Call to Order
Committee called the meeting to order at 9:05 a.m.

Present:
Andreas Gebauer, Vladimir Gasparyan, Kamel Haddad (for Michael Lutz, present between 9:40 and 9:45 a.m.), Norman Keltner, Staci Loewy, Kathy Szick-Miranda

Absent:
Mike Lutz, Huaqing Wang

Approval of Minutes
Minutes of previous meetings were approved.

New Business:

Consistent Class mode description in catalog: Committee finds that it is useful to include class mode if a course has more than one mode. Thus, the committee agrees that class mode descriptions should be included. However, the committee is unclear about the need to have a uniform way to report class mode. We tabled this discussion to the next meeting in the hope that the Interim Associate Dean can clarify why a uniform way of description is necessary.

Motion to include class mode descriptions in catalog. All in attendance were in agreement.

Geology Proposal: Undergraduate catalog copy was changed in respect to the previous meeting. This change removed any contention in regard to major requirements. The discussion moved to the two proposed general education courses, GEOL 110 and 120. First, these courses were reviewed in respect to general education. The committee agreed that both proposals were well written and that both courses are appropriate for Area B1/B3. A short discussion ensued about the appropriateness of having courses (GEOL 201 and 205) satisfy both major and general education requirement. The discussion was ultimately postponed until a full review of currently taught general education courses is undertaken. This review, that will be done by the general education committee, has begun by requesting all programs to submit faculty surveys and syllabi for all courses listed as general education courses and taught during the 07/08 academic year. All programs have also been charged to develop an assessment tool for Goal 2 and assess Goal 1 during the 08/09 academic year. This information will allow for an informed discussion based on data rather than perception.

Minor editorial corrections (class mode description of Geol 100 needs to include that one lab is taught per week, GEOL 120 change Area B2 to Area B1) were made.
Motion to pass Geology undergraduate proposal as amended: All in attendance were in agreement.

Math Proposal: Mathematics requested to approve Math 301B immediately because this course needs to be offered in the Winter 2009 Quarter to fulfill accreditation requirements of their Teacher Preparation Program.

Motion to approve addition of Math 301B Classical Algebra Connections (1) to the catalog. All in attendance were in agreement.

Biology Proposal: Most changes to the Biology catalog description are editorial. One change that needs approval is striking SCI 213 from the catalog. This course was designed specifically for Liberal Studies Majors. Due to changes in this major, Biol 100 is an acceptable substitute. As a consequence, SCI 213 has never been offered. Thus, there is no need to have it in the catalog.

Motion to approve deletion of SCI 213 from the catalog. All in attendance were in agreement.

It was pointed out that the graduate catalog lists Math 521. The committee agreed that this is redundant since this course is listed under the graduation requirements as well. Thus, the committee asks Biology to remove this entry.

Motion to approve Biology proposal as amended. All in attendance were in agreement.

Natural Science Proposal: The Interim Associate Dean requested to move all science course descriptions in the catalog from “Natural Science” to “Science.” The committee agreed that this will make it easier for students to find course descriptions.

Motion to approve Natural Science Proposal. All in attendance were in agreement.

Computer Science and Mathematics Proposal: The discussion of both proposals was postponed until the representatives of both departments are present. The committee noted that the Computer Science Proposal does not follow the submission format and asks that computer science re-submit their proposal in the appropriate format.

ANTH 102 Proposal: The committee agreed that proper consideration of this proposal requires that it is sent to Area B2 experts (i.e., Biology) for comment. Once these comments have been received the full committee will take the proposal under consideration.

Motion to refer ANTH 102 proposal to the Department of Biology for review and comments. All in attendance were in agreement.
**Next Meeting:** The committee concluded that the best time for the next meeting will be Friday, October 31, 2008 at 11:00 a.m. The committee requests that Oni Brown assists us with the reservation of a room for this meeting.

**Adjournment:**
At 10:10 a.m. Gebauer moved to adjourn meeting. Motion passed.