How to Register

1. Choose the class on the myCSUB schedule

2. Attend the first week of class

3. Complete an Open University Registration Form, available at the Extended University office or online at http://www.csub.edu/eud/openu/index.html (main campus Add slips will not be accepted).

4. Obtain instructor approval/signature on Open University Registration Form

5. Submit the complete Open University Registration Form with payment to the Extended University office during the second week of the quarter. A Late Fee of $25 is assessed for registrations received after the date posted on the Open University Academic Calendar. After designated date, registrations will not be accepted without the approval of the Extended University Dean.

6. Refund policies can be found on the Open University Academic Calendar or online at http://www.csub.edu/eud/refunds/index.html

Limits

- A maximum of 36 quarter units may be applied towards a Bachelor’s Degree. A maximum of 13 quarter units may be applied towards a Master’s Degree.
- Full tuition must be paid upon registration. Open University is NOT Financial Aid eligible.
- Registration will not be processed until regularly matriculated students are registered.
- Open University enrollees must meet individual course prerequisites.
- Course will be entered on the student’s permanent record as an Open University course.
- Extended University Division enrollments will generally not be certified for immigration purposes (I-20). At least 12 units must be taken in residence as an undergraduate or 10 units as a graduate student. An authorization letter from Admissions and Records is required for matriculated foreign students.
- To take 600-level course in the School of Business and Public Administration, all students must be matriculated (admitted to the graduate program in the School of Business and Public Administration).

Office Hours

FIRST WEEK of every quarter: Monday through Thursday, 8am-6pm; Friday, 8am-5pm

REGULAR HOURS: Monday through Friday, 8am-5pm

For more information regarding Open University, please call the Extended University Division at (661) 654-2441, e-mail us at eud@csub.edu or stop by our office located in the Business Development Center, Extended University Division Building.
FREQUENTLY ASKED QUESTIONS

What is Open University?

CSU Bakersfield opens its courses to the community through the Open University program. CSUB’s regular day, late afternoon, and evening classes can be taken through Extended University’s Open University without going through formal admission procedures.

Who Can Enroll?

Anyone over 18 years of age or a high school student capable of doing college level work and not interested in registering as a regular student may enroll in many of the courses offered by the CSUB main campus. All course prerequisites and other class requirements apply. You must obtain the signature of the chair of the department offering the course if you haven’t taken the prerequisite from CSUB or don’t meet the prerequisite.

Will I Get Credit and Grades?

YES! Open University students fulfill the same course requirements as regular students and these courses usually apply toward degree programs.

What are the Fees?

Extended University current fees for Open University are:

Lecture: $225 per quarter unit for undergraduate courses; $250 per quarter unit for graduate courses. Any materials or lab fees are due at the time of registration.

Can I get a Degree through Open University?

NO. A maximum of 36 undergraduate units and 13 graduate units can be applied to a regular degree program. Individuals seeking degrees must eventually be admitted to CSUB.

When Can I Enroll?

Open University enrollment is accepted during the SECOND WEEK of instruction. All registration is processed at the Extended University Office BDC C just south of the Business and Public Administration Offices.

Do I Need to be admitted to CSUB?

No. Formal University admission is not required and transcripts are not requested.