

**CALIFORNIA STATE UNIVERSITY, BAKERSFIELD
FACULTY REQUISITION (Form 5)**

SECTION I.

Position #: _____ Reports to: _____

Citizenship: _____ Work Permit if non-U.S. citizen: Yes No If Yes, type: _____

Offer letter should be mailed to:

a. _____
Last Name First Name Initial

b. _____
Number and Street City, State and Zip Code

SECTION II.

Proposed Rank: _____	\$ _____ /month	_____
Rank	Dollar Amount	Department

SECTION III.

a. Effective Appointment Date _____
Quarter Year If not at beginning of quarter, specify other date.

b. Type of Appointment: (Check one) Probationary Lecturer Until Terminal Degree Lecturer Tenure

c. If a probationary appointment, what credit, if any, is to be granted for prior service:
 None One year credit Two years credit

d. If credit granted for previous service, at what institution: _____

e. If a Lecturer appointment, specify length:
 One quarter Two quarter Other, specify _____

f. Is reimbursement provided for relocation costs Yes (Amount) \$ _____ No
If yes, source (include chartfields): _____

SECTION IV.

a. Highest degree claimed: _____ Who at CSUB verified degree: _____

b. How was degree verified: _____

c. If the candidate has been previously employed at any other CSU campus, which officials at that campus have been consulted: _____

SECTION V.

SPECIAL RESERVATIONS OR CONDITIONS
REQUESTED IN APPOINTMENT LETTER

SECTION VI.

SIGNATURES OF APPROVAL

Chair	Date	Dean	Date	Provost	Date
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Attach: Checklist FHI form Vacancy Announcement Search Committee letter Vita/Resume File
 3 letters of recommendation Transcripts for Highest Degree Dean's letter, if needed

Distribution: HRS File (1 copy) Department (1 copy) Academic Affairs (Original)