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DISSERTATION

Presented to the Graduate Faculty of

California State University, Bakersfield

in Partial Fulfillment

of the Requirements

for the Degree of

DOCTOR OF EDUCATION IN EDUCATIONAL LEADERSHIP

COMMITTEE MEMBERS:

First Name Last Name, Ph.D., Chair (Co-Chair if applicable)

First Name Last Name, Ph.D., (Co-Chair if applicable)

First Name Last Name, Ed.D.

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

School of Social Sciences and Education

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Doctoral Program in Educational Leadership

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Your Name

on

Month, Day, Year

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**DEDICATION**

This is example text. This thesis is dedicated to my dear son John Doe. Thank you for providing me with constant inspiration.

The dedication should be single spaced, italicized, and use 12 pt. font.

The dedication should be no longer than 7-10 lines.

This page is optional and is counted, but the page number is not typed on the page.

**ACKNOWLEDGEMENTS**

# Indent paragraph. This is a brief paragraph expressing recognition of and appreciation for special professional assistance extended to you by academic personnel, agencies, and institutions. ***Acknowledgements may not exceed three pages.***

**This is the first page with a page number.**

It will appear at the bottom center of the page and be a lower-case roman numeral,

either ii, iii, or iv depending on if you included the dedication and copyright pages.

Center the month & year you will graduate (NOT the month of your defense) above the page number on your final page of acknowledgements.

May 2023

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**Abstract**

Student’s name, Ed.D.

California State University, Bakersfield, 2019 (year you graduate)

Supervising Professor: John Smith, Ph.D.

 Indent paragraph. This is the abstract and should be a concise summary of the entire research project; it states the purpose of the study, delineates the basic method of research, and summarizes the conclusions. Typically, no in-text citations are given in the abstract. It should not exceed 250 words (approximately one and a half pages double spaced).

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Vita and/or Biographical Sketch

There are NO leader dots or page number after the Vita entry.

Chapter titles and subtitles should appear exactly as they do in your document.

The level of specificity for subtitles is flexible. You might include all level-1 headings within a chapter, or level-1 and level-2 headings in a chapter. Try to keep the Table of Contents under two to three pages in length.

**LIST OF TABLES**

Table 1 Title typed here 3

Table 2 Title typed here 5

Table 3 Titles that extend onto more than one line may be either single- or double-

 spaced 8

Table 4 Title typed here 10

Table 5 Title typed here 20

Table 6 Title typed here 42

Tables should be numbered and titled according to APA format. The number/title should appear in the List of Tables exactly as it does in your document.

In this template: After you type the table title, hit the “Tab” key. This should insert leader dots and move your cursor to the right side of the screen. You may then type your page number.

More information on tables and figures can be found in the APA Manual, 7th Edition, Chapter 7.

**LIST OF FIGURES**

Figure 1 Title typed here 3

Figure 2 Title typed here 4

Figure 3 Titles that extend onto more than one line may be either single- or double-

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Figure 4 Title typed here 10

Figure 5 Titled typed here 16

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Figures should be numbered and titled according to APA format. The number/title should appear in the List of Figures exactly as it does in your document.

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Within your text, the title of your figure will appear *below* the figure.

More information on tables and figures can be found in the APA Manual, 7th Edition, Chapter 7.

**CHAPTER ONE: INTRODUCTION**

 **EVERY CHAPTER MUST BEGIN ON A NEW PAGE**

Your text begins here; it is the introduction to the chapter. Do not begin a chapter with an “Introduction” heading; the chapter title (see above) acts as a de facto Level 1 heading. Within your text, you will follow APA writing style for the correct formatting of subtitles, use of indents, and citations. Page numbers must appear in the bottom center of the page. The first page of chapter one begins on page 1.

There are many guides to help you organize and compose each chapter of the standard five-chapter dissertation. For example, see Roberts and Hyatt (2018). While there are no rigid requirements about what needs to be included in chapter one, this chapter of a dissertation typically includes: (a) an introduction about the general area under study; (b) a problem statement, (c) what we know and do not know about the problem; (d) the study purpose and research questions; (e) a brief overview of any theoretical frameworks adopted; (f) assumptions, limitations, and delimitations; (g) a list of key terms and definitions salient to the study; and (h) a concluding section which articulates the organization of the dissertation (i.e., what will be addressed in each chapter).

**First Major Section After the Introduction: Level 1 Heading**

Sub-headings should be formatted according to APA 7th edition (see Table 2.3 on p. 48). Lorem ipsum dolor sit amet, consectetur adipisicing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

**Example Level-2 Heading**

A Level 2 heading is used to sub-divide a Level 1 heading section into sub-sections. Similarly, Level 3 headings can be used to further sub-divide a Level 2 heading section into sub-sections, and so on and so forth. Refer to Table 2.3 in the APA Manual to ensure proper formatting of levels of heading (see Table 2.3). Your use of levels of heading will help the reader stay focused. Do not forget to reference any tables and figures in the narrative of your text (see Table 1).

**Table 1**

*Table Title* *Here: Use Title Case and Italics*

|  |  |  |
| --- | --- | --- |
| Stub Heading a | Column Spanning Heading | Column Spanning Heading |
|  | A | B | X | Y |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

*Note*. Chapter 7 of the APA Manual provides formatting guidelines for all tables and their components. All tables and figures should be referenced in the text.

a The Sample Tables in Chapter 7 should serve as exemplars for table construction.

\*\*\* Every figure and table should be clear and accessible for special needs readers and alternative text should be provided as needed (Check pertinent sections and examples in the APA Manual)

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**CHAPTER TWO: REVIEW OF LITERATURE AND THEORETICAL FRAMEWORKS**

**THIS IS AN EXAMPLE OF A LONGER TITLE THAT EXTENDS**

**ONTO MORE THAN ONE LINE**

Your text begins here; it is the introduction to the chapter. Within your text, you will follow APA (7th ed.) formatting guidelines for the correct formatting of subtitles, use of indents, and citations. Figure 1 illustrates an example figure. Authors should review APA guidelines for formatting figures and elements in Chapter 7.

**Figure 1**

*Type Figure Title Here: Use Italics and Title Case*

**Figure example.**

*Note*. Please carefully review the principles of figure construction, components, and examples in Chapter 7 of the APA Manual.

\*\*\* Every figure and table should be clear and accessible for special needs readers and alternative text should be provided as needed (Check pertinent sections and examples in the APA Manual)

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**CHAPTER THREE: METHODLOGY**

In this chapter, please address required and expected methodological elements appropriate to your selected research paradigm and genre. As a starting point, refer to the textbooks and resources from your methodological classes.

**CHAPTER FOUR: FINDINGS**

In this chapter, please address the expected elements of the study findings appropriate to your selected research paradigm and genre.

**CHAPTER 5: DISCUSSION, CONCLUSIONS, AND RECOMMENDATIONS**

This chapter concludes your entire dissertation while addressing certain key elements such as a summary of key findings, situating the findings within the body of literature and frameworks, implications for policy, practice, and future research.

**APPENDIX**

 Appendices are materials that are peripheral but relevant to your document, such as surveys or handouts used in your research, computer code, extra figures or tables, etc. If you are not sure what to include in your appendices or if you need to include an appendix, consult with your supervising professor.

If you have appendices, they will appear after your text and before your References. Appendices should *not* appear after the References section.

Appendices headings will be bold, all caps, and centered to match your chapter headings.

If you have more than one appendix, you may label them alphabetically (such as Appendix A, Appendix B, etc.) or numerically (such as Appendix 1, Appendix 2, etc.). Check APA format for the appropriate heading style.

Continue to follow the formatting requirements for your dissertation in any appendices you choose to include.

**References**

***\*\*\*The reference list citations below are examples. Please use the formatting and spacing specified by APA (7th ed.) writing style for this section (see Chapters 9-11).\*\*\****

***\*\*\*\*It is critical to ensure that every reference is integrated in the body of the dissertation in a form of an intext citation or parenthetical note and vice versa; i.e., every intext citation is fully listed in the references\*\*\*\****

American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). <https://doi.org/10.1037/0000165-000>

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Milner, R. H. (2007). Race, culture and researcher positionality: Working through dangers seen, unseen, and unforeseen. *Educational Researcher*, *36*(7), 388-400. <https://doi.org/10.3102/0013189X07309471>

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**BIOGRAPHICAL SKETCH**

Jane Doe is from Bakersfield, CA. She studied educational administration and earned a bachelor’s degree in English and a master’s degree in Educational Administration from California State University, Bakersfield. Her future plans include continuing her leadership in K-12 schools in Kern County, California.

**Biographical Sketch Instructions:**

* The Biographical Sketch is encouraged but ***optional***.
* Indent the first line of each paragraph.
* The Sketch is a short biographical summary. Students typically include information such as where they are from, what they have studied in the past, degrees they have earned, and future endeavors.
* **Do** **not** include contact information, such as addresses, emails, phone numbers, etc.
* The Sketch should be written in either in the FIRST or THIRD PERSON, paragraph style.
* The text should be double-spaced.
* **The Sketch may not exceed one page.**

**no page number ON THIS PAGE!**