Minutes of the NS&M Administrative Council Meeting
Tuesday, October 20, 2009
11:30 a.m.
Science III Conference Room – Room 100

Present: Blanco, Bishop, Gebauer, Horton (for Baron), Keltner, Kemnitz, McBride, Thomas, and Trigos.

Meeting was called to order at 11:34 a.m.

1. Approval of Minutes
   Dr. Thomas motioned to approve the amended minutes of October 13, 2009. Dr. Gebauer seconded the motion. The motion was approved with one abstention.

2. Dean’s Remarks
   WASC
   Dean Blanco distributed a packet for the Western Association of Schools and Colleges’ (WASC) site visit on October 26-28, 2009 (see handout). The packet included the final visit schedule so that departments could see when and where they can go to meet the WASC team, in addition to the condensed report.

3. Brief Announcements
   Budget Advisory Committee (BAC)
   Dr. Marc Thomas reported that at the BAC Mr. Mike Neal was requested by President Mitchell to provide a breakdown of mandatory fixed costs. Once distributed, Dr. Thomas will share with the NSM Administrative Council. The operations at Antelope Valley were included in the probe of the budget as it is not known if they are self-sustaining or supplemented. Dr. Thomas went on to report that the Athletics Division I program was also questioned as by 2011-12 they will have exhausted the $6M that was raised for the transition. It was agreed that in order to get true transparency of the budget, all of campus fiscal operations needs to be broken down and brought to the BAC.

   Flu Shot Clinic
   Dr. Keltner reported that the Nursing department continues to work with the Kern County Health Department for the drive-thru flu shot clinic on October 30, 2009. It is now planned that there will be a walk-in clinic at the Romberg Nursing Education Center for faculty and staff in addition to the drive-thru clinic to dispense 1,760 doses of the seasonal flu vaccination.

   Point Loma Nursing Program
   Dr. Keltner stated that he will meet with a representative from Point Loma Nazarene University. They have recognized a need in the area and are planning on starting a Nursing program in downtown Bakersfield. There seems to be a market for them as CSUB has 350 pre-nursing advisees, as well as 150 transfers from BC.

   Orientation
   Approximately 65 students attended a recent orientation at CSUB-AV for information about the online RN-to-BSN track, Dr. Keltner recounted.

4. Budget
   Tabled.

Approved 11/3/09
5. **Curriculum**

Dr. Thomas presented the *Plan 9: 2010/11 and Beyond: Confidential* plan for Computer Science. The information provided about the other disciplines in NSM for 2005-06 to 2008-09 show that the faculty reductions are not uniform. He further reported that the department is still working towards a final plan with possible changes including not offering CMP 340, CMPS 420, and CMPS 442 and reduction of electives. The result will likely be a loss of four FTES.

Dr. Trigos stated that the Mathematics department is in the process of streamlining their program to match resources. If they were to make all courses 5 WTUs, cut some courses, and reduce electives, they would likely lose 130 FTES. He continued by suggesting that cuts be more equally divided across the school. He will be meeting with the department this week and hopes to bring his plan back to the NSM Administrative Council in the next couple weeks.

Presentation by Dr. McBride was tabled.

6. **Associate Dean’s Report**

Tabled.

7. **Chairs’ Report**

None.

8. **Old Business**

None.

9. **New Business**

None.

10. **Adjournment**

Meeting was adjourned at 12:59 p.m. Next scheduled meeting will be October 27, 2009, 11:00 a.m. – 12:30 p.m. in Science III Conference Room.

Meeting notes respectfully submitted,

Laura Ann Bishop