

*INSTITUTIONAL REVIEW BOARD FOR HUMAN SUBJECTS RESEARCH (IRB/HSR)
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD*

**Minutes of Meeting
Friday, 24 January 2014 [DDH A-108]**

Members Present:

Scientific Concerns: Anne Duran, Roseanna McCleary, Kathleen Gilchrist
Nonscientific Concerns: Steve Gamboa, Paul Newberry, Tony Alteparmakian
Community Concerns: Grant Herndon, Lily Alvarez

Members Absent:

Mike Butler

Visitors:

First 5 Kern Report: J. J. Wang
GRaSP Administrative Coordinator: Gwen Parnell,
Edvention Report: Randy Schultz & Robin Valente
Student Observers: Chris Sanders, Ashlan Chavez, Lindsay Woods

I. CALL TO ORDER

Chair Paul Newberry called the meeting to order at 8:01 AM.

II. APPROVAL OF MINUTES

The minutes of the previous meeting on Wednesday, 04 October 2013 were corrected and approved. Duran sooo moved, McCleary seconded, 8-0.

III. ANNOUNCEMENTS

- A. Hello Tony.** New member, Tony Alteparmakian, Teacher Education, who is replacing Randy Schultz, was welcomed to the fold.
- B. Goodbye Lily.** Lily Alvarez announced that she will leave the IRB after the June 2014 meeting, related to her impending retirement from Kern County Mental Health.

IV. OLD BUSINESS

- A. IRB Tracking.** RERC summarized the issue. Graduate programs in Education would be the next target for adding an IRB line to their culminating project tracking documents. Related, there is a graduate student IRB orientation next week by Paul

and Steve. Gilchrist had attended an orientation and encouraged others to do so. Time, date, and venue will be announced via e-mail.

B. Dedicated IRB Software. RERC and Parnell summarized. Administrators have been encouraging us to explore alternatives to the software dedicated to processing IRB documents that had been reviewed. Several new vendors are supposed to be providing software documents designed to the needs specified by Parnell and the RERC, but these have not happened. Qualtrics is another possibility. Parnell noted that when the new CSUB online websites come up next week, this will include a new IRB site. It is not clear if this will alter the function of any of the elements of IRB protocol submission.

V. NEW BUSINESS

A. Formal Board affirmation of protocols previously approved under **Standard Review, Expedited Review, Third Party Access** and **Exemption from Full Review** since the October 2013 meeting.

1. Standard Review [2]

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
13-96	Michael M. Smith	Physical Activity and Kinesiology (PEAK)	Msmith81@csu.edu	The Effects of Aerobic Exercise, Aerobic Fitness, and S-allylcysteine on Hemorheological Factors in Response to Prolonged Inactivity in Healthy Adults	9/24/2013		Standard		10/24/2013	10/4/2013 Conditional Approval
13-97	Roseanna McCleary, Melissa Lett, Urvisi Patel, Shirelle Perez	Department of Social Work	rmccleary@csu.edu	Identification of Social Policy Issues of Incarcerated Older Adults Using Collateral Sources	9/25/2013		Standard		10/14/2013	Conditional Approval 10/7/2013

It was noted that McCleary's e-mail needed to be corrected on 13-97. Duran moved, Herndon seconded formal affirmation as corrected, 8-0.

2. Expedited Review [4]

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
13-89	Gokh Alshaif, Noor Qwfan	Political Science	galshaif@gmail.com noorqwfan@gamil.com	The Daughters of Sojourners: The Yemeni-American Female Experience in Education	7/31/2013	Kent Price	Expedited	Roseanna McCleary, Paul Newberry	10/8/2013	Revisions 9/25/2013, 10/4/2013
13-91	Johanna Montes, Jocelyn Barahona	Nursing	joeynicole8@yahoo.com jocelyn_barahona1389@yahoo.com	CPHC Health Screening Data: The Significance of Uninsured Participants Screened in Kern County	8/26/2013	Judy Pedro	3PA	Roseanna McCleary, Paul Newberry	10/1/2013	
13-103	Phyllis Heintz	Department of Nursing	pheintz@csu.edu	The Impact of Ageism on Older Women's Decisions to Seek Healthcare--Pilot Study	10/8/2013		Expedited	Roseanna McCleary & Anne Duran	10/18/2013	
13-110	Brandon Bentle	Sociology	pbentle@netzer.net	Evangelical Christian Pastors and Dishonesty within the Leader-Subordinate Relationship	10/29/2013	Rhonda E. Dugan	Expedited	Paul Newberry & Kathleen Gilchrist	11/18/2013	

Gilchrist moved, Alvarez seconded formal affirmation, 8-0.

3. Third-Party Access to Existing Data [2]

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
13-98	Ronald Laran, Stephanie Cazares	Department of Nursing	ronlaran@gmail.com , stephcazares10@yahoo.com	CPHC Health Screening Data: A Comparison of Urban and Rural Screening Test Results in Older Adults	9/30/2013	Judy Pedro	Expedited	Randy Schultz & Anne Duran	10/10/2013	
13-102	Jenny Trinh, Valerie Valdez, Nancy Castellanos	Department of Nursing, Community Prevention Health Collaborative, CSUB	jennytrinh12@gmail.com , valdez1989@live.com , nancycastellanos01@gmail.com	CPHC Health Screening Data: Variations in Follow Up Trends Between Men and Women in the Kern County	10/3/2013	Judy Pedro	Third-Party		10/3/2013	<i>No personal identifiers</i>

RERC explained that there are no reviewers for Protocol 13-02 because he reviewed this himself because there were no personal identifiers in the data. Alvarez suggested that this should be noted in the comments column when it comes up. Alvarez moved, McCleary seconded formal affirmation, 8-0.

4. Exemption from Full Review [14]

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
13-90	Frances Finley	M.A. Curriculum & Instruction (Extended University)	ffinley@lbschools.net	Eighth-Grade Student Attitudes Toward Screencasting	8/20/2013	Ronald Hughes	Exemption		10/14/2013	
13-99	P. Michael Lutz	Department of Mathematics	plutz@csu.edu	Kern High School District and California State University, Bakersfield: A Quarter Century of Collaboration in Mathematics Education	10/1/2013		Exemption		10/8/2013	
13-100	Tony Alteparmakian	Department of Teacher Education	aalteparmakian@csu.edu	Successful Common Core Mathematics Teacher Characteristics	10/3/2013		Exemption		10/4/2013	
13-105	Angel Armenta, Melissa Thornsberry	Psychology	angelarmenta89@yahoo.com , melissatberry@gmail.com	Stereotypes About Transgendered Individuals	10/14/2013	Anne Duran	Exemption		10/25/2013	
13-106	Dr. Johanna Rubba	English Department, Cal Poly San Luis Obispo	jrubba@calpoly.edu	Faculty Disability at CSU Bakersfield	10/16/2013		Exemption		10/18/2013	

Exemption from Full Review [14] Continued

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
13-108	Kim Nolan-Molina	Department of History/Walter Stiern Library/Public History Institute	clivingston@csu.edu	San Joaquin Valley Oral History Project	10/17/2013	Christopher Livingston	Exemption		10/25/2013	
13-109	Yvonne Ortiz-Bush	Educational Counseling	yortiz-bush@csu.edu	Special Education Teacher's Level of Training and Self-Efficacy for Bullying Prevention and Intervention	10/21/2013		Exemption		10/22/2013	
13-113	Carla A. Marsh	University of Phoenix, Doctor of Management in Organizational Leadership	emارش8959@mc.com	Implementing Culture Change in Online and E-Learning Innovation in Higher Education	11/4/2013	Edward C. Kisailus, PhD.			12/11/2013	
13-114	Vivian Cruz, Maria Hernandez, Hayley Roach	Psychology	vivian.cruz.92@gmail.com hernandezm9304@yahoo.com hayleymichelle93@gmail.com	Compassion Fatigue and Burnout in Relation to Academic Motivation Among Undergraduate University Students	11/12/2013	Anne Duran	Exemption		11/12/2013	
13-115	Kalyn Valentine, Savannah Andrews	Psychology	kvalentine7@gmail.com	Intrinsic Motivation Among Professors Who Attend Conferences	11/12/2013	Anne Duran	Exemption		11/12/2013	
13-116	Chandevy Eng	PPA	chan6484@gmail.com	Prevent Attacks and Violence Before They Occur at Colleges and Universities	11/12/2013	Jinping sun	Exemption		11/21/2013	
13-117	Randy Schultz	Teacher Quality Programs	rschultz@csu.edu	Pre-Service Teacher Perceptions of Bullying in Schools	11/18/2013		Exemption		11/22/2013	
13-119	Phyllis Heintz	Nursing	pheintz@csu.edu	Older Women's Experiences with Healthcare Access-Full Study	12/5/2013				12/6/2013	
13-120	Tyler Hunter	Psychology	tyhunter622@gmail.com	Effects of Bright Light Treatment on Memory: A Randomized Placebo	12/11/2013	Isabel Sumaya, Marianne Abramson	Exemption		1/6/2014	

Duran moved, Gilchrist seconded formal affirmation, 8-0.

B. Formal Board affirmation [4] of protocols submitted and designated as not falling within the IRB/HSR definition of human subjects research (not within IRB/HSR purview) since the October 2013 meeting.

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
13-101	Belin Zeng	Department of Mathematics	bzeng@csu.edu	Sufficient Dimension Reduction with Applications to Cancer Data	10/3/2013		NRS		10/3/2013	
13-104	Renee Lavoie	PPA	rlavoie92@yahoo.com	Helping the Youth of Our Future: An Inside Look at After School Art Programs Geared Toward At-Risk Youth	10/8/2013	Chandra Commuri	NRS		10/9/2013	
13-111	Lakesha Jones	PPA	lakeshajones95@yahoo.com	Truancy An Issue in Kern County: Problem Analysis & Policy Recommendations	10/31/2013	Chandra Commuri	NRS		11/1/2013	
13-112	Dalton Kelley	PPA	daltonkelley@yahoo.com	New Federalism and Fracking: Lessons Learned From the Colorado Experience	10/31/2013	Chandra Commuri	NRS		11/1/2013	

Alvarez moved, Herndon seconded formal affirmation, 8-0.

C. Formal Board affirmation [2] of previously approved granted Renewals since the October 2013 meeting. The only modifications were additions of new HSPT-certified research assistants for 12-95.

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
12-95	Mary Storey	Psychology, Religious studies	aduran@csub.edu lgubkin@csub.edu	Holocaust Class Learning Outcomes	9/21/2012	Anne Duran, Liora Gubkin	Expedited	Gilchrist & Swenson	10/12/2012	Renewed 10/18/2013
12-105	Yangsuk Ko & Dana Abouelnasr	Mathematics/Physics and Engineering	yko@csub.edu dabouelnasr@csu.edu	Perceptions of Students Taking Calculus	10/12/2012	N/A	Exemption		10/12/2012	Renewed 5/20/2013, Renewed 10/14/2013
12-41	Roseanna McCleary	Social Work	rmccleary@csu.edu	Project Esperanza Program Evaluation: Phase II	4/12/2012		3rd Party	Newberry & Duran	4/25/2012	Renewed 4/2/2013

The reviewers need to be corrected for Protocol 12-95. Alvarez moved, Gilchrist seconded formal affirmation as corrected, 8-0.

D. Formal Board affirmation of protocol closures [24] (unless renewed) whose authorization have ended or will end prior to the April 2014 IRB meeting.

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
09-142	Jacqueline Mimms	Enrollment Management	jmimms@csub.edu	The CSU: Summer Algebra Institute	7/2/2009		Third-Party		7/2/2009	closed 6/12 Renewed 4/2/13
10-130	Marianne Abramson & Tyson Smith	Psychology	mabramson@csu.edu	Pain and High Heels As Sexual Attractors	8/18/2010		Expedited	McCleary & Newberry	9/1/2010	renewal 1/10/12
10-150	Stacy Teeters & Diana Pogue	Psychology	stacy.teeters@gmail.com	Multicultural v. Colorblind Approach's Effect on Tolerance and Acceptance	11/3/2010	Anne Duran	Exemption	11/9/2010		renewed 2/3/12
11-01	Douglas Dodd & Curt Asher	History/ Walter stiern Library/ Public History Institute	ddodd@csub.edu	CSUB Campus Oral History Project	1/6/2011		Exemption	1/9/2011		11/30/11 renewed 12/07/12 renewed
11-04	Roseanna McCleary	Social Work	rmccleary@csu.edu	Outcomes Evaluation of A Mental Health Services Act Program for Older Adults: Wellness, Independence, and Senior Enrichment Services	1/12/2011		Standard	2/1/2011		renewal, Renewed 1/30/2013
11-137	Rhonda Dugan	Sociology	rdugan2@csub.edu	"Evaluation of Classroom Exercises, Assignments, and Student Projects"	10/24/2011		Exemption	10/25/2011		closure 9/12 Renewed 3/4/2013
11-143	Leslee Martinez	Psychology	LesleeMartinez08@gmail.com	Tattoos, Gender, and Perceived Pain	11/10/2011	Anne Duran	Exemption	11/16/2011		Renewal 2/6/12
11-146	Roseanna McCleary	Social Work	rmccleary@csu.edu	Project Esperanza Program Evaluation	11/14/2011	Roseanna McCleary	Newberry & Gilchrist	Expedited	1/23/2011	Renewed 9/28/2012
12-03	Natalie Thompson	Anthropology	nthomps@gmail.com	I am Hot! No, You're Not: An Investigation of the Complex Relationship between Self-perception of Mate Value and the Assignment of Mate Value by Others	1/12/2012	Brian Hemphill	Expedited	McCleary & Duran	2/8/2012	
12-05	Matt Leon	Psychology	mleon6@csub.edu	The Neural Basis of Human Time Perception	1/17/2012		Expedited	Gilchrist & Newberry	2/27/2012	Renewed 1/14/13
12-06	Vanessa Duque	Social Work	vduque1019@gmail.com	Atheism: Disclosing an Invisible Stigma	1/19/2012	Edna Molina	Expedited	Gamboia & Duran	4/5/2012	
12-07	Jade Copeland	Psychology	jackof_a2@yahoo.com	The Influence of Stress and Competency on Pre/Post-Test Assessment of Performance	1/20/2012	Marianne Abramson	Expedited	Swenson & McCleary	2/2/2012	
12-10	Jeremy Caldwell	Doctoral Program	jcaldwell@csu.edu	CSUB Graduate Center Focus Group -- Ed.D. Cohort	2/13/2012	Curtis Guaglianone	Exemption		2/17/2012	
12-12	Siri Ved Khalsa	MSA Healthcare	Sirived.khalsa@gmail.com	Electronic Medical Record Implementation: A Renovation Project.	2/13/2012	BJ Moore	Exemption		2/28/201	
12-13	Leslie Kelley		lmkellev@mac.com	Working with Students in Math: A study of Specific Interventions	2/13/2012	Randy Schultz	Exemption		2/24/2012	

Closures (continued)

12-16	Nicola Bayley	Sociology Department	bayley.nicola@gmail.com	Coping Mechanisms, Family Dynamics and Intervention of Suicide Survivors – Can Online Suicide Survivor Forums Shed Light on this Experience?	2/29/2012	Alem Kebede	Expedited	McCleary/Swensen	3/14/2012	
12-27	Judy Pedro	Nursing	jpedro@csub.edu	Breastfeeding Survey	3/14/2012		Exemption		3/16/2012	
12-30	Judy Pedro	Nursing	jpedro@csub.edu	Windshield Survey: A Community Level Documentation Study	3/16/2012		Exemption		3/20/2012	
12-32	Ana Peria	Sociology Department	a.pr13@gmail.com	Examining Contextual Factors that Contribute to Ethnic Development of Hispanic American Students	3/20/2012	Alem Kebede	Exemption		4/13/2012	
12-37	Devin Russell	Psychology	devingrussell@gmail.com	The Effects of Synthetic Voices on Long-Term Memory	4/5/2012	Marianne Abramson	Expedited	Gilchrist & Abramson	4/20/2012	Re-newed 2/19/2013
12-60	Shannon Franz	Curriculum and Instruction – Teacher Education	shannonfranz@va.hoo.com	Integrating Technology as a Means of Instruction Delivery for Young Students	4/25/2012	Chandra Commuri	Exemption		4/30/2012	
12-63	S. Aaron Hegde	Economics	mcevans@csub.edu	Camp to Campus: Oral Histories of Migrant College Graduates	4/27/2012		Exemption		4/30/2012	

McCleary's e-mail needs to be corrected for Protocol 11-146. Protocol 12-41 needs to be renewed and shifted to Renewals, and Protocol 12-45 needs to be removed from the closure list until a decision can be made whether to renew. There was a motion to formally affirm as corrected, Herndon moved, McCleary seconded, 8-0.

E. New Protocol Reviews [none]

F. Continuing Review and Renewal of Authorized Protocols

1. **Protocol 07-91.** "Evaluation for Kern County Children and Families Commission [KCCFC]" with J. J. Wang. Primary readers are all members.

The PI summarized. There are 40 programs providing services. There are 25 CSUB internships; there were 23 last year. Services include child health, family services, and child development. Assessment involves accountability to the community, but there is also commitment to sharing results with the scholarly community, which requires IRB authorization. Questions followed:

[Q = question, A = answer, C = comment]

Q: What is the reference to coordination? **A:** This is among the child health, family services, and child development elements, and is mandated by the State.

Q: Are data and information shared among agencies? **A:** Yes, and there is an open house among all of the service agencies.

Q: Are the outcomes assessed specified by the State? **A:** Yes, but there is reorganization going on.

Q: Seems like everything we see has to do with process or service providing, rather than actual outcomes such as data on school readiness when the children served hit kindergarten. **A:** PI says that outcomes are assessed and included in annual reports. He will share the annual report with the RERC, so it can be distributed to Board members.

Q: It doesn't really seem like the public understands the benefits, given all of the money being spent. **A:** The PI has made recommendations and is working on it.

Q: What is your actual role in the evaluation process? **A:** The PI serves as “external evaluator and is supposed to be neutral.

Q: How is the adverse event assessment going with the new instrument? **A:** Agencies like it.

C: The PI was complimented on the poster presentation submitted as part of the report.

When there were no more questions, the PI was excused and the Board deliberated in executive session. There was a motion to accept the quarterly report, renew the authorization of Protocol 07-91 for one year. McCleary moved, Alvarez seconded, 8-0.

In a discussion ranging beyond the purview of the IRB [protecting research subjects], members wondered if F5K was effectively sharing with the community understandable, common-sense, convincing outcome data showing that the F5K programs effectively address community needs, such as making the children served healthier and able to do better in school. The Board wished to support the PI’s efforts in advocating along these lines.

The PI was invited back and so informed. He was complimented on his continuing good work as liaison between the IRB and the F5K agencies.

2. Edvention and Related. With Randy Schultz and Robin Valente. Primary readers are all members.

Robin Valente was introduced. The PI and Valente summarized. **Protocol 10-157** continues and has been expanded. These data have resulted in a publication in a new periodical. Suleiman is taking the lead in data analysis and dissemination. There will be three presentations at an education conference coming up in April 2014. On **Protocol 11-66**, it was noted that the cycle of activity model and the common core standards have now been so internalized that they are part of “the culture” and “how we do business”. Swenson was the force behind **Protocol 11-68**. Since her death, a larger group of students has become involved, especially in technology and special education courses. There is a travelling cart with iPads that can go to AV, for example. The iPads were used a lot by school kids in Lamont in Summer 2013. This protocol will continue. **Protocol 11-117** is a large protocol involving outcome assessment. David Wright is retired but still involved. They are hoping for a one-year extension of data collection to see how the teacher training carries forward, for example to job interviews. **Protocol 11-122** is completed and should be closed. **Protocol 13-117** involves bullying prevention. They held a training conference with pre/post surveying and a movie in between, training on LGBT issues, and a guest speaker. Perhaps this will happen annually and be tied to other events on the CSUB campus such as the Ally Rally. The PI has submitted a new protocol involving self-efficacy assessment that is under IRB review. Questions followed:

[Q = question, A = answer, C = comment]

Q: How does Protocol 13-117 fit into this overall project? **A:** It addresses classroom violence, which is one of the reform elements. More broadly, it’s about the school climate or environment, in other words, the setting in which children learn.

C: The idea of “restitution” by bullies or “restorative justice: as approved to “zero tolerance” kicking them out of school might be useful. A: The PI agrees.

Q: Where are you on getting outcomes data on possible academic performance enhancement in children taught by teachers you have trained in your programs? A: The PI is still hopeful. KCHSD will give data freely. BCS will not. Assessment tools are changing so this in some ways will gum up the works, but also offer new opportunities.

When there were no more questions, the PI and Valente were excused and the Board deliberated in executive session. There was a motion to accept the quarterly report, close Protocol 11-122, and renew Protocols 10-157, 11-66, 11-68, 11-117, and 13-117 for one year. Duran moved, McCleary seconded, 8-0.

Schultz and Valente were invited back and so informed. Schultz indicated that he will e-mail a link to a short video profiling one of their Edvention Fellows.

VI. OTHER CONCERNS: [none]

VII. MEETING DATES FOR 2013-2014:

Fall 2013: Friday, 04 October 2013
Winter 2014: Friday, 24 January 2014
Spring 2014: Friday, 18 April 2014
Summer 2014: Wednesday, 11 June 2014

VIII. ADJOURNMENT:

There being no further business the meeting was adjourned at 9:32 AM, Alvarez moved, Herndon seconded, 8-0.

Board training followed.

IX. BOARD TRAINING:

A. Spot check of protocols authorized since last meeting:

1. **Protocol 13-90 [Frances Finley & Ron Hughes, Teacher Education] “Eight Grade Students’ Attitudes Toward Screencasting”** Submitted 8-20-13; authorized 10-14-13; following exemption from full review. [**Attachment D1:** Protocol 13-90; **Attachment D2:** 13-90 e-mails, reverse chronological order]

The notable feature of this review and authorization was the number of back and forth e-mails required for the investigators to adequately address the requests for revision and clarification communicated in the initial feedback from the IRB to the investigators.

2. **Protocol 13-116 [Marie Sampson & Yeunjoo Lee, Special Education] “Prevent Attacks and Violence Before They Occur at Colleges and Universities”** Submitted 11-12-13; authorized 11-21-13, following expedited review. [**Attachment E1:** Protocol 13-116; **Attachment E2:** 13-116 e-mails, reverse chronological order; **Attachment E3:** revised Protocol 13-116]
There were a number of concerns with the protocol as submitted, but these were addressed effectively by the investigators without further back and forth.

B. Planning for the changing of the guard

The RERC and Chair discussed their respective responsibilities and pointed out that CSUB and IRB members won't have Paul and Steve to kick around forever. Paul is willing to break in a new Chair. Steve advocated for keeping a similar system in place with a faculty person, rather than an administrator, as RERC. Board members were asked to think of replacements.