WHEREAS, The California State University, Bakersfield (CSUB) Associated Students, Incorporated (Inc.) is the officially recognized voice of the university’s 8,654 students; and,

WHEREAS, The Bylaws of CSUB Associated Students, Inc. are the guiding and lawful documents that explain the job duties of each executive; and,

WHEREAS, Proper understanding of the documents is necessary for an executive to fulfill their role, and clarity within the Bylaws allows for this to be more readily achieved; and,

WHEREAS, The current description of duties for the Vice President of External Affairs is not fully clear as to what is expected under some clauses; therefore, let it be

RESOLVED, That Article IX, Section 4, “Vice President of External Affairs,” be amended to incorporate the additions and omissions as are stated in the “Updated External Duties”; and, be it finally

RESOLVED, That the new additions and omissions in Article IX, Section 4, take full effect for the 2014-2015 ASI Board of Directors.
“Updated External Duties”

SECTION 4. VICE PRESIDENT OF EXTERNAL AFFAIRS

The Vice President of External Affairs:
4.1 Serves as the Chief Legislative Officer (third highest ranking) for ASI.
4.2 Chairs the External Affairs Committee.
4.3 Establishes annual goals and responsibilities of the External Affairs Committee.
4.4 Conducts assessment of committee goals/activities.
4.5 Serves as the official representative from ASI in all matters involving local, statewide and federal legislation.
4.6 Represents CSUB and ASI and their concerns at the California State Student Association (CSSA) meetings and functions.
4.7 Is the official voting member at the CSSA meetings.
4.8 Abides by the ASI CSSA Travel Policy.
4.9 Supervises all student-lobbying efforts, and legislative visits.
4.10 Organizes at least three voter registration drives campaigns on campus—preferably one a quarter.
4.11 Reports to the Board of Directors on local, state, and federal legislative issues and policies that affect CSUB students.
4.12 Reports to the Board of Directors on local, state, and federal legislative issues and relevant information obtained at the CSSA.
4.13 Examines and explores campus-based issues not related to academics.
4.14 Provides educational opportunities for students with regards to legislative and non-academic issues.
4.15 Conducts student surveys for use in assessment.
4.16 Attends all ASI leadership retreats including executive Officer training, retreats, and Board orientation.
4.17 Maintains ten office hours per week.
4.18 Abides by the External Affairs Code.