

Goals for 2006-2007:

Goal 1: Engage in PeopleSoft SA Implementation

Actively engage in the 3-year PeopleSoft Student Administration module software implementation, beginning with CMS Collaborative Kickoff event scheduled for 11/15/06. The Financial Aid module "go live" target date is 2/1/08.

Goal 2: Renew the University's Federal Student Aid Program Participation Agreement

CSUB's institutional Program Participation Agreement (PPA), which authorizes participation in ALL Title IV student financial assistance programs, must be renewed with the Department of Education every five years (and updated as often as necessary as vital institutional information changes). Our recertification application must be submitted by the 12/31/06 deadline.

Goal 3: Staff Development

Our goal is to provide ongoing training to provide staff with the tools to manage their increasing workload, responsibilities, complexities and the potential campus liabilities associated with administering federal, state, and institutional student financial aid.

Goal 4: Institute Office Safety Protocol

In light of the need for increased workplace safety nationwide, our goal is to institute a departmental safety policy of clearing people before they are allowed to enter the office. Clearance may include verifying their appointment, requesting to see their Student/Staff/Faculty ID, or verbal approval from another office member who knows or is expecting that person.

Plans for the Future & Office Needs:

Plans for the future include the acquisition of a new server which is needed in order to maintain: imaging software and imaged documents; department forms, letters, and documents/procedures; EdConnect software; and, the NASFAA Encyclopedia. CSUB Administrative Computing Support department personnel have recommended a Dell PowerEdge 1850 with 2 CPUs and 1GB RAM and 300GB of disk space.

With regard to staffing needs, due to the expansion and increased complexity of existing programs, the office is still in need of two additional counseling positions. One position will serve as the Athletic Grant-in-Aid Coordinator and Financial Aid Counselor. The other position will serve as the Cal Grant Coordinator and Financial Aid Counselor focusing on new eligibility and reporting requirements brought on by the expansion of the Cal Grant programs as a result of the passage of SB 1644 in September of 2000.