JOB ANNOUNCEMENT

Position: Assistant Softball Coach
(Coaching Assistant – Academic Year)

The Assistant Softball Coach reports to the Head Softball Coach. As an employee of California State University, Bakersfield, you are expected to perform all duties as described below in a manner that is consistent with the overall mission of the University and department. The enhancement of our student-athletes’ academic well-being, their quality of life, athletic growth, and overall character development represent the primary mission of the Athletics Department.

Responsibilities: Primary responsibilities are to assist the Head Coach in the administration, coaching and training of the program. Duties will include the following:

Practice training of athletes, paperwork for NCAA, recruiting and training athletes, scheduling, scouting opponents, game preparation and other University duties. The Assistant Coach will work with University offices such as admissions and compliance, as well as running camps and clinics. This position must comply with all University, Athletics Department, and NCAA rules and policies. The Assistant Coach will assist the Head Coach in providing leadership, organization, preparation, and supervision for all practices and contests.

The Assistant Softball Coach will also communicate regularly, and work with support staff, in the following areas to assist in the implementation of the program: Business Office, Administrators, Academic Advisors, Sports Medicine, Facilities & Operations, Sports Information, Compliance Office, Equipment Room, Development Office, Marketing, Ticket Office, and Weight Room.

Minimum Qualifications: A bachelor’s degree and Division I playing or coaching experience is required. Experience with pitching playing or coaching is a plus. And, experience running and organizing summer camps and clinics. Must know softball rules and development and have the ability to work effectively with student-athletes, Head Coach, athletic staff, the University and community personnel and alumni. This position is required to perform all duties and responsibilities in compliance with all NCAA, and institutional rules and regulations.

Background Check: A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

Mandated Reporter: The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Salary: Based on experience.

Closing Date: Open until the position has been filled. Screening of applications will begin immediately. This position will begin on September 8, 2015 through June 15, 2016.
Application Procedure: Submit a resume, three (3) references, and proof of a degree to the following:

Crissy Buck-Ziegler  
Head Softball Coach  
California State University, Bakersfield  
9001 Stockdale Highway, 8 Gym  
Bakersfield, CA  93311  
Or via e-mail: cbuck3@csub.edu

The University: California State University, Bakersfield is a member of the twenty-three Campus State University System and enrolls approximately 8,000 students. We are an NCAA Division I Athletic program. The greater Bakersfield has a sports oriented population of approximately 450,000 people and is located in the southern San Joaquin Valley.

It is the policy of California State University, Bakersfield to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees will be required to present documentation verifying their right to accept employment. You will also be requested to present a social security card at the time of initial appointment in compliance with state payroll regulations. State regulations require that every state employee sign the Oath of Allegiance prior to commencing the duties of his/her State employment, except legally employed non-citizens. These individuals are required to sign the Declaration of Permission to Work.

California State University, Bakersfield is committed to Equal Opportunity. Applicants will be considered without regard to gender, race, age, color, religion, national origin, genetic information, sexual orientation, marital status, disability or covered veterans’ status.