

Graduate Commencement and Hooding Instructions

CONGRATULATIONS! Your hard work and diligence have paid off. We are very proud of you. Please follow these simple instructions, and we will have an orderly and efficient commencement and hooding and will be able to honor you properly.

1. All graduates arrive at the **Old Gym** no later than **5:00 p.m. on Wednesday, June 10** to prepare for the Processional. The Processional will begin at 5:50 p.m. Bring (or wear) all of your regalia (gown, cap, tassel on the left and carry hood). Parking for Commencement will be directed by the CSUB Police, no permits are needed for that day.
2. **Pick up your name card** at the appropriate table (tables will be set up on the north side of the Old Gym).
3. **Line up by school and major** with the help of the commencement staff in the Old Gym. A volunteer will be asked to carry your program sign in the processional. Please follow the person with your sign in the processional and into the Icardo Center. When your major is called, **at the direction of the ushers**, your classmate carrying the sign will lead you to the hooding platform (they will give the sign to an usher). Hand your hood to the hooding faculty member, turn around and bend at the knee so they can easily place the hood over your head. After you are hooded, you will be directed to the stage.
4. Once you are on the stage, you will be directed to the reader (Dr. John Tarjan). Present your name card, and as your name is read, walk to President Mitchell, who will give you your certificate of graduation and shake your hand. You will be professionally photographed at that time. A second photograph will be taken at the bottom of the ramp as you exit the stage. Please leave the stage promptly and return to your seat. You will stay in order by major until the entire ceremony and recessional are complete.
5. When all graduates have been recognized, you will be asked to rise and President Mitchell will confer your degree.
6. We will then begin the recessional. Please wait for the platform party and faculty, and then follow them out of the Icardo Center.
7. Please treat every graduate as you would like to be treated – with courtesy and respect! Please remember to turn your cell phone to silent/vibration only.

NOTE: Parking for disabled and special needs guests will be at the most northern section of Lots I and E. See campus map at www.csub.edu/commencement/map.shtml. *If you or your guests require special accommodations, please contact the office of Services for Students with Disabilities at (661) 654-3360.*

NO BALLOONS OR STROLLERS ARE ALLOWED IN THE ICARDO CENTER; however, there will be an area to leave them until after the ceremony.