

*INSTITUTIONAL REVIEW BOARD FOR HUMAN SUBJECTS RESEARCH (IRB/HSR)
CALIFORNIA STATE UNIVERSITY, BAKERSFIELD*

**Minutes of Meeting
Wednesday, 03 October 2014 [DDH A-108]**

Members Present:

Scientific Concerns: Anne Duran, Roseanna McCleary, Kathleen Gilchrist
Nonscientific Concerns: Paul Newberry, Steve Gamboa
Community Concerns: Grant Herndon, James Velasquez

Members Absent: [none]

Visitors:

First 5 Kern Report: J. J. Wang
GRaSP Administrative Coordinator: Gwen Parnell

I. CALL TO ORDER

Chair Paul Newberry, still swallowing hash browns, called the meeting to order at 7:58 AM. The order of events in the meeting was altered in order to accommodate several scheduling conflicts of members.

II. APPROVAL OF MINUTES

The minutes of the previous meeting on Friday, 11 June 2014 were approved, Herndon moved, Duran wildly gestured the second, 8-0.

III. ANNOUNCEMENTS

- A. Next RERC.** Isabel Sumaya has been appointed the next RERC, effective 01 June 2015. She was thanked by members for taking on this position. Sumaya indicated that she has begun periodic orientation sessions with the current [lame duck] RERC.
- B. Gwen is Back.** Gwen Parnell was welcomed back from her recent surgery and complimented for her effective work on behalf of the IRB.
- C. Qualtrics.** Qualtrics is up and running for IRB protocol submission and review. Parnell indicated that it is working pretty well, although there is a learning curve and there have been a few bumps. McCleary noted that submission of protocols via Qualtrics seems easier as compared to the old procedure. RERC noted it is still a bit cumbersome on the receiving end for protocols. The long "response ID" of each incoming protocol cannot be replaced with something meaningful. Members offered several ideas for possible functional improvements.

IV. OLD BUSINESS

A. Next IRB Chair. Further discussion was initiated. Volunteers have not come forward. McCleary has expressed “willingness” following urging by RERC. Newberry summarized the duties of the Chair. RERC talked about the history of IRB and Chairs. If there is interest among other members in chairing the IRB they were requested to indicate this within a week.

V. NEW BUSINESS

A. Formal Board affirmation of protocols previously approved under Standard Review, Expedited Review, Third-Party Access, and Exemption from Full Review since the June 2014 meeting.

1. Standard Review [1]

#	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
14-69	Rhonda E. Dugan, Dahna L. Rasmussen	Sociology	rdugan2@csub.edu, socprof2013@gmail.com	College Student Perceptions of the N-Word in the Post-Civil Rights Era	6/2/2010		Conditional - Stand Final		6/26/2014 - 7/3/2014	

Correction of “Date Submitted” was requested. McCleary moved, Velasquez seconded, 6-0.

2. Expedited Review [3]

#	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
14-22	Rajwant Kaur	MSA-HCM	nitu_tuning@yahoo.com	Health Issues Faced by Older Sikh Immigrants in Bakersfield	3/13/2014	Chandrasekhar Commuri	Expedited	Kathleen Gilchrist & Steven Gamboa	6/4/2014	
14-62	Christopher Sanders	Psychology	chrissanders87@gmail.com	Project Live Happy: Effects of the Locus of Control Beliefs About Happiness	5/30/2014	Anne Duran	Expedited	Gilchrist and Alteparmakian	6/26/2014	
14-73	Yvonne Ortiz-Bush	Educational Counseling	vortiz-bush@csub.edu	Ally Development and the Pre-service Counselor: A Phenomenological Perspective	6/9/2014		Expedited	Paul Newberry & Anne Duran	6/26/2014	Exempt

Schultz moved, Velasquez seconded, 6-0.

3. Third-Party Access to Existing Data [2]

Number	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
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14-77	Dale Willits	Sociology	dwillits@csub.edu	Delinquency and the Social Network Characteristics of Employed and Unemployed Adolescents	7/14/2014			Third Party Access		7/14/2014	
14-81	Charles Collom	Nursing	ccollom@csub.edu	Predictors of Success on the Comprehensive Predictor Exam and the NCLEX Exam of Two Graduating Classes	8/26/2014	Kathleen Gilchrist and Shalise Pollock	Waiver		Paul Newberry & Roseanna McCleary	9/08/2014	

McCleary moved, Velasquez seconded. 6-0.

4. Exemption from Full Review [12]

#	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date	Qualtrics ID
14-66	Steven Sampson	M.A. Curriculum and Instruction	csamps0n136@hotmail.com	The Effects of Participation in a STEM Summer Program Upon Middle School Student Attitudes	6/02/2014	Dr. Ron Hughes	Exemption		6/09/2014		
14-67	Quinn Bloom	Sociology	quinnbloom@gmail.com	The Negotiated Order of Volunteer Participation	6/02/2014	Alem Kebede	Exemption		6/09/2014		
14-68	Ylianna Torres	Public Policy and Administration	ylannat@gmail.com	The Effectiveness of the Transition into Independent Living Program in Assisting Adults with Disabilities Develop Skills That Will Help Them in Obtaining Employment After Graduation: How Has the Americans with Disabilities Act Facilitated This Transition?	6/2/2014	Jinping Sun	Exemption		6/4/2014		
14-70	Randy Schultz	Teacher Quality Program	rschultz@csub.edu	Self-efficacy of pre-service teachers after intensive field experience and PD	6/03/2014		Exemption		7/07/2014		
14-74	Charles Lam	NSM&E		NSF IUSE 1430398-STEM Retention and Graduation: An Integrated Approach	6/11/2014		Exemption		6/11/2014		
14-75	Kathleen Gilchrist, Cherie Rector	Nursing	kgilchrist@csub.edu	Health Promoting Behaviors of Entering RN-BSN Students	6/24/2014		Exemption		6/25/2014		
14-76	Josh Uhalt	Psychology	TheGreatRanger1@hotmail.com	Tattoos, Gender, and Perceived Pain	7/07/2014	Anne Duran	Exemption		7/16/2014		
14-78	Karen Wall	CSUSB	karenwall@aol.com	Administrative Development for Academic Deans in the California State University System	8/06/2014		Exemption		8/06/2014		

14-82	Carol Raupp	Psychology	craupp@csu.edu	Students' Attitudes and Behaviors Associated with Taking College Courses	9/10/2014		Exemption		9/12/2014		eyXnc0IkmeFXq6p
14-83	Steve Bacon, Kris Grappendorf	Psychology, PEAK	sbacon@csu.edu , kgrappendorf@csu.edu	Evaluation of the Runner Wellness Course	9/10/2014		Exemption		9/12/2014		0B49Oq8s9qF7mHH
14-84	Roseanna McCleary, Sam Jenkins	Social Work	mccleary@csu.edu , sjenkins1@csu.edu	Comparison of Skills Mastery in an Integrated Blended Learning Course and Face-to-Face Courses	9/11/2014		Exemption		9/17/2014		a5EJ3n0s3pdM5IH
14-87	Leigh Collins, Bruce Hartsell, Roseanna McCleary	Social Work	lcollins7@csu.edu , bhartsell@csu.edu , rmccleary@csu.edu	Evaluation of a Special Topics Social Work Professional Writing Course	9/16/2014		Exemption		9/17/2014		R_2ayhhN AjJ2qPJR P

It was noted that the passing of Dr. Sasaki will require a new faculty sponsor for Protocol 14-67. Schultz moved, Velasquez seconded, 6-0.

B. Formal Board affirmation [2] of protocols submitted and designated as not falling within the IRB/HSR definition of human subjects research (**not within IRB/HSR purview**) since the June 2014 meeting.

#	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments / Shredded/Date
14-72	Ceasar Constantino	Public Policy and Administration	constantinoceasar@yahoo.com	Realignment Act Assembly Bill 109: A Policy Analysis on California's New Reform	6/06/2014	Chandrasekhar Commuri	NRS		6/06/2014	
14-80	Kate Price	Curriculum and Instruction	Kate.rosenberg@gmail.com	Framework and Definitions of Digital Literacy	8/12/2014	N/A	NRA	Ron Hughes	8/14/2014	

Gamboa moved, Gilchrist seconded, 6-0.

C. Formal Board affirmation [7] of previously approved granted **Renewals** since the June 2014 meeting. Protocol 12-87 was modified so pre/post assessments could be associated.

#	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded /Date
03-03	Steve Bacon	Department of Psychology	sbacon@csub.edu	Establishment of a Participant Pool for the Department of Psychology	1/16/1999		Standard		2/3/1999	Renewed 4/20/2012
08-110	Steve Suter	Psychology	ssuter@csub.edu	CSUB Vision Lab Visual Neuroscience Research Projects	9/22/2004		Standard	Gilchrist & Bashor	10/19/2004	Renewed 5/22/2012 Renewed 6/14/2013 Renewed 8/11/2014
11-01	Douglas Dodd & Curt Asher	History/ Walter Stiern Library/ Public History Institute	ddodd@csub.edu	CSUB Campus Oral History Project	1/5/2007		Exemption		1/8/2007	Renewed 11/30/11 Renewed 12/07/12 Renewed 1/30/2014 Renewed 9/9/2014
12-05	Matt Leon	Psychology	mleon6@csub.edu	The Neural Basis of Human Time Perception	1/16/2008		Expedited	Gilchrist & Newberry	2/26/2008	Renewed 1/14/13 Renewed 1/31/2014 Renewed 9/9/2014
12-87	Charles Lam	Mathematics	clam@csub.edu	CSUB Engineering Calculus and Outreach MSEIP Grant: The Effect of Math Tutoring and Outreach Efforts Upon Student Retention and Matriculation Rate, and Interest in STEM	6/17/2008		Exemption		7/10/2008	Renewed 9/19/2013
13-108	Kim Nolan-Molina	Department of History/Walter Stiern Library/Public History Institute	clivingston@csuub.edu	San Joaquin Valley Oral History Project	10/16/2009	Christopher Livingston	Exemption		10/24/2009	Renewed 9/02/2014
13-117	Randy Schultz	Teacher Quality Programs	rschultz@csuub.edu	Pre-Service Teacher Perceptions of Bullying in Schools	11/18/2013		Exemption		11/22/2013	Renewed 1/27/14

McCleary moved, Schultz seconded, 6-0.

D. Modification [3] of previously approved protocols since the June 2014 meeting. New research assistants added to 12-05 and 13-108 and procedures revised for 03-03.

#	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded /Date
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03-03	Steve Bacon	Department of Psychology	sbacon@csub.edu	Establishment of a Participant Pool for the Department of Psychology	1/16/1999		Standard		2/3/1999	Renewed 4/20/2012
12-05	Matt Leon	Psychology	mleon6@csub.edu	The Neural Basis of Human Time Perception	1/16/2008		Expedited	Gilchrist & Newberry	2/26/2008	Renewed 1/14/13 Renewed 1/31/2014 Renewed 9/9/2014
13-108	Kim Nolan-Molina	Department of History/Walter Stiern Library/Public History Institute	clivingston@csuh.edu	San Joaquin Valley Oral History Project	10/16/2009	Christopher Livingston	Exemption		10/24/2009	Renewed 9/02/2014

RERC summarized changes in the Protocol 03-03 psychology subject pool. Gilchrist moved, Velasquez seconded, 6-0.

E. Formal Board affirmation of protocol closures [10] (unless renewed) whose authorization have ended or will end prior to the January 2015 IRB meeting.

#	Author	Department	E-mail	Title	Date Submitted	Faculty Sponsor	Type of Review	Reviewers	Final Approval	Comments/ Shredded/Date
13-110	Brandon Bentle	Sociology	pbbentle@netzero.net	Evangelical Christian Pastors and Dishonesty within the Leader-Subordinate Relationship	10/29/2013	Rhonda E. Dugan	Expedited	Newberry & Gilchrist	11/18/2013	
13-113	Carla A. Marsh	University of Phoenix, Doctor of Management in Organizational Leadership	cmarsh8959@me.com	Implementing Culture Change in Online and E-Learning Innovation in Higher Education	11/4/2013	Edward C. Kisailus, PhD.	Exemption		11/12/2013	
13-114	Vivian Cruz, Maria Hernandez, Hayley Roach	Psychology	vivian.cruz.92@gmail.com hernandezm9304@yahoo.com hayley.michelle93@gmail.com	Compassion Fatigue and Burnout in Relation to Academic Motivation Among Undergraduate University Students	11/12/2013	Anne Duran	Exemption		11/12/2013	
13-115	Kalyn Valentine, Savannah Andrews	Psychology	klvalentine7@gmail.com	Intrinsic Motivation Among Professors Who Attend Conferences	11/12/2013	Anne Duran	Exemption		11/12/2013	
13-116	Chandevy Eng	PPA	chan6484@gmail.com	Prevent Attacks and Violence Before They Occur at Colleges and Universities	11/12/2013	Jinping Sun	Exemption		11/12/2013	

13-119	Phyllis Heintz	Nursing	pheintz@csub.edu	Older Women's Experiences with Healthcare Access- Full Study	12/5/2013				12/6/2013	
13-120	Tyler Hunter	Psychology	tyhunter622@gmail.com	Effects of Bright Light Treatment on Memory: A Randomized Placebo	12/11/2013	Dr. Isabel Sumaya, Dr. Marianne Abramson	Exemption		1/6/2014	
14-01	Tanya Boone-Holladay	Psychology	tboone@csub.edu	Increasing Students' Self-Determination Through Service Learning	1/3/2014		Exemption		1/6/2014	
14-03	Angel Armenta, Melissa Thornsberry	Psychology	angelarmenta89@yahoo.com melissatberry@gmail.com	Transgender People and Policies and the Integrated Threat Theory	1/13/2014	Anne Duran	Exemption		1/16/2014	
14-10	Kathleen Gilchrist, Cherie Rector	Nursing	kgichrist@csub.edu	Comparison of Health Promoting Behaviors Among Working Acute Care RNs and Public Health Nurses	2/5/2014		3PA		2/6/2014	No Personal Identifiers

It was noted that 13-117 was being renewed at this meeting. McCleary moved, Schultz seconded, 6-0.

F. Letter noting Pre-Submission Determination of Exemption from Full Review was issued for the following pending grant-related activity:

7-03-2014. Charles Lam. **Increasing Engineering College Success and Career Readiness in the High Needs San Joaquin Valley: Engineering Education Partnerships Impacting College & Careers (E²PIC²)**

RERC explained that this action was requested to satisfy a requirement of the granting agency in order to clarify the IRB status of this grant proposal. Velasquez moved, Schultz seconded, 6-0.

G. New Protocol Reviews [none]

H. Continuing Review and Renewal of Authorized Protocols

1. Protocol 07-91 Report. "Evaluation for Kern County Children and Families Commission [KCCFC]" with J. J. Wang. Primary readers were all members.

The PI summarized. F5K has been operating for 15 years with the PI involved for the past 5 years. Site visits will resume after the excitement of assembling the F5K yearly report to the State. The Early Intervention Program has ceased to operate. CSUB internship placements continue, but the final count for Fall 2014 is still up in the air.

[Q = question, A = answer, C = comment]

Q: How are the CSUB internships set up? **A:** CSUB is notified and posts them using the routine procedure.

Q: What happened with regard to the follow-up that we discussed at our June 2014 meeting? **A:** This is related to outcome measures and accountability and providing a memo of support from the IRB for the PI's assessment activities. McCleary was charged with coordinating with the PI and will do so.

Q: What is the incident of the lost consent form about? **A:** PI summarized the incident of the vehicle break-in and stolen briefcase during a series of home visits. New procedure is that consent forms will not be left unattended.

When there were no more questions, the PI stepped outside. There was a motion to approve the quarterly report for Protocol 07-91, Gamboa moved, Schultz seconded seconded, 7-0 [Herndon had departed].

When the PI returned, he was informed of this and commended for his continuing good work related to subject protections for the F5K agencies.

2. Edvention Partners and Related. With Randy Schultz. Primary readers were all members.

Schultz summarized. They have been awarded a substantial new grant to continue these and related activities.

Protocols 10-57 & 13-84. A small group of doctoral students has been added. This involves additional surveys and focus groups. Some of the EdD students have collected these data, which has led to a report on the TED Fellows, with a conference presentation and possible publication in the works. **Protocol 11-66.** This protocol has been completed and will close. **Protocol 11-68.** This protocol on iPad use was the late Penelope Swenson's and will close. **Protocol 11-117.** Frustrating glitches continue accessing the required student achievement data. Some districts are cooperating. The lesson is not to wait until the end of the programs to work on accessing such data; this has been corrected in the new grant. **Protocol 11-122.** The administrative leadership protocol has been closed for a while. **Protocol 13-117.** There was a positive reaction to the anti-bullying workshops. These will be repeated this year with more data collection. **Protocol 14-05.** This is the "co-teaching model" and self-efficacy of teacher candidates. Another assessment instrument has been added. A publication is in preparation. **Protocol 14-70.** This involves self-efficacy of pre-service teachers related to the Lamont STEM summer activities. **Protocol 14-93.** This was recently approved and covers effects of the STEM summer camp on student achievement and attitudes about science. It appears that both of these measures go in a positive direction with STEM summer camp participation. Potential benefits of having the Lamont kids on a college campus were discussed.

Board members had no questions. Schultz was invited to leave and the Board deliberated in executive session. There was a motion to approve the quarterly report, and renew Protocols 10-157/13-84, 11-117, 13-117, and 14-70. Gilchrist moved, Velasquez seconded, 5-0 [Duran and Newberry had departed; the RERC was enlisted from the alternate IRB member pool to preserve a quorum].

When Schultz returned he was informed of the result, complimented on a good job, and encouraged to keep it up.

VI. OTHER CONCERNS: [none]

VII. MEETING DATES FOR 2014-2015:

Fall 2014: Friday, 03 October 2014
Winter 2015: Friday, 23 January 2015
Spring 2015: Friday, 08 April 2015
Summer 2015: Wednesday, 10 June 2015

VIII. ADJOURNMENT:

There being no further business the meeting was adjourned at 10:00 AM, Velasquez moved, Gamboa seconded, 5-0.

Board training followed.

IX. BOARD TRAINING:

The RERC explained what this is about, for the benefit of the new member.

A. Spot check of protocols authorized since last meeting:

- 1. Protocol 14-22** [Rajwant Kaur & Chandra Commuri, PPA] "Health Issues Faced by Older Sikh Immigrants in Bakersfield" Submitted 3-13-04; authorized 6-04-14 following expedited review.

RERC noted that since the consent and interview would be face to face, the IRB waived external review of the written Punjabi materials.

- 2. Protocol 14-83** [Steve Bacon, Psychology, & Kris Grappendorf, PEAK] "Evaluation of the Runner Wellness Course" Submitted 9-10-14; authorized 9-12-14 following exemption from full review.

This protocol was good as submitted, except that Grappendorf needed to do Human Subjects Protection Training, which she promptly completed.