regular meetings with their Chair. Since this relationship is crucial in assisting students complete the graduate program, they need to choose a faculty member with whom they can have a close rapport and whose specialty is nearest to their own scholarly interests.

**Committee Selection**
Each MA student must have a Committee to read and guide the development of the graduate project or thesis. The student’s Program Committee Chair and/or the Associate Dean of Graduate Studies can provide assistance in forming the MA committee.

**Academic Advising**
It is essential that the graduate student stay in contact with the Associate Dean of Graduate Studies, the Graduate Student Center, and especially their Program Committee Chair, to help the student move expeditiously through the program and to ensure satisfactory completion of the Plan of Study.

**APPLICATION AND ADMISSION**

**Application Procedure**
Students seeking the Master of Arts degree in Interdisciplinary Studies must apply to the University and must contact the Graduate Student Center for additional information and application materials.

**Admission Requirements**
To be considered for admission to the graduate program in Interdisciplinary Studies, the student must:

1. Have a baccalaureate degree from an accredited four-year college or university. Previous course work or self-study must be deemed satisfactory and acceptable by the Program Committee.
2. Have a minimum GPA of 3.00 (A=4.00) in the last 60 semester units.
3. Establishment of a three-member Program Committee comprised of faculty representing programs included in the proposed interdisciplinary program. The Program Committee Chair, who serves as the primary advisor, must be from a department within the University that offers a graduate program.
4. Develop a Plan of Study and have it approved by the graduate coordinator(s) of each participating graduate program, the Chair(s) of each participating undergraduate department, the Dean(s) of the school(s) in which the programs are located, and the Associate Dean of Graduate Studies.
5. Satisfy the Graduation Writing Assessment Requirement (GWAR) as soon as possible in their graduate study, unless they have already done so. Graduate students who have not met this requirement may do so by passing the regularly scheduled GWAR examination (offered once a quarter) or by earning a “C” or better in one of the approved GWAR courses.
Notes on the GWAR requirement:
1. You will be exempt from the GWAR if you meet any of the four criteria below.
   a. You graduated from a CSU or UC since 1980.
   b. You earned a high enough score on one of these tests: **GMAT** 4.5 or higher on the writing portion of the GMAT.
   **CBEST** 41 or higher on the writing portion of the CBEST.
   **GRE** 4.5 or higher on the analytic writing portion of the GRE General Test.
   c. An article that you have already published as first author in a refereed professional journal is judged by the Chair of the GWAR committee to satisfy the requirement.
   d. The thesis or project you have already completed to earn an MA or MS in any discipline is judged by the Chair of the GWAR committee to satisfy the requirement.
2. Students from campuses other than a CSU or UC may be considered to have met this requirement by taking a course at that university. Such students must submit a transcript with the course, the course description and a syllabus for the course to the Composition Coordinator for evaluation.

International Students
In addition to meeting the requirements for admission given above, international students must take TOEFL and have a score of 550 or higher (or 213 on the new conversation scale for the computer-based TOEFL exam).

Classification of Graduate Students
1. **Classified Graduate Status**
   Students who fully meet the admission requirements listed above will be considered as Classified Graduate Students.

2. **Conditionally Classified Graduate Status**
   Students meeting most, but not all of the admission requirements may be admitted as Conditionally Classified Graduate Students. Students who are conditionally classified are limited to 9 semester units that will count toward their Plan of Study. Upon completion of the admission requirements, the student will be administratively advanced to Classified Graduate Status.

3. **Advancement to Candidacy**
   Students will be advanced to candidacy when they have met the following criteria:
   a. Have achieved a Classified Graduate Student Status;
   b. Completed at least 20 semester units of graduate work applied toward the Plan of Study with a GPA of 3.0 or better;
   c. Completed the Graduation Writing Assessment Requirement (GWAR);
   d. Are ready to begin work on the thesis or project.

Requirements for the Master of Arts in Interdisciplinary Studies
The selection of courses as outlined in the approved Plan of Study will be guided by the nature of the interdisciplinary program in consultation with the three-member Program Committee. Students will be expected to meet all prerequisites for courses in their approved Plan of Study, prior to registering for the courses. No more than 9 semester units of post-baccalaureate course work, taken prior to the approval of the Plan of Study, can be applied towards the requirements for the MA in Interdisciplinary Studies.

1. Completion of the Plan of Study, which must include a minimum of 30 semester units of course work, of which at least 20 semester units must be graduate courses (courses numbered 5000 or 6000). Courses numbered 4000 may apply to the Plan of Study (6 semester units maximum) with approval of the Program Committee. The granting of graduate credit for such 4000-level coursework requires the submission of a “Petition for Graduate Credit” for each course.

2. Maintenance of a cumulative GPA of 3.0 or better in coursework applied to the Plan of Study. Courses with a grade less than a B (3.0) will not be accepted.

3. Completion of a thesis or a project that appropriately reflects the interdisciplinary nature of the Plan of Study. Students will elect either the thesis or the project track on the basis of appropriateness to the objectives for the interdisciplinary program and upon approval of the Program Committee.

Graduate students conducting research involving information from human subjects either through direct measurement of behavior or from secondary sources (existing databases) must have their research protocol reviewed and approved by the CSUB Institutional Review Board for Human Subjects Research (http://www.csub.edu/grasp/irbhsr). Prior approval by the CSUB Institutional Animal Care and Use Committee (IACUC) is also required for animal research.

Students who fail to complete their degree program within the seven-year limit may petition the Program Committee, with approval from the Program Chair and Associate Dean of Graduate Studies, to permit the revalidation of outdated courses.