Division of Graduate Programs

AVP Academic Programs
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What are Graduate Programs

- Master’s degree
- An advanced teaching credential
- A special post-baccalaureate certificate,
- Post-master’s certificate.
CSUB is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC)

CSUB is a member of the Council of Graduate Schools (CGS)

CSUB is a member of the Western Association of Graduate Schools (WAGS).
MBA is accredited by the American Assembly of Collegiate Schools of Business (AACSB).
MPA is accredited by the National Association of Schools of Public Affairs and Administration (NASPAA).
MSW is accredited by the Council on Social Work Education (CSWE).
MA in Education is accredited by the National Council for Accreditation of Teacher Education (NCATE), AND All education credential programs are certified by the California Commission on Teacher Credentialing (CCTC).
Students will demonstrate broad, integrative knowledge
Students will develop specialized knowledge
Students will practice intellectual skills such as analytic inquiry, use of information resources, engaging diverse perspectives, quantitative fluency, and communication fluency
Students will conduct applied learning
ACADEMIC ISSUES FOR GRADUATE STUDENTS

- Academic Advising
- Academic Course Load
- Planned Educational Leave
- Unauthorized Leave of Absence
- Change of Address or Name
- Change of Educational Objective (Change of Graduate Program)
ACADEMIC PROBATION GRADS

- At the end of any academic term where the student’s grade point average for all course work that is in the Plan of Study falls below a “B” (3.0) average

- When performance is judged to be unsatisfactory with respect to the scholastic and/or professional standards established by the individual graduate program

- The judgment of performance will be based upon a review by the graduate program coordinator and the AVP for Academic Programs
A post-baccalaureate classified student shall be subject to academic probation at the end of any academic term where the student’s grade point average for all course work attempted at CSUB, subsequent to admission as a post-baccalaureate student, falls below 2.50 GPA. (Students enrolled in a second baccalaureate degree program are governed by the academic standards for undergraduate students.)
While on academic probation, the student fails to satisfy the conditions of probation and attain a 3.00 GPA.

Academic disqualification will be based upon the review and recommendation by the graduate program coordinator, the approval of the appropriate academic dean, and the approval of the AVP for Academic Programs.
A post-baccalaureate classified student shall be subject to academic disqualification if, while on academic probation, the student fails to earn sufficient grade points necessary to be removed from scholastic probation status and attain a 2.50 GPA. Academic disqualification for post-baccalaureate classified students will be based upon review by the appropriate credential program coordinator or faculty advisor and the approval of the academic dean.
Graduate students may be readmitted through formal written petition addressed to the graduate program coordinator, academic dean, and AVP Academic Programs.

Post-baccalaureate classified students may be readmitted through formal written petition addressed to the appropriate credential program coordinator or department chair and academic dean responsible for the advanced credential program or post-baccalaureate certificate program.
GENERAL REQUIREMENTS
MASTER’S DEGREE

- Specified Plan of Study
- Advancement to Graduate Candidacy
- Academic Performance Requirement
- Review of Research for Master’s Theses and Projects
- Time Limits for Completing Graduate Program Requirements
- Transfer Credits - 13.5 quarter 9 semester
- Application for Graduation ALL REQUIREMENT COMPLETED BEFORE COMMENCEMENT CEREMONY
All of the master’s degree programs at CSUB require a minimum of 45 quarter units, with a few having a 90-quarter unit requirement. At least one-half of the units required for the master’s degree shall be in courses organized specifically for graduate students (500- and 600-level courses). Regardless of the total unit requirements, only 13.5 quarter units (9 semester units) may be “nonresident” units. No more than 9 quarter units shall be awarded for a thesis or project.
Graduation Writing Assessment Requirement

Students who graduated from a CSU or UC since 1980;

Students who took one of these tests and earned the indicated score (provided the test(s) were taken since 1980):
- **GMAT** 4.5 or higher on the writing portion of the GMAT
- **CBEST** 41 or higher on the writing portion of the CBEST
- **GRE** 4.5 or higher on the analytic writing portion of the GRE General Test;

Students who have one or more articles published as first author in a refereed professional journal may be exempt. Students seeking the exemption must submit their work for review to the chair of the university-wide GWAR committee.

Students who already have an MA or MS in any discipline that included a master’s thesis or project may be exempt. Students seeking such exemption must submit their thesis or project for review to the chair of the university-wide GWAR committee.
A thesis is the written product of a systematic study of a significant problem. It identifies the problem, states the major assumptions, explains the significance of the undertaking, sets forth the sources for and methods of gathering information, analyzes the data, and offers a conclusion or recommendation(s). The finished product evidences originality, critical and independent thinking, appropriate organization and format, and thorough documentation.

Normally, an oral defense of the thesis is required. All master’s theses must be formally filed electronically with the CSUB Library.

The format of all master’s theses must meet the technical requirements established by the university. Students should consult the Office of the Associate Vice President for Academic Programs for these technical requirements http://www.csub.edu/GradStudies/.
A project is a significant undertaking appropriate to the professional fields as well as to fine and applied arts. It demonstrates originality and independent thinking, appropriate form and organization, and an academic rationale. It is described and summarized in a written abstract that includes the project’s significance, objectives, methodology, and conclusion or recommendation(s).

An oral defense of the project may be required.

Projects may or may not be submitted to the CSUB Library, depending upon program requirements. Students should consult with their program coordinator for any binding requirements, which may not involve professional binding.
Comprehensive Examination

- A comprehensive examination is an assessment of the student’s ability to integrate the knowledge of the area, show critical and independent thinking, and demonstrate mastery of the subject matter. The results of the examination evidences independent thinking, appropriate organization, critical analysis, and accuracy of documentation.

- A record of the examination questions and responses shall be maintained by the respective graduate program.