Minutes of the NS&M Administrative Council Meeting
Tuesday, October 27, 2009
11:30 a.m.
Science III Conference Room – Room 100


Meeting was called to order at 11:34 a.m.

1. Approval of Minutes
   Tabled.

2. Dean’s Remarks
   None.

3. Brief Announcements
   None.

4. Budget
   Tabled.

5. Curriculum
   Dr. McBride presented the Biology cost cutting curriculum changes. Through a variety of measures, they plan to save 120 weighted teaching units, which will mean a loss of approximately 20-30 full-time equivalent students. Proposed cuts that are outlined present a severe and negative impact on the Biology major and delay time to graduation. Service needs to PEAK and Nursing cannot be met in its entirety.

6. Associate Dean’s Report
   Dr. Kemnitz distributed the 2008-09 FTES Breakdown and explained that the column labeled Major applies to courses that are strictly major courses. Courses are classified by the lowest common denominator. Courses that apply to service and the major, for example, would be categorized as Service. The major column is for undergraduates, whereas the total column incorporates both undergraduate and graduate figures. Dr. Kemnitz also handed out the Fall 2009 NSM Figures (unrebenced), however the figures from Institutional Research, Planning and Assessment has indicated they will release the rebenced figures today.

7. Chairs’ Report
   None.

8. Old Business
   None.

9. New Business
   Advising Probationary Students

Approved as amended 11/3/09
Dr. Kemnitz stated that Ms. Oni Brown sent e-mails to NSM Department Chairs with names of individuals that are that a GPA below 2.2. Students below 2.0 have a negative service indicator or hold on their record. It is hoped that all students that are at-risk be advised by their major or at the NSM Student Center. Dean Blanco posed the question of where NSM should cut their target to meet reduced levels for 2010-11 – in incoming students or disqualifying students that are below a 2.0? Dr. Thomas indicated that there are often times when students have outside responsibilities that interfere with their academic progress and suggested that those that fail remediation be considered first for target reductions.

10. Adjournment
   Meeting was adjourned at 12:20 p.m. Next scheduled meeting will be November 3, 2009, 11:00 a.m. – 12:30 p.m. in Science III Conference Room.

Meeting notes respectfully submitted,

Laura Ann Bishop