Summer Residential Community Coordinator (SRCC)

Term: Summer 2017
Position Open: Three-Four (3-4) Positions

The Office of Student Housing and Residence Life is looking for three dynamic self-starting individuals for the position of Summer Residential Community Coordinator (SRCC).

Duties and responsibilities include, but are not limited to, the following: selection, training, evaluating and supervision of 6-8 summer Resident Assistants (RAs), Community Assistants (CAs), and Office Assistants (OAs); programming and community/staff development; acting as a judicial hearing officer for summer residents; performing daily on-call duty that is shared with one or two other staff; addressing student/community issues; coordinating Residence Hall Association (RHA) executive board summer training; support summer guests and summer conferences; Planning RA Retreat and training for fall 2017; creating a marketing and educational videos for incoming residents; fulfilling other interests, duties, & experiences expressed by the SRCC and Assistant Director of Residence Life.

Compensation:
$1400-$1800 stipend for summer. Compensation will be prorated after June 1st. Furnished bed space, utilities included either in Student Housing East or West Wireless internet and standard cable (tv not included)
This position does not include a meal plan or meal compensation.

Job Requirements:
Must be able to work 15-20 hr/wk
Have and maintain a 3.3 GPA or higher
Must have a commitment to serving CSUB students
Previous student leadership experience required
Must have an ability to multitask, prioritize and successfully navigate ambiguity
Self-directed professional with strong interpersonal, problem solving and customer service skills
Must have good listening skills
Must be able to maintain a professional demeanor – but still be able to have fun at work!
Must have demonstrated leadership skills in regards to working with other students
Must be willing to live in student housing

Proposed Application Deadline: May 1, 2017
*Position will remain open until filled

**Proposed Position Begins: May 22, 2017
Position Ends: July 31, 2017
***Proposed start date based on HR clearance
****Position start on June 1st if not cleared by HR

How to Apply:
Online application is available at: SRCC application
Please submit your resume to Salina Bouasangouane, Administrative Support for Residence Life at sbouasangouane@csub.edu

Also, please include your response to the following:
- Why are you a good fit for this position?
- What role do you typically play in a team environment and what do you believe are some important qualities of a high performing team?