Extended University Degree Programs
Schedule of Courses
## Fall 2016 Course Schedule

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[www.csub.edu/eudegrees](http://www.csub.edu/eudegrees)
Welcome new and returning CSU Bakersfield Students!
The Quarter to Semester Conversion has been completed! There are sure to be glitches, as the campus begins working in the semester terms. Please be patient. If you see something that looks or feels wrong, contact our office immediately. It is extremely important for students to real all emails and attachments from the Degree Programs office to understand how any unit/program changes affect them.

CSUB Degree Programs offers a variety of Bachelor’s and Master’s degrees at the College of the Canyons and online. The staff, faculty and administrators understand the need for non-traditional classes and are committed to assisting you in achieving your educational goals by offering high quality courses, both online and on the COC campus. Student Services personnel are available by phone and email to provide assistance with admission, registration, financial aid, and advising.

This schedule gives you pertinent information regarding course offerings. Be sure to check our website at csub.edu/eudegrees for any changes and/or updates to the schedule.

If you have any questions about enrolling for courses, feel free to contact our office. We look forward to hearing from you!

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## Fall 2016 Academic Calendar

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<th>Date</th>
<th>Event</th>
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<tr>
<td>22-Aug</td>
<td>First Day of Classes</td>
</tr>
<tr>
<td>5-Sep</td>
<td>Holiday - Labor Day - Campus Closed</td>
</tr>
<tr>
<td>19-Sep</td>
<td>Last Day to Withdraw from Classes without a W being recorded</td>
</tr>
<tr>
<td>28-Oct</td>
<td>Last Day to apply for Fall 2017 graduation ($70 fee)</td>
</tr>
<tr>
<td>11-Nov</td>
<td>Holiday - Veteran's Day - Campus Closed</td>
</tr>
<tr>
<td>Nov 24 - 25</td>
<td>Holiday - Thanksgiving - Campus Closed</td>
</tr>
<tr>
<td>Dec 6</td>
<td>Last Day of Classes</td>
</tr>
<tr>
<td>Dec 8 - 14</td>
<td>Examination Period</td>
</tr>
<tr>
<td>9-Dec</td>
<td>Last day to apply for Summer 2017 graduation ($70 fee)</td>
</tr>
<tr>
<td>Dec 19 - 20</td>
<td>Grades Due</td>
</tr>
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**Fall Semester Break: December 21, 2016 – January 19, 2017**
Quarter to Semester Conversion
CSU Bakersfield has implemented semester terms beginning Fall 2016. This should not impact the amount of time it will take to graduate, nor will it change the amount students will pay OVERALL for their respective degree programs. However, students should keep in contact with Raushel or Dalia regarding advising.

Graduation Deadlines
All graduates must submit an Application for Graduation, whether or not you intend to participate in commencement ceremonies. The deadline to apply for Fall 2017 graduation is October 28, 2016, and the deadline to apply for Summer 2017 graduation is December 9, 2016. Dates are subject to change. All deadlines, as well as the application forms and fee requirements are listed at https://www.csub.edu/admissionsandaid/graduation/index.html. Complete the form and turn the form and payment in to the Extended University office. We will ensure the appropriate documentation is included with your application prior to forwarding it to the office of Admissions and Records. If you submit your application directly to Admissions and Records, you could face additional delays in processing.

Runner Email
All CSUB students have been assigned a Runner Email account. All correspondence between the university and students will be conducted through the assigned accounts. Students are responsible for checking this email regularly. For more information, contact the EU Degree Programs office.

Advising
Quarterly advising is available online via email and phone. It is very important that all students participate in email advising. Aside from ensuring you are taking the appropriate classes to graduate, you are also given information regarding upcoming scheduling plans and graduation information. Students should contact Dalia Ramirez at dramirez54@csub.edu or Raushel Salyards at rsalyards@csub.edu for advising.
REGISTRATION

Students may register for classes by mail or on the web. Mailed registrations are processed within two working days of receipt. Students enrolling by mail should check their registrations carefully to insure all personal, course, and payment information is completed accurately. Incomplete registrations will be returned without processing.

**By Mail:** Complete registration form and mail with full payment to:

- CSUB Extended University
- 30 BDC
- 9001 Stockdale Highway
- Bakersfield, CA 93311-1022

As some classes fill rapidly, registrations are date stamped for the purpose of class limits and priority registration. Determination is made at the first class meeting whether enrollments justify the continuance of the class.

**Online (not available to new students):** Go to my.csub.edu and login using your NetID and password

**Prerequisites**

If you are not a CSUB student and plan to register for a course with a prerequisite, you must provide transcripts indicating you have taken courses to meeting prerequisite requirements to the Degree Programs office with your registration form.

**Payments**

Payment can be made online via at MyCSUB (my.csub.edu) or mailed to our office. We cannot accept payment information via fax or over the phone.

POLICIES & REGULATIONS

**RETURNED CHECK POLICY**

A returned check charge of $25 is assessed for a check returned to the cashier unpaid by the bank for any reason. A stop payment order of a check does not constitute an official withdrawal nor does it relieve the student’s financial obligation for the course.

**ADVISING INFORMATION**

Visit the Regional Programs web site at http://www.csub.edu/regional for upcoming advising and testing dates and locations.

**CSUB RESERVES THE RIGHT**

1. To cancel courses due to low enrollment
2. To change the time that classes are scheduled
3. To close courses to additional enrollment
4. To change previously published instructor assignments
5. To change class locations

REFUND/DROP POLICY

**COURSE CANCELLATION FOR ANY REASON:**

A full refund of fees will be made.

**FIVE OR MORE CLASS MEETINGS (OR ONLINE COURSE):**

1. Withdraw prior to the second meeting (or by the fourth day of an online course) -- full refund less $25 administrative fee
2. Withdraw after the second scheduled class meeting (or after the fourth day of an online courses) and prior to a date at which 25% of the course has elapsed -- 60% of courses fees refunded. No refund after 25% of the course has elapsed.

**FOUR OR FEWER CLASS MEETINGS:**

1. Full refund less $25 administrative fee prior to the first meeting.
2. Withdraw after first meeting and prior to second--60% of course fees refunded for classes with three or four sessions; no refund for classes with one or two sessions.

Failure to withdraw from a credit course in which one is officially registered, but does not complete will result in a grade of “F”.

SOCIAL SECURITY NUMBERS

Students are required to provide the University with their correct social security numbers (individual tax payer identification numbers) pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code. The University uses the social security number to identify records pertaining to the student and, if needed, to collect debts owed to the University. Also, the Internal Revenue Service requires the University to file information returns that include the student’s social security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. That information is used to help determine whether a student or a person claiming a student as a dependent may take credit or deduction to reduce federal income taxes. Students who do not have a social security number at the time of enrollment will be required to obtain a social security number and submit it to the University within sixty (60) days. Failure to supply a correct social security number may result in the imposition of a penalty by the Internal Revenue Service.
Bachelor of Arts in Communications at College of the Canyons

Will be posted to Degree Programs website: www.csub.edu/eudegrees/schedule

**COMM 3000 Theories of Communication (3)**

Nbr: 82999  Cost: $900  Location: UCEN 209  Dates & Times: Mon 5p - 9p 8/22; 9/19; 10/17; 11/14; 12/12 and online

Login to Blackboard the first day of the term: 8/22  Instructor: Dr. D. Simmons  Email: dsimmons2@csub.edu

How theories are constructed. Survey of theoretical approaches to communication drawing on the social sciences and humanities.

Prerequisite: Comm 2020

**COMM 3010 Mass Media Law (3)**

Nbr: 82994  Cost: $900  Location: Online  Dates & Times: 8/22 - 12/6

Login to Blackboard the first day of the term: 8/22  Instructor: Prof J. Pratt  Email: jpratt@csub.edu

Designed to broaden the student's understanding of laws that pertain to the mass media. Philosophical appreciation of the legal framework within which the mass media operates and pragmatic familiarity with the legal problems most often encountered by journalists and related professionals is anticipated. The course will examine the development of the law regarding the First Amendment to the U.S. Constitution and such related legal areas such as libel, obscenity, censorship, privacy, free press and fair trial, journalist's privilege, the right of access to government information, access to the press, the doctrine of commercial speech (advertising), and copyright.

**COMM 3130 Feature Writing (3)**

Nbr: 83000  Cost: $900  Location: UCEN 206  Dates & Times: Thu 5p - 730p 8/25 - 12/1

Instructor: Prof. J. Franco  Email: jfranco15@csub.edu

Study of newspaper feature stories—their resources, their methods, and their appeal. Frequent exercises in the art of writing feature stories, with concentration on the human-interest feature.

Prerequisite: ENGL 101 (COC) or the equivalent with a grade of C or better and upper Division Standing

Don’t wait! Register now!

For registration instructions, see page 5 or visit www.csub.edu/eudegrees
COMM 3140 Public Affairs Reporting (3)

Nbr: 83001   Cost: $900   Location: UCEN 209   Dates & Times: Fri 5p - 7:30p 8/26 - 12/2

Instructor: Prof. J. Franco   Email: jfranco15@csub.edu

Detailed investigation of covering public affairs, including reporting on public and government agencies, researching public records, and writing clear articles. Students will be trained in Computer Assisted Reporting. Study of structure and function of state and local government, state open meeting and public records laws, structure of judicial and criminal justice systems. Students will adopt a local government agency, attend meetings, establish news sources within the agency, and write articles about agency meetings and issues.

Prerequisite: ENGL 101 (COC) or the equivalent with a grade of C or better and upper Division Standing

COMM 3008 Technical and Report Writing (3)

Nbr: 82996   Cost: $900   Location: Online   Dates & Times: 8/22 - 12/6

Login to Blackboard the first day of the term: 8/22   Instructor: Prof. M. Slaughter   Email: mslaughter@csub.edu

Extensive practice in writing clearly and persuasively in technical and specialized forms such as reports of experiments, abstracts, business reports and proposals, letters, memoranda. GWAR

Prerequisite: ENGL 101 (COC) or the equivalent with a grade of C or better and upper Division Standing
COMM 3058 Intercultural Communication (3)

Nbr: 83002  Cost: $900  Location: TBA  Dates & Times: Thu 530 - 8 9/1 and online
Login to Blackboard the first day of the term: 8/22  Instructor: Dr. A. Alali  Email: aalali@csub.edu

This course is designed to enhance the student's understanding of the importance of culture in human interaction and the linkages between communication and culture. Interdisciplinary approaches examine the influence different cultural backgrounds have on communication in everyday life, social service encounters, business, and international services. GE: UDC

SOC 3208 Diversity & Ethics (3)

Nbr: 82998  Cost: $900  Location: UCEN 209  Dates & Times: Thu 5p - 9p  8/25; 9/22; 10/20; 11/17 and online
Login to Blackboard the first day of the term: 8/22  Instructor: Dr. R. Dugan  Email: rdugan2@csub.edu

This seminar focuses on the ethical considerations that must be carefully considered when using diverse and vulnerable populations for research purposes in Sociology. Vulnerable populations include for example children, women, racial/ethnic minorities, economically/socially disadvantaged, institutionalized or incarcerated, severely injured or ill, etc. Integral with the issue of making decisions in using research participants from vulnerable populations are three major principles: (1) respect for persons as autonomous agents capable of self-determination and the implementation of special procedures to protect persons with diminished autonomy; (2) beneficence in doing no harm and maximizing possible benefits and minimizing possible risks for the research participants; and (3) justice in that the burden of research participation is not unduly imposed and that all benefits to which the participant is entitled are not denied. This seminar further emphasizes social and cultural diversity, approaches to researching the other, and covers various research topics that are controversial and that face ethical challenges. GE: JYDR

Prerequisite: Must have Junior Status.
SOC 3008 Social Psychology (3)

Nbr: 82991  Cost: $900  Location: Online  Dates & Times: 8/22 - 12/6

Login to Blackboard the first day of the term: 8/22  Instructor: Dr. A. Kebede  Email: akebede@csub.edu

Sociological social psychology focuses on the construction of cultural meaning, the use of symbols to convey meaning, and meanings and symbols as the basis of interaction. Topics include language and socialization, processes by which meanings are negotiated, the production of the social self, presentation of self, self-fulfilling prophecies, group differences in the construction of meanings, and the effects of inequality in the production of cultural meaning. GE: UDD

SOC 4000 Social Stratification (3)

Nbr: 82992  Cost: $900  Location: Online  Dates & Times: 8/22 - 12/6

Login to Blackboard the first day of the term: 8/22  Instructor: Dr. D. Rasmussen  Email: drasmussen4@csub.edu

Analysis of theories and concepts explaining patterns of social stratification. Focus on race, class, sex, age, and power, privilege and prestige in contemporary American society and other nations. The study of mobility, including trends in occupational mobility, is also considered.
Bachelor of Arts in Sociology
at College of the Canyons

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Prerequisite: Must have Junior Status.

**SOC 3100 Classical Sociological Theory (3)**

Nbr: 82990  Cost: $900  Location: Online  Dates & Times: 8/22 - 12/6

Login to Blackboard the first day of the term: 8/22  Instructor: Dr. I. Kasselstrand  Email: ikasselstrand@csub.edu

Provides an analysis of the major theoretical perspectives that provide the conceptual basis for sociological research and analysis. Emphasis is on the terminology, assumptions, and implications of the dominant theoretical frameworks in classical sociology, including conflict theory, structural functionalism, and symbolic interaction theory. A grade of C- or higher is required for graduation. Students who do not achieve the minimum grade will have to re-take the course and get a grade of C- or higher to graduate. This course is reserved for students majoring in Sociology.
SOC 3008 Social Psychology (3)
Nbr: 82991  Cost: $900  Location: Online  Dates & Times: 8/22 - 12/6
Login to Blackboard the first day of the term: 8/22  Instructor: Dr. A. Kebede  Email: akebede@csub.edu
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COMM 3130 Feature Writing (3)
Nbr: 83000  Cost: $900  Location: UCEN 206  Dates & Times: Thu 5p - 730p 8/25 - 12/1
Instructor: Prof. J. Franco  Email: jfranco15@csub.edu
Study of newspaper feature stories—their resources, their methods, and their appeal. Frequent exercises in the art of writing feature stories, with concentration on the human-interest feature.
Prerequisite: ENGL 101 (COC) or the equivalent with a grade of C or better and upper Division Standing

COMM 3140 Public Affairs Reporting (3)
Nbr: 83001  Cost: $900  Location: UCEN 209  Dates & Times: Fri 5p - 730p 8/26 - 12/2
Instructor: Prof. J. Franco  Email: jfranco15@csub.edu
Detailed investigation of covering public affairs, including reporting on public and government agencies, researching public records, and writing clear articles. Students will be trained in Computer Assisted Reporting. Study of structure and function of state and local government, open meeting and public records laws, structure of judicial and criminal justice systems. Students will adopt a local government agency, attend meetings, establish news sources within the agency, and write articles about agency meetings and issues.
Prerequisite: ENGL 101 (COC) or the equivalent with a grade of C or better and upper Division Standing

Don’t wait! Register now!
For registration instructions, see page 5 or visit www.csub.edu/eudegrees
Master of Arts in Education: Curriculum & Instruction Online

The online Curriculum & Instruction program prepares candidates who are striving for greater professionalism in education to become leaders within their institution. The program focuses on the core concepts of equity, educational technology integration, and the 4 Cs (critical thinking, creativity, communication, and collaboration).

The program is offered completely online, with no face-to-face components.

EDCI 6100 Research Methods for Educational Leadership (3)

Nbr: 9100  Cost: $1260  Location: Online  Dates & Times: 8/22 - 10/11

Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 8/22 and end on 10/11

Login to Blackboard the first day of class: 8/22  Instructor: Dr. B. Evans-Santiago  email: bevans9@csub.edu

The course is intended to give educators and teachers as leaders (pre-service, in-service, beginning teachers, mentoring teachers) an opportunity to explore their collaborative roles as researchers in various school settings. It also provides them with a base for decision-making processes regarding effective instructional strategies and treatments. Using a self-reflective systematic and scholarly inquiry, the course offers participants an opportunity to formulate meaningful research questions, identify appropriate methods to use in answering a variety of research questions, and design and implement an action plan for change as they reflect on current practice. This class will help participants to play their optimal roles as researchers and instructional leaders in their diverse schools.

Prerequisite: Admission to the Curriculum and Instruction Master's in Education program
EDCI 6200 Teaching for Diversity and Social Justice (3)
Nbr: 82979  Cost: $1260  Location: Online  Dates & Times: 8/22 - 10/11
Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 8/22 and end on 10/11
Login to Blackboard the first day of class: 8/22  Instructor: Dr. A. LaGue  Email: alague@csub.edu
This course is intended to provide candidates an advanced exploration of the various critical issues pertaining to social justice and diversity in the American education system. It will provide a foundation for building the understanding and skills candidates will need to develop culturally relevant curriculum and pedagogy for all students. The course will build educational leadership skills and engage candidates in challenging social inequities in schools and their broader communities.
Prerequisite: Admission to the Curriculum and Instruction Masters in Education Program

EDCI 6300 Educational Leadership (3)
Nbr: 82980  Cost: $1260  Location: Online  Dates & Times: 10/18 - 12/9
Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 10/18 and end on 12/9
Login to Blackboard the first day of class: 10/18  Instructor: Dr. S. Schmidt  Email: schmidt3@csub.edu
This online course focuses on the educational leadership paradigms to define teacher roles as professionals and leaders in schools. It also helps participants develop knowledge and skills in educational leadership as they supervise, coach, mentor, network, and collaborate with other participants in the school community.
Prerequisite: Admission to the Curriculum and Instruction Masters in Education Program

EDCI 6400 Curriculum Development and Transformation (3)
Nbr: 82981  Cost: $1260  Location: Online  Dates & Times: 10/18 - 12/9
Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 10/18 and end on 12/9
Login to Blackboard the first day of class: 10/18  Instructor: Dr. A. Alteparmakian  Email: aalteparmakian@csub.edu
This course focuses on the development of curriculum at the K-12 level. Students will explore research and theory of curriculum revision and the principles of curriculum development and design. The development of needs assessments and analysis of results to inform curriculum transformation is covered in depth. Emphasis is on the interdependence of assessment, data and curriculum planning on student achievement.
Prerequisite: Admission to the Curriculum and Instruction Masters in Education Program

Don’t wait! Register now!
For registration instructions, see page 5 or visit www.csub.edu/eudegrees
**EDLT 6100 Creating a Culture of Literacy in Diverse Settings (3)**

Nbr: 82982  Cost: $1260  Location: Online  Dates & Times: 8/22 - 10/11

Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 8/22 and end on 10/11

Login to Blackboard the first day of class: 8/22  Instructor: Dr. M. Suleiman  email: msuleiman@csub.edu

This course will examine the fundamentals of literacy development. It focuses on landmark and current research (both qualitative and quantitative) related to the components of literacy acquisition process. Course content will include the strategic use of literacy levels across various contexts including the role of technology in literacy development. Topics also include the following: orality; phonemics and phonetics; word recognition, fluency, reading comprehension, visualization, vocabulary development; written language development, motivation, and other aspects of the developmental and socio-cultural experience. By the end of the course it is expected that students will be able to articulate a sound vision of a culture of literacy which is conducive to the unique needs of all students and is consistent with the classroom, school, district, and community expectations.

**EDLT 6200 Writing Strategies, Assessment, and Intervention (3)**

Nbr: 82983  Cost: $1260  Location: Online  Dates & Times: 10/18 - 12/9

Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 10/18 and end on 12/9

Login to Blackboard the first day of class: 10/18  Instructor: Dr. K. LaGue  Email: klague@csub.edu

This introductory course examines the following: (a) current research and theory on what constitutes an effective culture of literacy including reading, writing, listening, and speaking; (b) role of assessment/evaluation in written language development through instruction and differentiation, (c) written language development of English Language and English Only Learners.

**EDCI 6710 Advanced Topics: Common Core Foundations**

Nbr: 82984  Cost: $1260  Location: Online  Dates & Times: 8/22 - 10/11

Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 8/22 and end on 10/11

Login to Blackboard the first day of class: 8/22  Instructor: Dr. K. Patino  Email: kpatino@csub.edu

Offered as an optional course in the Curriculum and Instruction Master's program, this in-depth study of the origin and design of the Common Core State Standards and their impact on instruction will serve as the foundation for discussing and evaluating implementation strategies. Print and video gathered from a wide array of sources will be used with the focus being on the immediate application of learning.

Don’t wait! Register now!

For registration instructions, see page 5 or visit www.csub.edu/eudegrees
**EDCI 6700 Special Topics (1)**

Nbr: 83006  Cost: $100  Location: Online  Dates & Times: 8/22 - 12/6

Note: This course is only offered for those students who, due to the quarter to semester conversion, need an additional 1 - 2 units to complete program requirements. If you believe you fall into this category, contact Raushel Salyards at rsalyards@edu to verify which course you need. She will instruct you regarding registration procedures.

Login to Blackboard the first day of class: 8/22  Instructor: Dr. K. LaGue  Email: klague@csub.edu

This course is intended to provide candidates an advanced exploration of the various critical issues pertaining to education. It will provide a foundation for building the understanding and skills candidates will need to develop curriculum and pedagogy for all students. The course will build educational leadership skills and engage candidates in an investigation of educational issues.

**EDCI 6700 Special Topics (2)**

Nbr: 83007  Cost: $200  Location: Online  Dates & Times: 8/22 - 12/6

Note: This course is only offered for those students who, due to the quarter to semester conversion, need an additional 1 - 2 units to complete program requirements. If you believe you fall into this category, contact Raushel Salyards at rsalyards@edu to verify which course you need. She will instruct you regarding registration procedures.

Login to Blackboard the first day of class: 8/22  Instructor: Dr. K. LaGue  Email: klague@csub.edu

This course is intended to provide candidates an advanced exploration of the various critical issues pertaining to education. It will provide a foundation for building the understanding and skills candidates will need to develop curriculum and pedagogy for all students. The course will build educational leadership skills and engage candidates in an investigation of educational issues.
Master of Science in Administration Online

The Master of Science in Administration degree provides practical, applicable, skill development for managerial positions in any organization. Courses in Program Development, Cost-Benefit Analysis, Human Resource Management, and Communication skills are designed to give you the edge you need to become an effective leader!

This completely online program gives you the flexibility of completing courses without committing to specific meeting times.

ADM 5150 Project Management (3)

Nbr: 82985  Cost: $1350  Location: Online  Dates & Times: 8/22 - 12/6

Note: This course is 16 weeks in length and does coincide with the semester dates. The course will begin on 8/22 and end on 12/6

Login to Blackboard the first day of class: 8/22  Instructor: Dr. D. Kissinger  Email: rkissinger@csub.edu

The process of integrating and harmonizing systems, techniques, and people to achieve the desired results of a project within established goals of time, budget, and quality. Upon completion of the course, students should be able to identify a project, articulate its goals and objectives, plan all aspects of its execution, execute and control the project, close out the project, and devise appropriate follow-up activities.

ADM 5200 Quantitative Decision Making

Nbr: 82986  Cost: $1350  Location: Online  Dates & Times: 8/22 - 12/6

Note: This course is 16 weeks in length and does coincide with the semester dates. The course will begin on 8/22 and end on 12/6

Login to Blackboard the first day of class: 8/22  Instructor: Dr. A. Grammy  Email: agrammy@csub.edu

Quantitative methods for solving real world problems encountered in various professions. The hands-on, case-study approach is utilized in the diagnosis of problems and search for statistical solutions. Upon completion of the course, students should be able to formulate research questions and experimental designs, collect and analyze data, estimate models, and interpret statistical results to assist with decision support.

Prerequisite: one statistics course

ADM 5100 Advanced Technical Communication (3)

Nbr: 82987  Cost: $1350  Location: Online  Dates & Times: 8/22 - 10/11

Note: This course is 8 weeks in length and does NOT coincide with the semester dates. The course will begin on 8/22 and end on 10/11

Login to Blackboard the first day of class: 8/22  Instructor: Prof. R Hewett  Email: rhewett@csub.edu

Principles and practices of writing material particular to science, technology, and specialized professions. Includes expanded definitions, technical descriptions, process explanations, instructional pamphlets, laboratory reports, proposals, writing for the web, communicating with international audiences, and managing effective presentations. Upon completion of the course, students should be able to effectively write various types of technical documents, adapt rhetorical forms to technical communications, and provide constructive feedback regarding written communication in collaborative and leadership settings. Completion of this course fulfills the GWAR requirement.
ADM 5250 Human Resource Management Foundation (3)
Nbr: 82988  Cost: $1350  Location: Online  Dates & Times: 10/18 - 12/9
Note: This course is 8 weeks in length and does NOT coincide with semester dates. The course will begin on 10/18 and end on 12/9
Login to Blackboard the first day of class: 10/18  Instructor: Prof. C. McNearney  Email: cmcnearney@capslo.org
This course is an examination of the Human Resource foundation. Students will complete a series of projects that focus on the labor market, the external legal environment, and the manager's view of the employee life cycle (recruiting and selection, training, supervision, and termination). Upon completion of this course, students should be able to analyze the legal and market forces affecting jobs, perform a job analysis, hire an employee, supervise employees, identify initial training needs and methods, and separate an employee from an organization.

ADM 6770 (1) Selected Topics
Nbr: 83008  Cost: $100  Location: Online  Dates & Times: 8/22 - 12/6
Note: This course is only offered for those students who, due to the quarter to semester conversion, need an additional 1 - 2 units to complete program requirements. If you believe you fall into this category, contact Raushel Salyards at rsalyards@edu to verify which course you need. She will instruct you regarding registration procedures.
Login to Blackboard the first day of class: 8/22  Instructor: Dr. A. Grammy  Email: A. Grammy@csub.edu
This course provides the student with the opportunity to carry out an in-depth study of a selected topic not covered in regular course requirements. The department offering the course will determine prerequisites and course requirements. The Academic Coordinator shall approve applicability of the course to the elective requirement.

ADM 6770 (2) Selected Topics
Nbr: 83009  Cost: $200  Location: Online  Dates & Times: 8/22 - 12/6
Note: This course is only offered for those students who, due to the quarter to semester conversion, need an additional 1 - 2 units to complete program requirements. If you believe you fall into this category, contact Raushel Salyards at rsalyards@edu to verify which course you need. She will instruct you regarding registration procedures.
Login to Blackboard the first day of class: 8/22  Instructor: Dr. A. Grammy  Email: A. Grammy@csub.edu
This course provides the student with the opportunity to carry out an in-depth study of a selected topic not covered in regular course requirements. The department offering the course will determine prerequisites and course requirements. The Academic Coordinator shall approve applicability of the course to the elective requirement.

Don’t wait! Register now!
For registration instructions, see page 5 or visit www.csub.edu/eudegrees
Reading Certificate

Extended University now offers a CCTC certified Reading Certificate! Post Baccalaureate students complete four online Master’s level courses. Students must have a valid California Teaching Credential and a 3.0 GPA in the last 90 units of all coursework.

Additionally, if students apply and are accepted into the Curriculum & Instruction Master’s in Education degree, the reading courses can be applied toward completion of the degree!

One course is offered per term, and students can finish the certificate in as little as 12 months.

Reading Certificate Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Nbr</th>
<th>Cost</th>
<th>Location</th>
<th>Dates &amp; Times</th>
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<tbody>
<tr>
<td>EDLT 6100</td>
<td>Creating a Culture of Literacy in Diverse Settings (3)</td>
<td>Nbr: 82982</td>
<td>Cost: $1260</td>
<td>Location: Online</td>
<td>Dates &amp; Times: 8/22 - 10/11</td>
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<tr>
<td>EDLT 6200</td>
<td>Writing Strategies, Assessment, and Intervention (3)</td>
<td>Nbr: 82983</td>
<td>Cost: $1260</td>
<td>Location: Online</td>
<td>Dates &amp; Times: 10/18 - 12/9</td>
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<tr>
<td>EDLT 6300</td>
<td>Literacy Instruction and Assessment (3)</td>
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<tr>
<td>EDLT 6400</td>
<td>Comprehension Strategies, Assessment and Intervention (3)</td>
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EDLT 6100 Creating a Culture of Literacy in Diverse Settings (3)

Nbr: 82982  Cost: $1260  Location: Online  Dates & Times: 8/22 - 10/11

Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 8/22 and end on 10/11

Login to Blackboard the first day of class: 8/22  Instructor: Dr. M. Suleiman  email: msuleiman@csub.edu

This course will examine the fundamentals of literacy development. It focuses on landmark and current research (both qualitative and quantitative) related to the components of literacy acquisition process. Course content will include the strategic use of literacy levels across various contexts including the role of technology in literacy development. Topics also include the following: orality; phonemics and phonetics; word recognition, fluency, reading comprehension, visualization, vocabulary development; written language development, motivation, and other aspects of the developmental and socio-cultural experience. By the end of the course it is expected that students will be able to articulate a sound vision of a culture of literacy which is conducive to the unique needs of all students and is consistent with the classroom, school, district, and community expectations.

EDLT 6200 Writing Strategies, Assessment, and Intervention (3)

Nbr: 82983  Cost: $1260  Location: Online  Dates & Times: 10/18 - 12/9

Note: This course is 8 weeks in length and does not coincide with semester dates. The course will begin on 10/18 and end on 12/9

Login to Blackboard the first day of class: 10/18  Instructor: Dr. K. LaGue  Email: klague@csub.edu

This introductory course examines the following: (a) current research and theory on what constitutes an effective culture of literacy including reading, writing, listening, and speaking; (b) role of assessment/evaluation in written language development through instruction and differentiation, (c) written language development of English Language and English Only Learners.
Petroleum Engineering Certificate

GEOL 4060 Petroleum Geology (4)

Nbr: 83004  Cost: $1800  Location: BDC 401C  Dates & Times: Sat 4 - 9:21 8/27; 9/3; 9/10; 9/17; 9/24; 10/1; 10/8; 10/15; 10/22; 10/29; 11/5; 11/19; 12/3; 12/10; 12/17

Note: This course does not coincide with semester dates. The course will begin on 8/27 and end on 12/17

Instructor: D. Saini  Email: dsaini@csub.edu

The course covers basic concepts of petroleum exploration and production. Components of the petroleum system, sampling and core analysis, wireline log evaluation and correlation, map construction and interpretation, seismic methods, reserve calculations, oil and gas well drilling concepts, properties of reservoir rocks and fluids, fluid flow and natural reservoir drive mechanisms, enhanced oil recovery methods, production systems and lease facilities. 150 minutes of lecture and 150 minutes of lab per week. Prerequisites: Geology major: GEOL 2010 (201), GEOL 3040 (309) or 3070 (307). Engineering Sciences Major: CHEM 1000 (211), 1001 (211L), PHYS 2210 (221), and MATH 2520 (202) or GEOL 2010 (201).

Prerequisites: Geology major: GEOL 2010 (201), GEOL 3040 (309) or 3070 (307). Engineering Sciences Major: CHEM 1000 (211), 1001 (211L), PHYS 2210 (221), and MATH 2520 (202) or GEOL 2010 (201) or students completing the Postbaccalaureate Certificate in Petroleum Engineering

ENGR 4260 Economics of Engineering Design (3)

Nbr: 83003  Cost: $1350  Location: BDC 401C  Dates & Times: Fri 4:30 - 7:11 8/26; 9/2; 9/9; 9/16; 9/23; 9/30; 10/7; 10/14; 10/21; 10/28; 11/4; 11/18; 12/2; 12/9; 12/16

Note: This course does not coincide with semester dates. The course will begin on 8/26 and end on 12/16

Instructor: Prof. R. Clanton  Email: TBA

Cost measurement and control in engineering studies. Basic accounting concepts, income measurement, and valuation problems. Manufacturing cost control and standard cost systems. Capital investment, engineering alternatives, and equipment replacement studies. 150 minutes lecture/discussion per week. Prerequisites: MATH 2310 or 2510.

Prerequisites: MATH 2310 or 2510 or students completing the Postbaccalaureate Certificate in Petroleum Engineering

Petroleum Engineering Certificate Courses

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Notes</th>
</tr>
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<tbody>
<tr>
<td>GEOL 4060 Petroleum Geology</td>
<td>(4)</td>
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<tr>
<td>ENGR 4260 Economics of Engineering Design</td>
<td>(3)</td>
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<tr>
<td>ENGR 4520 Petroleum Production Engineering</td>
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<td>ENGR 4530 - Reservoir Engineering</td>
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<tr>
<td>ENGR 4540- Drilling Engineering and Completion Technology</td>
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</table>
Check Extended University’s Degree Programs website for updated schedule information

www.csub.edu/eudegrees