Call to Order
Committee called the meeting to order at 8:00 a.m.

Present:
Oni Brown, Melissa Danforth, Vladimir Gasparyan, Andreas Gebauer, Kamel Haddad, Rob Negrini, Maureen Rush, Kathy Szick-Miranda

Absent:
Debbie Boschini

1. Approval of Minutes
   01/28/11 Minutes approved.

2. Curriculum Committee Business:

   Continued Business:
   a. Human Biology Proposal - tabled
   b. Biology – Biotechnology Concentration - tabled

3. New Business:
   None

4. Area B/Theme I Committee Business:

   Continued Business:
   a. Assessment Planning and Results in Taskstream
      Faculty timeline to enter individual class information is limited, all
      needs to be completed before June 2011.
      Assessment plan – Goal 2: all faculty who are teaching Theme I are
      encourage to log into Taskstream and enter details and description
      (target, etc.)

      Goal 3 – will be assessed 2012
      Goal 4 – will be assessed 2013

      When entering syllabi, pdf are encouraged to be used, and the
      following format: Faculty Last Name, CRS #, Qtr, Yr

      AG to send out email on 2/11/11 to all NSM faculty to enter information
      into Taskstream.

   b. Standing Substitution Waiver of Theme I courses
Course                        | General Education Area B  
Chem 150                     | Area B1/B3                
Phys 201                     | Area B1/B3                
Phys 221                     | Area B1/B3                

Math 190 and Math 191 will not be included in the memo on request of the Department of Mathematics.

*Motion to approve memo as amended, all in attendance were in agreement.*

**New Business:**

a. Substitution Waiver of Theme I Courses  
   Question has been raised of who should be approving the substitute waiver forms?  
   Current process: NSM Associate Dean reviews, and if he thinks it is equivalent he approves. If a questions arises he asks the department.

   Suggested process: The waiver should go either to the department or to the Curriculum Committee.

   Proposed process: The waiver should go to both the department and Dean's office.

   Discussion will continue.

b. GE meeting on 2/4/11  
   All are invited to attend. It will be held in the Multi-Purpose Room.

**5. Open Forum:**  
N/A

**Next Meeting:**  2/18/11

**Adjournment:**  
At 9:00 a.m. Gebauer moved to adjourn meeting.