CSUB JOB ANNOUNCEMENT

Position Title: POLICE OFFICER – (Intermittent/Non-Represented)

Recruitment #: #1944

Full/Part-Time: Intermittent

Employment Type: Temporary, ends on or before June 30, 2016. Any continuation beyond June 30, 2016 is contingent upon satisfactory performance and available funding.

Bargaining Unit: Non-Represented

Salary: $19.37 - $39.32 per hour Non-Exempt

Department: University Police Department

Available: Immediately

Special Conditions: See Qualifications Below

Sensitive Position: Yes

Posted: October 9, 2015

Closing Date: October 23, 2015

Positions are open to all interested applicants, both on and off campus, unless this is an on-campus only recruitment.

APPLICATION PACKET REQUIREMENTS
This position requires (including those on campus) submission of:
• A standard CSU, Bakersfield job application (download at: http://www.csub.edu/bas/hr/EmployRecruit/Job%20Status%20Inquiry/index.html)
• Names of three professional references
• Copy of degree/transcripts/typing certificate, if required
• Brief description of how you are qualified for this position by virtue of your interest, aptitude, education and experience required.

DUTIES: Under general supervision, patrol university property and grounds by foot, vehicle or bicycle, crowd control during major events; investigate and prepare reports on crimes, traffic and injury accidents, fires, and thefts; gather evidence, make arrests, and appear in court as necessary; enforce state, local and university laws and ordinances; enforce the vehicle code and issue citations; administer first aid; and other law enforcement duties on an assigned and as needed basis for emergency shift coverage and/or special events.

REQUIRED QUALIFICATIONS: Successful completion of a P.O.S.T., law enforcement basic academy. (Current within 3 years. Copy of Basic Academy Certificate and POST Basic certificate must be attached to application). Correctional Officer certification does not qualify.

The Basic Certificate is awarded, as defined in Regulation 1011 to currently full-time peace officers of a POST-participating agency who have satisfactorily completed the prerequisite Basic Course requirement and the employing agency’s probationary period.

California State University, Bakersfield is committed to Equal Employment Opportunity. Applicants will be considered without regard to gender, race, age, color, religion, national origin, sexual orientation, genetic information, marital status, disability or covered veteran status.
• Working knowledge of current law enforcement methods and procedures.
• Working knowledge of current criminal codes and laws.
• Effective interpersonal skills to resolve a wide variety of sensitive situations.
• Effective oral and written communication skills, including writing clear and comprehensive reports.
• Demonstrated ability to think and act effectively in emergency and sensitive situations.

Special Requirements:

• Be a U.S. citizen or a permanent resident alien who is eligible for and has applied for citizenship at least one year prior to submitting an application for this position.
• Be at least 20 ½ years of age at time of appointment.
• Possess a valid California Driver’s License (attach a copy of license to employment application).
• Be fingerprinted.
• Not have domestic violence or felony convictions.
• Be of good moral character.
• Be a high school graduate or have passed the G.E.D. test as required by P.O.S.T.
• Be able to read and write at the level necessary to perform the job of a Police Officer as determined by job related examinations.
• Be able to work shifts including weekends, holidays, and late evening/early morning shifts.

Those applicants meeting the basic criteria will be invited to take a physical agility test. Those applicants who successfully complete the physical agility will then be invited to participate in an oral interview. Applicants must pass each phase of the testing process (physical agility and oral interview) in order to be deemed eligible for employment consideration. The physical agility test is scored on a pass-fail basis with the eligibility ranking being established solely on the basis of the oral interview before a Qualifications Appraisal Board for the purpose of appraising training, experience, interest, and suitability.

Applicants under consideration for employment must undergo an extensive and thorough background investigation, including credit report and pass a medical examination including drug screening and psychological examination. The required Physical Agility Test consists of the following four components:

1. **99-yard Obstacle Course**: The candidate will run a 99-yard obstacle course consisting of several sharp turns, a number of curb height obstacles, and a 34-inch high obstacle that must be vaulted.
2. **Body Drag**: The candidate will lift and drag a 165-pound lifelike dummy 32 feet.
3. **Solid & Chain Link Fence Climb**: The candidate will run 5 yards to a 6-foot fence, climb over the fence, and continue running another 25 yards.
4. **500-Yard Run**: Run 500 yards (equivalent to one lap plus 60-yards of a standard running track).

**SCREENING**: Only those applicants possessing experience most directly related to the immediate needs of the office will be invited to appear before a Qualifications Appraisal Board for the purpose of appraising training, experience and interest in the position.

**CALIFORNIA STATE UNIVERSITY EMPLOYEES UNION**: It shall be the policy of the CSU in filling vacant CSUEU bargaining Units 2, 5, 7 & 9 positions to fill such vacancies from among qualified individuals currently employed on-campus except when it is determined that it is necessary to appoint outside applicants to meet campus workforce diversity goals or to provide specialized skills and abilities that are not available from current employees.

**BACKGROUND CHECK**: A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

**SENSITIVE POSITION**: Sensitive positions are designated by the CSU as requiring heightened scrutiny of individuals holding the position, based on potential for harm to children, concerns for the safety and security of the people, animals, or property, or heightened risk of financial loss to the CSU or individuals in the university community.

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MANDATED REPORTER: The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

DESIGNATED POSITION: If the duties of this position include participation in decisions that may have a material financial benefit to the incumbent, the selected candidate will be required to file Conflict of Interest Form 700: Statement of Economic Interest when they first occupy the position, and on an annual basis, complete ethics training within 6 months of appointment, and attend this training every other year thereafter.

GENERAL INFORMATION: It is the policy of California State University, Bakersfield to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees will be required to present documentation verifying their right to accept employment. You will also be requested to present a social security card at the time of initial appointment in compliance with state payroll regulations. State regulations require that every state employee sign the Oath of Allegiance prior to commencing the duties of his/her State employment, except legally employed non-citizens. These individuals are required to sign the Declaration of Permission to Work.

APPLICATION PROCEDURE: Official California State University, Bakersfield application forms must be completed in full and received in the Human Resources Office by 5:00 p.m. on/or postmarked by the specified closing date, unless otherwise indicated. Resumes are welcomed but will not be accepted in place of the official application. E-mailed or faxed applications or resumes will also not be accepted.

Applications are available outside the Office of Human Resources and may be downloaded from the Human Resources website. Candidates who reside outside the city of Bakersfield may contact the Office of Human Resources and request that an application be mailed to their residence. It takes a minimum of 4-6 weeks from the closing date for a position to be filled.

To check the status of your application, go to the Human Resources’ Job Opening/Status Inquiry page at http://www.csub.edu/bas/hr/EmployRecruit/Job%20Status%20Inquiry/index.html and click on the “Job Status” icon link. Applicants will not receive individual notifications. Upon submission, all application materials become the exclusive property of California State University, Bakersfield and will not be copied or returned.