Call to Order
Committee called the meeting to order at 8:05 a.m.

Present:
Debbie Boschini, Oni Brown, Melissa Danforth, Vladimir Gasparyan, Andreas Gebauer, Kamel Haddad, Kathy Szick-Miranda

Absent:
Rob Negrini, Maureen Rush

1. Approval of Minutes
   All Minutes – approved.

2. Curriculum Committee Business:

   Continued Business:
   a. Human Biology Proposal - tabled
   b. Biology – Biotechnology Concentration - tabled

3. New Business:
   a. New course proposal for Theme I
      The department of Physics would like to add SCI 351C, An Intro to the Modern Cosmos, as an option for Theme I in the 2011/12 catalog. Student Learning Outcomes are addressed, however, Goal 3 Objective 3 needs to be included. Typo in exams percentage needs to be corrected.

      Motions to approve addition of a new Theme I course to the catalog copy with corrections, all in attendance were in agreement.

4. Area B/Theme I Committee Business:

   Continued Business:
   a. Assessment Planning and Results in Taskstream
      Ongoing.

   New Business:
   a. New Course Proposal for Theme I

      b. Native Student and Transfer Student Substitution Waiver process
         Discuss memo from KH regarding guidelines on waivers of GE area B and Theme I goals or course submission for these GE areas. Two issues: 1) if a student was one of our majors, completed certain
classes which count for B1, B4 or Theme I, and decides to switch majors, do those classes still fulfill those areas? 2) How do we process a GE substitution waiver submitted by a student petitioning consideration of a course from off campus?

AG suggested writing a policy, if a student beings with a particular major and switches to another major, certain completed class will fulfill Theme I area.

KH will write up a list of classes within the different departments which fulfill Areas B1, B4, and Theme I for certain majors. There will be a discussion as to let each department representative make a case.

AG regarding memo ‘Area B and Theme I: Life and Physical Sciences,’ when this document was written it did not have the spirit of substitution waivers. As per KH, adding an additional bullet to this memo regarding substitution waivers being routed to the department chair and dean's office for approval(s).

AG, CARS to notify campus via memo to all deans regarding not waiving or overriding Theme courses.

5. Open Forum:
   N/A

Next Meeting: 3/11/11

Adjournment:
At 8:50 a.m. Gebauer moved to adjourn meeting.