASC” above.

9. New Business
   *Articulate Solutions Photo Shoot*
   A photographer for Articulate Solutions will be on campus sometime during the first two weeks of November. Departments are asked to send preferred dates to Dr. Haddad.

   *Summer Schedule and Time Blocks*
   An e-mail was sent prior to the meeting indicating that there will be only one census date for the summer as a result of a federal regulation. All the classes must begin at the same time and have only one census date for the summer term. In addition, students receiving financial aid may be adversely impacted if the summer term is shorter than regular terms. Schedules must be adjusted.

Approved 11/29/11.
Mission Statement
Dean Blanco presented a possible mission statement for the school. Ms Boschini requested that Nursing appear in the second to the last bullet. The bullet will now read “Prepare students for admission to professional programs in medicine, veterinary medicine, pharmacy, dentistry, nursing, and other health professions.” Dr. Horton made a motion to approve the mission statement as revised. Dr. McBride seconded the motion. All present were in favor of approving the new mission for NSME.

Request to Recruit Faculty Form
Faculty Affairs has introduced a TT Faculty Recruitment, Hiring, and Retention Handbook, which contains *Form 1: Request to Recruit for Faculty Appointment* and *Position Request Memorandum*. It is not certain if the Academic Senate has approved the handbook at this time. NSME must complete the forms as well as the required CSU training for current searches in order not to jeopardize them.

Provost-ASI Meeting
Provost Coley met with ASI regarding some of their concerns. Among them were textbooks not being available at the bookstore, syllabi are often difficult to use, and teaching associates are in the classroom more so the level of teaching is not the same. There was a brief discussion of claims.

10. Adjournment
Meeting was adjourned at 12:28 p.m. The next scheduled meeting for the Fall quarter is November 29, 2011.

Meeting notes respectfully submitted,

Laura Ann Bishop