

## Meeting Minutes Fall I: Friday, September 7<sup>th</sup>, 2018

### In Attendance:

**Scientific Concerns:** Marianne Wilson, Chandra Commuri, Rose McCleary

**Non-Scientific Concerns:** Nate Olson, Chris Livingston

**Community Members:** Tommy Tunson

**Research Ethics Review Coordinator:** Isabel Sumaya

### Absent:

Grant Herndon

### Visitors:

Gwen Parnell, GRASP

### CALL TO ORDER

The meeting was called to order at 8:03 am by Chair, McCleary.

### APPROVAL OF MINUTES

The minutes from the Spring II 2018 meeting, which were include in the attachment A (Annual Report to the Provost) were approved without revisions.

### ANNOUNCEMENTS

*2017-2018 Annual Report to Provost.* RERC updated the board on the Annual report that she submitted to the Provost in August. She noted that the activity of the board during the 2017-2018 academic year increased from the previous year by 33%. She thanked everyone for their work on the board.

*Rose.* Chair McCleary announced that she is officially retiring from the board at the end of this year. She will be leaving CSUB in the Spring. The board discussed possible replacements. Sumaya asked Olson if he might consider since he served as interim chair while McCleary was on sabbatical. Olson let the board know that he could not take on the role as he is preparing his file for tenure. Tunson asked what the job entails. RERC and the Chair provided a description of what the Chair does. There was a discussion on whether a community member could serve as chair. Parnell said she would follow-up with Ebong on whether or not a community member could take on the role of chair. Commuri then expressed interest in the position. The board agreed that Commuri would make a good replacement.

## OLD BUSINESS

*Cayuse is here!* Parnell updated the board on the progress that has been made in Cayuse. The system is now live and has been rolled out. Parnell, RERC, and Chair discussed the outcomes of the summer training workshops. The workshops were very instructive, and modifications were made based on faculty feedback. They will continue the workshops throughout the semester to provide Cayuse use support.

*Need to recruit community member!* Sumaya made the call for the recruitment of a new community member. This member would replace the loss of McGauley in the Fall of 2017.

*Revised Common Rule Delayed Further.* RERC reported that nothing has changed on the revised common rule implementation. The delay for implementation is still January 21, 2019.

*CSU IRB Forum Updates (Parnell).* Parnell provided an update on the upcoming IRB forum. She let the board know that everything is in place for the forum next Thursday and invited all members to attend especially the webinar that will cover the new common rule.

*Update on CSUB FERPA Policy (Sumaya).* RERC let the board know that she spoke with the Registrar about the inconsistencies on CSUB FERPA policy listed on the various CSUB websites. The registrar said she was going to work on getting all websites to have one link to the CSUB security plan website where the school's official FERPA policy is located. She was not aware that there were inconsistencies.

*Use of Gift Cards for Participants (Parnell).* Approval from Finance/Controller's office to utilize a revised version of the Gift Card Acknowledgement Form that protects the research participant's identity. The Gift Card Acknowledgment Form accompanies the Procard Reconciliation Statement. Pre-authorization is required for all Gift Card Purchases and they must be purchased with a Staff or Faculty Procard. If authorization is received to utilize Gift Cards over \$50 then the participant must sign their name on the form and this must be part of the consenting process.

*Adverse Events and Unanticipated Event Policy Update.* RERC reported that the policy document is still in progress.

*Reviewer Feedback on Expedited Reviews – Protocol 18-34 Higa.* Chair McCleary brought up the issue of reviewer's comments on expedited reviews and how it is very important to be careful about how the comments may be perceived especially comments to students leading them to think they need to change their designs. The comments in 18-34, Higa were discussed. Some felt that the comments were appropriate and should not have been taken as a request to change methodology. McCleary shared how her student took the comments as a request to change his design and that it was very upsetting to him. She asked the board to be more careful about how comments are made to avoid the perception of the board asking investigators to change their designs.

**NEW BUSINESS.** No New Business.

**Board affirmation** of protocols previously approved under **Standard Review, Expedited Review, Third Party Access** and **Exemption from Full Review** since the Spring I, February 16<sup>th</sup>, 2018, meeting (Time ran out at the Spring II meeting to affirm so the board is affirming now at the Fall I meeting).

**Standard Review [0]:** There were no standard protocols approved during this time period.

### Expedited Review [4]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
18-11	Alice Hays	Teacher Education Department	Using Young Adult Literature for Youth Participatory Action Research: From Fiction to Action	2/2/2018	3/20/2018		Expedited
18-17	BreAnna Evans-Santiago	Teacher Education	LGBTQ Families and Youth in Elementary Schools	2/15/2018			Expedited
18-21	Aeisha Rahimi	MS Health Care Administration	How Has Culture and the Environment Impacted Afghan Women Pursuing Healthcare Services	3/2/2018	4/17/2018	BJ Moore	Expedited
18-34	Max Higa	Social Work	College Community Services Self-Care Program Development Project	3/11/2018	4/1/2018	Rose McCleary	Expedited

Wilson moved to approve, Commuri seconded (5-0). McCleary abstained (18-34).

### Third-Party Access to Existing Data [5]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
18-02 (3PA)	BreAnna Evans-Santiago	Teacher Education	Kern Urban Teacher Residency-Third Party Access to Existing Data Protocol	1/10/2018	3/13/2018		Exempt
18-07 (3PA)	Tricia Cervantes	Public Policy Administration	Formative Evaluation of California State University, Bakersfield Concussion Policies-Third Party Access to Existing Data Protocol	1/25/2018	2/27/2018	BJ Moore	Exempt
18-43 (3PA)	Lesly Gonzalez	Social Work	Program Evaluation: The Emotional ABC's	3/16/2018	3/26/2018	Rose McCleary	Exempt
18-44 (3PA)	Caitlin Yama (Cochran)	Social Work	Alternative Achievement Program – A Program Evaluation Regarding Efficacy in Reducing Physical Aggression	3/17/2018	3/21/2018	Rose McCleary	Exempt
18-55 (3PA)	Yessenia Nunez	Social Work	Program Evaluation: Effects of a Residential Program on Daily Living Skills for Persons with Traumatic Brain Injury	4/10/2018	4/12/2018	Rose McCleary	Exempt

Olson moved to approve, Livingston seconded (5-0). McCleary abstained (18-43, 18-44, 18-55).

## Exemption from Full Review [27]

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
18-19	Consuelo Gonzalez-Mosqueda	Public Policy Admin	An Evaluation of the Impact of the Bakersfield College's Mathematics Engineering Science Achievement Program Through STEM Education	2/22/2018	4/1/2018	Steven Daniels	Exempt
18-20	Emerson Case & Christopher Livingston	English	A Survey of Students' Attitudes Toward the Runner Reader Program	2/27/2018	3/2/2018		Exempt
18-23	Diane Ussery	Social Work	Community Needs Assessment: Good Neighbor Food Pantry	3/6/2018	3/9/2018	Rose McCleary	Exempt
18-24	Jennifer Barbosa	Social Work	Program Development: Cognitive Behavioral Therapy Program for Reception Center Prison Inmates at North Kern State Prison	3/6/2018	3/16/2018	Rose McCleary	Exempt
18-25	Aimee Bradshaw	Social Work	Program Development: Parent Partners at Kern County Department of Human Services	3/6/2018	3/26/2018	Rose McCleary	Exempt
18-26	Itzel Veliz	Social Work	Self-Management and Recovery Program: An Art Therapy Approach	3/8/2018	3/20/2018	Rose McCleary	Exempt
18-27	Griselda Soto	Social Work	Program Evaluation: Domestic Violence Awareness (Voluntary) Group in Spanish	3/8/2018	3/21/2018	Rose McCleary	Exempt
18-28	Lacee Musgrove	Social Work	Development of "The Talk Program" for the promotion of Advance Care Directives	3/8/2018	3/20/2018	Rose McCleary	Exempt
18-29	Judy Kim	Social Work	Program Development: Effective Mentoring Program for Children in Foster Care	3/8/2018	3/20/2018	Rose McCleary	Exempt
18-30	Tiffany M. Earnest	Social Work	Program Evaluation: The Effectiveness of a Behavioral Management Program in a Foster Youth Group Home	3/8/2018	3/13/2018	Rose McCleary	Exempt
18-31	Ariany Cespedes	Social Work	Program Evaluation: Magdalene Hope Ministry Street Reach	3/8/2018	3/13/2018	Rose McCleary	Exempt
18-32	Abel Morelos	Public Policy and Admin	Developing and Implementing a School Wellness Plan at Buttonwillow School Through Community Partnerships	3/8/2018	3/12/2018	Steven Daniels	Exempt
18-33	Carlos A Granados Quintanilla	Social Work	Community Needs Assessment: Services for the Homeless Population in the Lancaster/Palmdale, CA Area	3/9/2018	3/14/2018	Rose McCleary	Exempt
18-36	Sandy Melendez	Social Work	Program Evaluation: The Loving Solutions Parenting Program	3/12/2018	3/13/2018	Rose McCleary	Exempt
18-37	Chris Livingston & Amanda Grombly	Library	Preparedness Assessment of Active Shooting Situations in Libraries	3/14/2018	3/23/2018		Exempt
18-38	Irma Mejia	Social Work	Program Evaluation: After School Educational & Safety Program (ASES)	3/16/2018	3/20/2018	Rose McCleary	Exempt

18-39	Robert Vargas	Social Work	Program Development: The Network Enrichment Training (NET) Program	3/16/2018	3/20/2018	Rose McCleary	Exempt
18-40	Peyton Struwe	Social Work	Program Development: Transportation Program for Cancer Patients Receiving Cancer Treatment	3/17/2018	3/20/2018	Rose McCleary	Exempt
18-41	Lourdes Torres	Social Work	Program Evaluation: Transition Age Youth Career Development Program	3/17/2018	3/20/2018	Rose McCleary	Exempt
18-42	Jennifer Sweet-Farness	Social Work	Evaluation of the Seeking Safety Program at Green Gardens	3/18/2018	3/20/2018	Rose McCleary	Exempt
18-45	Kendall Wood	Social Work	Program Development: Rural Vehicle Transportation Program for Low Income Kern County Residents	3/20/2018	3/21/2018	Rose McCleary	Exempt
18-47	Kitty Vo	Social Work	Program Development: Family Support Group at the Kern Behavioral Health and Recovery Services Residency Clinic	3/27/2018	3/30/2018	Rose McCleary	Exempt
18-48	Gessel Romo	Business and Public Admin	Evaluation of Title IX Education "Not Anymore" Effectiveness Among Students at California State University, Bakersfield	3/27/2018	3/31/2018	Steven Daniels	Exempt
18-49	Madhavappalil Thomas	Social Work	The Effectiveness of Lobby Day Event Participation in Achieving Policy Advocacy Skills and Competencies for CSUB MSW Students	3/28/2018	4/4/2018		Exempt
18-51	Jessica Herrera	Social Work	Program Development: A Curriculum for a Mental Health Symptom Self-Management Psychoeducation Group	4/3/2018	4/4/2018	Rose McCleary	Exempt
18-52	Jianyu Wang	Kinesiology	BMI, Physical Activity and Perceived Competence in teaching Physical Education among Classroom Teachers	4/4/2018	4/17/2018		Exempt
18-53	Lotanna Nwobu, MSW Student	Social Work	Program Development: Implementing Seeking Safety within a Youth Build Charter School	4/10/2018	4/16/2018	Rose McCleary	Exempt

Tunson moved to approve, Wilson seconded (Alternate Sumaya voted, 5-0). McCleary (18-23 thru 3, 18-33, 18-36, 18-38 thru 18-42, 18-45, 18-47, 18-51, & 18-53) and Livingston abstained (18-20, 18-37) abstained.

**Board affirmation [11]** of protocols submitted and designated as **not** falling within the IRB/HSR definition of human subjects research (**not within HSIRB purview**) since the February 16<sup>th</sup>, 2018 meeting.

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
M18-01	Brandon Singleton	Business Admin	Are Parks and Recreation Beneficial for Youth and Senior Citizens	1/30/2018	2/7/2018	Steven Daniels	NRRS
M18-02	Dwight Johnson	Business Admin	What is Social Security?	1/30/2018	2/7/2018	Steven Daniels	NRRS

M18-03	Joseph Morales	Public Policy & Admin	It's Now Time to Sink the Jones Act: A Policy Analysis Report on the Merchant Marine Act of 1920	1/30/2018	2/7/2018	Steven Daniels	NRRS
M18-04	Matilda Briones	Public Policy & Admin	Are Extended Foster Care Benefits Helping Non-Minor Dependents?	2/1/2018	2/7/2018	Steven Daniels	NRRS
M18-05	Tamar Anthony	Public Policy & Admin	Program Proposal for Semi-Annual Youth Conferences	2/5/2018	2/7/2018	Steven Daniels	NRRS
M18-06	Sandra Carrillo	Master of Public Admin	A Proposal to Address Deficiencies in the Housing Choice Voucher Program	2/2/2018	2/14/2018	Steven Daniels	NRRS
M18-08	Brandon Singleton	Public Policy & Admin	What is the Importance of Parks and Recreation within communities?	2/7/2018	2/14/2018	Steven Daniels	NRRS
M18-11	Crystal Diaz	Health Care Admin	The Effect of Bundled Care at Night on HCAHPS Scores for Quietness	2/13/2018	2/14/2018	Steven Daniels	NRRS
M18-13	Frances Nunez-Luna	Public Policy & Admin	Creating Awareness for Organ Donation in the Hispanic/Latino Community	3/26/2018	3/27/2018	Steven Daniels	NRRS
M18-14	Luz Arely Roldan	Public Policy & Admin	Rucksacks to Backpacks: How CSUB can Help its Veterans Transition into an Educational Setting	3/27/2018	4/5/2018	Steven Daniels	NRRS
M18-15	Laura Jimenez	Public Policy & Admin	Parenting Education and Training Program for Foster Parents	4/9/2018	4/16/2018	Steven Daniels	NRRS

Commuri moved to approve, Olson seconded (6-0).

**Formal Board affirmation [11]** of previously approved protocols granted **Renewals** since the February 16<sup>th</sup>, 2018 meeting.

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
12-05	Matt Leon	Psychology	The Neural Basis of Human Time Perception	1/17/2012	2/27/2012		Expedited
15-01	Charles Lam	NSF IUSE Grant	STEM Retention and Graduation: An Integrated Approach	1/2/2015	1/7/2015		Exempt
15-02	Joshua Miller	PEAK	Normative Values of the Functional Movement Screen in Athletes	1/6/2015	1/20/2015		Expedited
15-39	Charles Lam	Math	Developing Sustainable Interdisciplinary STEM Programs for First and Second Year Underserved Students in the Southern San Joaquin Valley	3/31/2015	4/7/2015		Exempt
16-170	Kristina LaGue, Robin Valente, Jesus Esquibel, Anaya Lee & Jaclyn Tejwani	BKSPA-Teacher ED Teacher Quality Partnership	Kern Urban Teacher Residency	12/6/2016	2/27/2017		Exempt
16-174	Bre Evans-Santiago	Teacher Education	Kern Rural Teacher Residency	12/23/2016	1/4/2017		Exempt

17-15 3PA	Kristina LaGue	Education	Kern Rural Teacher Residency: Teacher Preparedness	2/9/2017	3/2/2017		Exempt
17-26	Terezita Overduin, Ying Zhong, Kristine Holloway	Library	Library Web Usability Test	3/7/2017	4/12/2017		Expedited
17-35	Kyle Susa	Psychology	Face Matching 3 (FM3)	3/21/2017	3/22/2017		Exempt
17-54	Charles Lam, Kathleen Madden, Jaimi Paschal	NSME Dean's Office	NSME DOE Grant Cohort Online Data Collection	4/17/2017	4/26/2017		Exempt
17-63	Heidi He	Nursing	A Need Survey: RN-BSN Students' Knowledge and Perceptions on Healthcare Ethics	4/28/2017	5/8/2017	Annie Huynh	Exempt

Livingston moved to approve, Wilson seconded (6-0).

**I. Modification [18]** of previously approved protocols since the February 16<sup>th</sup>, 2018 meeting. The modifications include: change type of consent (16-174) change type of data collection (17-22), add new survey questions (17-26, 18-37), add gift card (17-26), increase the number of participants (17-26), add new cohort or courses (17-63, 17-92), the addition of researcher assistants (17-85, 17-87, 17-85, 17-93, 17-94, 17-95, 17-96, 18-03), remove a co- investigator (17-54), and new data collection sites (17-83), use shorter version of scale (17-83), add evaluations (17-83, 17-85), change selection criteria (17-87), add field notes (17-84) add co-investigator (17-92), modify survey questions (17-103), change recruitment procedures (18-08), change from Survey Monkey to Qualtrics (18-08).

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
16-174	Bre Evans-Santiago	Teacher Ed	Kern Urban Teacher Residency	12/23/2016	1/04/2017		Exempt
17-22	Estrella Amaro-Jepesen	Modern Languages and Literatures	From Teatro Campesino to Now: Latino Theater in Kern County: A Study of Kern Theater Management	3/1/2017	6/8/2017	Maryann Parada	Expedited
17-26	Terezita Overduin, Co-Investigators: Ying Zhong,	Library	Library Web Usability Test	3/7/2017	4/12/2017		Expedited
17-63	Heidi He, RN, DNP, FNP, Annie Huynh RN, PHN, DNP,	Nursing	A Need Survey: RN-BSN Students' Knowledge and Perceptions on Healthcare Ethics	4/28/2017	5/8/017		Exempt
17-83	Yong Nathan Li, CO-PIs: Jong Choi & Jaewon Lee	Social Work	Implementing and Evaluating Active Parenting 4th Edition Among Parents with Children Ages 5-12: A University-	9/11/2017	1/18/2018		Standard
17-84	Calli Lewis Chiu & Co-PI Mandy Lusk	Advanced Education Studies (AES)	Examining the Research to Practice Gap Regarding Positive Behavior Interventions in Schools and	9/22/2017	11/20/2017		Exempt

17-85	Dr. Brian Street	Kinesiology	Total Knee Replacement Surgery Patient Outcome Expectation	9/24/2017	10/4/2017		Exempt
17-87	Jessica Williamson	Psychology	Self-compassion Inductions II	10/26/2017	1/4/2018		Exempt
17-92	Joshua Miller	Kinesiology	Functional Movement Screen Scores in a Group of Weight Training Students	11/6/2017	12/5/2017		Expedited
17-93	Micaiah Lugo	Psychology	Stereotypes of Crime	11/6/2017	11/8/2017	Anne Duran	Exempt
17-94	Julianna Mullen & Breana Martinez	Psychology	Likelihood and Motivation of Seeking a Mentor: Dunning-Kruger vs. Imposter Syndrome	11/6/2017	11/8/2017	Anne Duran	Exempt
17-95	Paula Ong	Psychology	Creativity in Emerging Adulthood	11/6/2017	11/8/2017	Anne Duran	Exempt
17-96	Breana Martinez & Julianna Mullen	Psychology	The Impostor Phenomenon and Marginalized Group	11/6/2017	11/8/2017	Anne Duran	Exempt
17-103	Amanda Grombly	Library	Assessment of Faculty Video Use for Instruction and Library Acquisitions	11/20/2017	12/5/2017		exempt
18-03	Dr. Brian Street	Kinesiology	Gait Asymmetry after Unilateral Transtibial Limb Loss: Falls and Fall Risk	1/15/2018	3/2/2018		Exempt
18-08	Kassandra Hernandez	CSUB Food Pantry, Office of the President	CSUB Campus Food Security	2/1/2018	3/9/2018		Exempt
18-08	Kassandra Hernandez	CSUB Food Pantry, Office of the President	CSUB Campus Food Security	2/1/2018	3/9/2018		Exempt
18-37	Chris Livingston & Amanda Grombly	Library	Preparedness Assessment of Active Shooting Situations in Libraries	3/14/2018	3/23/2018		Exempt

Wilson moved to approve, Olson seconded (5-0). Livingston Abstained (18-37).

**Formal Board affirmation** of protocol **closures [18]** whose authorization have closed since the February 16<sup>th</sup>, 2018 meeting.

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
15-63	Christopher Sanders	Psychology	Project Live Happy: What Makes a Positive Activity Intervention Work?	4/22/2015	4/28/2015	Anne Duran	Exempt
16-32	Kathleen Gilchrist & Cherie Rector	Nursing	Health Promoting Behaviors of RNs	3/11/2016	3/15/2016		Exempt



16-155	Monique Willis	Psychology	Minority Parent's ASD Narratives Study	11/4/2016	3/6/2017		Standard
17-08	Marcus Valenzuela	Management and Marketing	Improving Introduction to Management Classes- Taking Students Voice into Consideration	2/2/2017	2/15/2017		Exempt
17-09	Gabriel Ruiz	Psychology	The Impact of Emotional State on Logical Reasoning Abilities in College Students	2/2/2017	2/27/2017	Marianne Wilson	Standard
17-11	Kyle Susa	Psychology	Memory Retention & GRE Vocabulary (TE 2.5)	2/7/2017	2/15/2017		Exempt
17-19	Kyle Susa	Psychology	Verbal Facilitation 1.5	2/21/2017	3/1/2017		Exempt
17-21	Kristine Holloway	Library	Investigation of Digital Badges as a Motivator for Students to Gain Competency in Using Research Databases	2/28/2017	3/8/2017		Exempt
17-25	Jamal Wright	History	1968 Los Angeles Walkout	3/6/2017	3/8/2017	Mustafah Dhada	Exempt
17-28	Jennifer Celestino, Maryann Cruz, Mijin Do	Nursing	Nurses' Self-awareness of Infection Control Practices Related to Stethoscope Use in Patient Care	3/14/2017	4/6/2017	Annie Huynh FNP-BC	Exempt
17-29	Rojin Esmail, Khan Ghasri, Eunice Hartsock, Edgar Nobleza, Micaela Valdovinos	Nursing	Sexually Transmitted Infection (STI) Knowledge of Sophomore, Junior, and Senior California State University, Bakersfield (CSUB) Nursing Students	3/14/2017	3/20/2017	Kathleen Gilchrist	Exempt
17-30	Tania Sedano, Peggy Leugue, Kristen Lidgett	Nursing	Evaluation of Knowledge Among Registered Nurses on Zika Virus	3/15/2017	3/29/2017	Annie Huynh	Exempt
17-34 3PA	Anuradha Tirupasur	Public Admin	Program Evaluation of Nutritional Services at the Dignity Health Mercy Memorial Hospital Learning Center	3/20/2017	4/17/2017	Jinping Sun	Expedited
17-36	Kyle Susa	Psychology	Verbal Memory (VF 2.5)	3/21/2017	3/22/2017		Exempt
17-37	Rachel Hayes, Gabriel Martinez-Lin, Elizabeth White	Nursing	Parent's Knowledge of Maximum Sugar Recommendations per the American Academy of Pediatrics and their Pre-School Child's (2-5years old) Daily Intake of Sugar-	3/21/2017	3/27/2017	Kathleen Gilchrist	Exempt
17-38	Maryann Parada	Modern Languages	The Politics of Pronunciation: Hispanic Personal and Place Names in Mainstream News Media	3/21/2017	4/3/2017		Exempt

17-43	Roseanna McCleary	Social Work	Needs Assessment of the Unbefriended Population in Kern County	4/3/2017	4/3/2017		Exempt
17-44	Karen Jasso	Psychology	Left-handed and Right-handed Individuals and the Effect on Cognitive Abilities in College Students	4/3/2017	4/10/2017	Marianne Wilson	Exempt

Olson moved to approve, Livingston seconded (5-0). Wilson Abstained (17-09).

Board affirmation of **Cooperative Agreements [0]** previously approved since the February 16<sup>th</sup>, 2018, meeting.

Board affirmation of **External Investigator Agreements [2]** previously approved since the February 16<sup>th</sup>, 2018 meeting.

#	External PI	Department	Title	Date Submitted	Final Approval	Date Letter Sent to PI	IRB of Record
EI 18-01	Long Hoang Tran	UC Irvine	Does a Simple Before-and-After Educational Survey Promote Selection of Primary Care as a Career Choice among the Pre-Medical Community?	11/25/2018	2/5/2018	2/6/2018	UC Irvine
EI 18-02	Denise Poorman	Trident University	Perceptions of Servant Leadership and Student Satisfaction Among Undergraduate E-Learners: A Correlational Study	3/16/2018	4/4/2018	4/5/2018	Trident University

Wilson moved to approve, Tunson seconded (6-0).

II. Board affirmation of **118 Designation (Notification of Determination for a Project Lacking Immediate Plans for Involvement of Human Subjects) [1]** previously approved since the February 16<sup>th</sup>, 2018 meeting.

#	PI	Department	Title	Date Submitted	Final Approval	Faculty Sponsor	Type of Review
118-18-02	Melissa Danforth, Co-PI: Alberto Cruz, Andrea Medina	NSME CEE/CS	CSforAll 2018: A High School Research-Practice Partnership	4/26/2018	4/30/2018		118

Olson moved to approve, Livingston seconded (6-0).

**NEW PROTOCOL REVIEWS: Standard Reviews: None**

## **OTHER CONCERNS**

**Non-Compliance Incident:** 18-21: *How Has Culture and the Environment Impacted Afghan Women Pursuing Healthcare Services. Student Investigator, Aeisha Rahimi, MS Health Care Administration Faculty Sponsor BJ Moore.* Sumaya provided a summary of the non-compliance issue that was found to be of a non-serious nature. The documentation that was provided to the board was the report filed with Student Affairs. The student inadvertently collected data without approval from the board. The data were destroyed. RERC and Chair met with the faculty sponsor finding that Moore handled the situation exactly the way it should have been handled.

## **ADJOURNMENT**

Tunson moved to have the meeting adjourned, Olson seconded. All were in favor! (6-0).

## **BOARD TRAINING**

### **Old Business: CITI Training Requirements; member resignation**

#### **New Business**

McCleary let the board know that Gamboa, board member, is planning to resign due to the lack of CITI training. There will be an opening when he does officially resign. She notified the board that in order to resign from the board that a letter of resignation must be sent to the Provost. New members still have time to complete the training within a reasonable time.

*Board training for Cayuse.* Parnell wanted the board trained prior to the kick off in September which did not occur. It was suggested that if the board did not have Standard Reviews in its next meeting perhaps a brief training session on Cayuse could occur then.

Next meeting is Rose's last meeting. Boo Hoo.