Work-Study Questionnaire

Congratulations on being awarded Federal Work-Study (FWS). The Office of Financial Aid & Scholarships (OFA&S) partners with the CSUB Center for Community Engagement and Career Education (CECE) and academic departments campus-wide to facilitate the hiring of Federal Work-Study students. A work-study position allows a FWS recipient to work as much as 20-hours/week during a term. Available work-study jobs are advertised on the CECE website at: https://csub-csm.simplicity.com/students/.

These jobs will benefit you by allowing you:

- to gain work experience for your resume.
- an opportunity to become better connected to the University.
- to work an adjustable schedule around your classes, without leaving campus.
- to earn money to help pay for your cost of education.
- to earn money that will not affect your future financial aid eligibility.

Yes ☐ No ☐ Would you like to accept your FWS award? (If you check No, stop here and return the form to the address listed above.)

If you checked “Yes” to accept your FWS award, follow these next steps:

1. Review the CECE website for available positions at https://csub-csm.simplicity.com/students/.
2. Contact the hiring department(s) to schedule an interview.
3. If offered a FWS position, you must complete a FWS Hire Authorization Form available in the OFA&S, prior to beginning work.

   Note: Students who are not hired within 30 days of either being awarded FWS, or by October 1st, whichever is later, will have their FWS award cancelled and re-awarded to another student.

CSUB also participates in the America Reads program, which are federal initiatives to train work-study eligible students to provide tutoring of reading and mathematics to local elementary/middle school children performing below grade level. Participants will earn $15 an hour while gaining valuable classroom experience.

Yes ☐ No ☐ Would you like to participate in the America Reads program? (If you check No, stop here and return the form to the address listed above.)

If you checked “Yes” to participate in the America Reads/Counts program, complete the following:

Yes ☐ No ☐ Are you bilingual? If yes, please list language(s): ________________________________
☐ ☐ Do you have your own transportation?
☐ ☐ I participated in the CSUB America Reads/Counts program in a prior year. Please indicate year ___________
☐ ☐ I am a Liberal Studies major interested in pursuing a Multiple Subjects Teaching Credential (elementary school teaching).
☐ ☐ I am a Mathematics major interested in pursuing a Multiple Subjects Teaching Credential (elementary school teaching).
☐ ☐ I am not majoring in Liberal Studies or Mathematics, but I am interested in tutoring local children.

Class Level
Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐

Cell Phone ________________________________ E-mail Address ________________________________

I understand that I will be required to complete a fingerprint background check. I may receive reimbursement for this cost by providing a receipt to the work-study coordinator at the address listed above.

Certification & Signature

Signing below certifies that all of the reported information is complete and correct.  

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student Signature ________________________________ Date ________________________________