

# Honors Course Contract

## Helen Hawk Honors Program

**Purpose:** Hawk Honors students can submit an Honors contract in order to conduct honors level work in a course that is not otherwise available as an honors course.

**Eligibility:** To be eligible for an Honors contract, students must be enrolled in the Hawk Honors Program and to have fulfilled the prerequisites for the course they wish to take. This process is limited to one (1) course.

### Procedure:

1. Meet with a professor of the course.
2. Develop a plan of study that is at least one paragraph in length.
3. Develop a detailed description of tangible evidence of honors caliber work that is at least one paragraph in length.
4. Obtain the professor's signature.
5. Obtain the department chair's signature.
6. Submit the application to the Director of the Honors Program, Dr. Jackie Kegley, FT 103D.

**Deadline:** THE CONTRACT FORM SHOULD BE SUBMITTED BY WEEK 8 OF THE PREVIOUS QUARTER IN WHICH YOUR CONTRACT IS FOR. (Example: contract for spring quarter would be due week 8 of winter quarter)

**Nature of the Work:** The type of activity outlined in the Honors contract must go beyond the normal course content and requirements. It may include, but is not limited to, research, reading, preparation of materials, or other work that leads to a different learning experience beyond the regular classroom activities of the course. The student must demonstrate that he or she has developed additional knowledge and skills, above and beyond what students normally do in the course. The form in which the students demonstrate their work is up to the student and instructor. Students and professors are encouraged to be creative and to share their creativity with others through presentations on and off campus. While an additional paper may be appropriate, it is not the only or even the preferred additional activity.

**Questions?:** Please contact Dr. Jackie Kegley (661-654-2249)

# Honors Course Contract

## Helen Hawk Honors Program

### Student Information

Name: \_\_\_\_\_ ID Number: \_\_\_\_\_ Major: \_\_\_\_\_

CSUB Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Admit Year: \_\_\_\_\_ Admit Class Level (circle one): Freshman      Sophomore      Transfer

Honors Courses Taken (include current): \_\_\_\_\_

### Proposed Course Information

Course (e.g. Phi 101H): \_\_\_\_\_ Units: \_\_\_\_\_ Quarter & Year: \_\_\_\_\_

Instructor Name: \_\_\_\_\_ Department: \_\_\_\_\_

Instructor Email: \_\_\_\_\_ Office Phone: \_\_\_\_\_

**Detailed Description of Plan of Study:** Include information on the topic or problem to be examined, the nature of reading assignments, and the number and nature of reports or projects. Please attach additional sheets if necessary.

**Detailed Explanation of Tangible Honors Caliber Work to be Presented:** Describe papers, individual projects, class presentations, etc. Be sure to identify which aspects are different from the non-honors requirements.

Scheduled Meeting Time: \_\_\_\_\_

*Instructor and student must meet on a regular basis, preferably once a week.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Honors College Director Signature : \_\_\_\_\_ Date: \_\_\_\_\_