

California State University, Bakersfield
Cooperative Research Agreement for Human Subjects Research

Instructions

1. This form is to be used when CSUB will be *engaged* in research (see below) with another institution through collaborative research.
2. Submit this form and required attachments to the CSUB IRB via email: IRB@csub.edu. If you have any questions, please contact Dr. Isabel Sumaya, (661-654-2381 or rerc@csub.edu).

External Institution Information

External Investigator's Name:	Email Address:
Phone Number: (including area code):	Other: (if needed):

Name of External Investigator's Institution or Agency:

FWA# (required):

Administration Contact Information for External IRB (if applicable):

Project / Research Title:

Describe the relationship between your institution and CSUB in this research (required):

CSUB Information

CSUB will be the:

Reviewing IRB for both institutions engaged in research.

Relying IRB for both institutions engaged in research.

CSUB Investigator's Name:	Email Address:
Phone Number: (including area code):	Other: (if needed):

Required Attachments
<p>Required Attachments if CSUB IRB is being asked to rely on the External IRB:</p> <ol style="list-style-type: none"> 1. <input type="checkbox"/> Approved protocol from external investigator's home IRB 2. <input type="checkbox"/> Approval letter/ Exemption letter from the external investigator's home IRB 3. <input type="checkbox"/> Evidence of human subjects protection training certification for all essential personnel
<p>Required Attachments CSUB IRB is being asked to be the Reviewing IRB:</p> <ol style="list-style-type: none"> 1. <input type="checkbox"/> CSUB IRB Protocol 2. <input type="checkbox"/> Evidence of human subjects protection training certification for all essential personnel

The review performed by the designated IRB will meet the human subjects protection requirements of the relying IRB's OHRP-approved FWA. The Reviewing Institution will follow written procedures for reporting its findings and actions to appropriate officials at the Relying Institution. Relevant minutes of IRB meetings will be made available to the Relying Institution upon request. The Reviewing Institution remains responsible for ensuring compliance with the IRB's determinations and with the Terms of its OHRP-approved FWA. This document must be kept on file by both parties and provided to OHRP upon request.

External Institution Authorization
<p>Signature of External Institutional Official or IRB Chair:</p> <p>_____ Date: _____</p> <p>Print Full Name: _____</p> <p>Institutional Title: _____</p>
CSUB Authorization
<p>Signature of CSUB's Institutional Official or IRB Chair:</p> <p>_____ Date: _____</p> <p>Print Full Name: _____</p> <p>Institutional Title: _____</p>

CSUB is **ENGAGED** in human subjects research if:

1. CSUB receives an award directly from Health and Human Services that involves conducting human subjects research.
2. Persons affiliated with CSUB engage in any data collection or interaction with humans that meets the definition of human subjects research.
3. Persons affiliated with CSUB obtain the informed consent of human subjects for research purposes.

4. Persons affiliated with CSUB obtain, for research purposes, information or biological specimens from any source that are identifiable.

If this study **ENGAGES** CSUB in research according to any of the above criteria, the CSUB investigator involved must submit a Cooperative Research Agreement for Human Subjects Research.