Minutes of the NS&M Administrative Council Meeting  
Tuesday, April 06, 2010  
11:00 a.m.  
Science III Conference Room – Room 100


Meeting was called to order at 11:04 a.m.

1. Approval of Minutes
   Dr. McBride motioned to approve minutes of 03/19/10 as presented; Dr. Baron seconded the motion. There was one abstention; all others in attendance voted to approve the minutes as submitted.

2. Dean’s Remarks
   Developmental Mathematics
   The tight budget environment has led to decisions that may not be popular. The current format has resulted in a lower passing rate and a large number of students are not getting through the remediation process. Dean Blanco hopes that we use this as an opportunity to engage people in finding solutions to do remediation within the budget constraints, and asked Dr. Trigos to frame department discussions productively. Dean Blanco then posed questions: how can we improve, how to move the process forward, what level of contact, what’s the best combination, and what is best for students? We need to bear in mind that the budget must be sustainable as one-time funding is not part of the long-term answers.

   The campus is considering requiring, as early as 2012, that remediation be completed prior to students entering undergraduate programs. Entering students should be encouraged to complete remediation courses this summer. Dr. Trigos inquired as to how summer programs will be implemented. The mega-sections, with student assistants, would likely produce results closer to the 60% passing-rate. He continued stating at most students requiring remediation are not majors within NSM so the problem should be considered at the university level and the budgets within NSM should not be further reduced. Dr. Gebauer agreed and reiterated that we have to get through the message that NSM cannot carry the entire load of math remediation. Dr. McBride asked whether General Education and remediation are funded through FTES. Dean Blanco responded there is not a current funding model for the university and Dr. Kemnitz of Academic Programs is working with the Provost to formulate one. Even then, there will not be one simple formula that will apply to all programs.

   Dr. Gebauer stated that passing rates are not a measure of success and the meaning of passing has not been established. Are the standards comparable from (CSU) campus to campus? Dean Blanco remarked that the budget issue is not going away and it would benefit us to find a solution. Student contact seems to be a key factor. Dr. Gebauer concluded the topic by stating that this year is the first time the campus is academically dismissing upwards of 300 students.

3. Brief Announcements
   WASC Assessment

Approved 06/10/10
Dean Blanco advised to watch for more communications regarding WASC. There are 11 points of change, many linked to assessment.

**NSM Website**
Dr. Haddad reported that the NSM website is undergoing some changes. The changes can be seen at http://webdey.csub.edu/nsm/. He asked that suggestions be submitted directly to him within the next week so that the changes can be published.

**I³ Proposal**
Drs. Gebauer and Haddad are rewriting the I³ proposal to NSF as it was not approved the year prior. This project would integrate the efforts of STEM grants to maximize results. Dr. Haddad distributed a flowchart of STEM grants that will be submitted with the proposal.

**CREST Proposal**
Dr. Negrini and many professors in the Geology department are submitting a multi-year proposal to NSF for CSUB Research Center for Climate Change and Carbon Sequestration (CREST).

**New CCRAA Solicitation**
Dean Blanco reminded the department chairs to submit ideas to him for the new CCRAA proposal. Bakersfield College has been encouraged to submit their own proposal this time.

**Computer Engineering**
The NSM Curriculum Committee has approved the proposal. Dean Blanco continues to converse with many areas to get an idea for a second degree. Engineering Systems has been the most suggested.

**Title V Cooperative**
A proposal is being generated and will incorporate the launching of an engineering program. The guidelines are coming soon and if the proposal is accepted, funding will be available in October, 2010.

**MARC U* STAR**
The MARC U* STAR program was not renewed, perhaps due to insufficient levels of research. There was a small award for one more year and then the campus will need to resubmit a proposal.

**Administrative Staff training on Instructor Term Workload/APDB**
Ms. Bishop is conducting a training meeting on Academic Planning Database entries next week with the NSM Administrative Coordinators so that we increase our accuracy in reporting. She solicited suggestions for future trainings and Dr. Gebauer asked for a session on course change forms to be presented by Dr. John Dirkse of Academic Programs.

**Math Scheduling**
Dr. Trigos inquired if offering math requirements in the 9:30-10:50 block is working for other programs and if it is worth continuing. Drs. Thomas, Gebauer, and Meyer reported that it has helped more than it has hindered. Dr. Thomas recommended that Dr. Haddad coordinate the course offerings to minimize conflicts.
4. **Budget**
   None.

5. **Curriculum**
   None.

6. **Associate Dean’s Report**
   Dr. Haddad reported that the NSM Honors & Commencement Committee is working on the outstanding categories for the Honors Recognition in June.

7. **Chairs’ Report**
   None.

8. **Old Business**
   None.

9. **New Business**
   None.

10. **Adjournment**
    Meeting was adjourned at 12:58 p.m. A special meeting to cover budget planning has been called for April 13, 2010, 11 a.m., Science III Conference Room.

Meeting notes respectfully submitted,

Laura Ann Bishop

Approved 06/10/10