# CSUB JOB ANNOUNCEMENT

<table>
<thead>
<tr>
<th>Position Title:</th>
<th>PSYCHIATRIST (Physician – 10/12 pay plan)</th>
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<tbody>
<tr>
<td>Recruitment #:</td>
<td>#2210</td>
</tr>
<tr>
<td>Full/Part-Time:</td>
<td>Part-Time (20 hours per week)</td>
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<tr>
<td>Employment Type:</td>
<td>Permanent</td>
</tr>
<tr>
<td>Bargaining Unit:</td>
<td>R01</td>
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<tr>
<td>Salary:</td>
<td>$6,135 - $9,661.50 per month, at 20 hours per week (12 month pay plan – initial appointment through January, 2018)</td>
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<td>$5,112.50 - $8,051.50 per month, at 20 hours per week (10/12 pay plan - effective February, 2018 with August, 2018 and January, 2019 off)</td>
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<tr>
<td>Department:</td>
<td>Counseling Center</td>
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<tr>
<td>Available:</td>
<td>Immediately</td>
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<td>Special Conditions:</td>
<td>Background/ Fingerprint</td>
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<tr>
<td>Sensitive Position:</td>
<td>Yes</td>
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<tr>
<td>Posted:</td>
<td>November 2, 2017</td>
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<tr>
<td>Closing Date:</td>
<td>November 16, 2017</td>
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Positions are open to all interested applicants, both on and off campus, unless this is an on-campus only recruitment.

**APPLICATION PACKET REQUIREMENTS**

This position requires (including those on campus) submission of:
- A standard CSU, Bakersfield job application (download at: [http://www.csub.edu/bas/hr/EmployRecruit/Job%20Status%20Inquiry/index.html](http://www.csub.edu/bas/hr/EmployRecruit/Job%20Status%20Inquiry/index.html))
- Names of three professional references
- Copy of degree/transcripts/typing certificate, if required
- Brief description of how you are qualified for this position by virtue of your interest, aptitude, education and experience required.

This is a 10/12 pay-plan designated position. Employees appointed on this 10/12 pay-plan position work 10 months of the year and receive the months of August and January off. Employees are paid an amount equal to 10 months’ salary over a period of twelve months. This position will be on the 12 month pay plan at the rate indicated above until February 2018 and will then convert to the 10/12 pay-plan. Incumbent will work through July, 2018; the first full months off will be August 2018 and January 2019.

**WORK SCHEDULE:** 10-month appointment, 20 hours per week during the fall and spring semesters, except the months of August and January, when the Psychiatrist will be off work.

California State University, Bakersfield is committed to Equal Employment Opportunity. Applicants will be considered without regard to gender, race, age, color, religion, national origin, sexual orientation, genetic information, marital status, disability or covered veteran status.
DUTIES: The California State University, Bakersfield Counseling Center (CSUBCC) Psychiatrist is responsible for providing general psychiatric care and mental health support to CSUB students who may be experiencing emotional, social, and/or academic problems. The CSUBCC Psychiatrist participates as one member of the clinical team that provides services to students that have been referred for general psychiatric medication evaluation. The CSUBCC Psychiatrist reports to the Associate Vice President for Student Affairs on administrative matters, while reporting to the Coordinator of the Counseling Center on clinical matters. The CSUBCC Psychiatrist is a professional position, requiring training in general medicine and psychiatry, along with state licensure as a psychiatrist in the State of California. The typical duties of the CSUBCC Psychiatrist involve direct psychiatric treatments to CSUBCC student clients following referral from one of the CSUBCC Counselors employed at the CSUB Counseling Center. The CSUBCC Psychiatrist may be called upon by CSUB administration to provide consultation and support during crisis and emergency situations.

REQUIRED QUALIFICATIONS:
- Experience providing psychiatric assessment, treatment, prescription and management of medication, and patient education, and supporting the institution during crises and emergencies.
- Experience engaging successfully in individual patient examinations to evaluate degree of disturbance, making recommendations as to appropriate care with patients that may include follow-up, consultation with treating counselor, along with continued care.
- Experience collaborating and consulting effectively with CSUBCC counselors, staff members, as well as, physicians at the CSUB Student Health Center.
- Must be able to competently interact with a population of students, faculty and staff who may be diverse across culture, ethnicity, mobility, social status, race, etc.
- Thorough knowledge of and the ability to effectively apply clinical evaluation and specific testing appropriate for diagnosis and management of psychological and neurological disorders and for monitoring psychopharmacologic agents; thorough knowledge of community resources in medical treatment and public health practices;
- Demonstrated ability to consult, while maintaining patient confidentiality, on matters of mental health to departments within the university, and coordinate these matters with the CSUB Counseling Center, Office of the Vice President for Student Affairs, Department of Housing and Residence Life, physicians in the Student Health Center, and other university officials as needed.
- Knowledge of local, state, and federal laws, rules, and regulations pertaining to the medical field and area of specialty.
- Proven experience developing and maintaining positive, proactive and effective working relationships with a variety of campus constituents, including counselors, medical practitioners, students, staff, administrators, and faculty.
- Demonstrated ability and willingness to engage in certain patient intake processes and procedures, including but not limited to, taking blood pressure, documenting weight and body temperature, and other appropriate and necessary measures.
- Thorough knowledge of and demonstrated commitment to applicable professional ethics and standards.
- Experience maintaining current and accurate clinical records in an electronic charting environment.
- Graduation from an accredited medical school recognized by the Medical Board of California, with a specialty in clinical psychiatry.
- Completion of one or more residency programs in medicine and psychiatry with increasingly responsible experience in the practice of that specialty.
- Familiarity with community resources in medical treatment and public health practices.

LICENSE & CERTIFICATION REQUIREMENTS:
- Must possess and maintain the legal requirements for the practice of medicine and psychiatry in the State of California, including the following:
- Valid and relevant State of California license to practice medicine.
- Current American Board of Medical Specialties (ABMS) or American Osteopathic Association (AOA) medical board certification appropriate for the assigned duties.
- In accordance with Executive Order 943, board certification is required for all physicians hired after September 1, 1988. A physician can be given clinical privileges pending initial certification, but must be board certified as soon as possible, but no later than two years after the date of hire. If a physician loses certification thereafter, then the physician may be allowed to continue to provide health care for up to one year while recertification is obtained. If the physician is not re-certified within the one-year grace period, then the physician's clinical privileges in the CSUB Counseling Center may be suspended immediately.
- Valid Drug Enforcement Agency (DEA) certificate and number for prescribing controlled substances.

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• Current cardiopulmonary resuscitation and automated external defibrillator (CPR/AED) certification as appropriate for the assigned duties.

PREFERRED QUALIFICATIONS: Two years of experience working as a psychiatrist at a college or university. Prior or current affiliation/credentialing with a hospital or outpatient clinic.

SCREENING: Only those applicants possessing experience most directly related to the immediate needs of the office will be invited to appear before a Qualifications Appraisal Board for the purpose of appraising training, experience and interest in the position.

BACKGROUND CHECK: A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

SENSITIVE POSITION: Sensitive positions are designated by the CSU as requiring heightened scrutiny of individuals holding the position, based on potential for harm to children, concerns for the safety and security of the people, animals, or property, or heightened risk of financial loss to the CSU or individuals in the university community.

GENERAL INFORMATION: It is the policy of California State University; Bakersfield to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees will be required to present documentation verifying their right to accept employment. You will also be requested to present a social security card at the time of initial appointment in compliance with state payroll regulations. State regulations require that every state employee sign the Oath of Allegiance prior to commencing the duties of his/her State employment, except legally employed non-citizens. These individuals are required to sign the Declaration of Permission to Work.

APPLICATION PROCEDURE: Official California State University, Bakersfield application forms must be completed in full and received in the Human Resources Office by 5:00 p.m. on/or postmarked by the specified closing date, unless otherwise indicated. Resumes are welcomed but will not be accepted in place of the official application. E-mailed or faxed applications or resumes will also not be accepted.

Applications are available outside the Office of Human Resources and may be downloaded from the Human Resources website. Candidates who reside outside the city of Bakersfield may contact the Office of Human Resources and request that an application be mailed to their residence. It takes a minimum of 4-6 weeks from the closing date for a position to be filled.

To check the status of your application, go to the Human Resources’ Job Opening/Status Inquiry page at http://www.csub.edu/bas/hr/EmployRecruit/Job%20Status%20Inquiry/index.html and click on the “Job Status” icon link. Applicants will not receive individual notifications. Upon submission, all application materials become the exclusive property of California State University, Bakersfield and will not be copied or returned. 