

APPLICATION FOR GRADUATION – BACCALAUREATE DEGREE
Office of Admissions and Records, California State University, Bakersfield, CA 93311

APPLICATION CHECKLIST

- Review all graduation requirements in the Catalog under which you plan to graduate. You can access the appropriate catalog online at www.csub.edu/catalog.
- Log on to [MyCSUB](#), and review your “Academic Requirements” report. The “Academic Requirements” report is an interactive tool that allows you to review current and up-to-date details regarding your progress toward degree completion. If you think you have completed the requirements for graduation but your “academic requirements” shows they are still outstanding, meet with your academic advisor and review your records to determine if you should seek any course waiver or substitution.
- If you have any waiver or substitution of course requirements, make sure that the waiver or substitution forms are signed by the Dean or Department Chair and submitted to the Evaluation Unit in the Office of Admissions and Records.
- If you have attended any other institution since your enrollment at CSUB, make sure that the Office of Admissions and Records receives your official transcript.
- Complete your “**Application for Graduation - Baccalaureate Degree**” by the appropriate deadline above, and submit the form with proof of payment to the Office of Admissions and Records. (Please make sure the application form has all declared major, minor and appropriate concentration.)
- Complete your outstanding degree requirements by your planned graduation date.

APPLICATION PROCESSING

The evaluators will perform an initial evaluation of your progress toward degree completion using the appropriate catalog for your General Education and, your major and minor requirements. A grad check response will be sent to your home address within four to six weeks after receiving your application.

FINAL DEGREE NOTICE

A final review of your academic record will be completed at the end of the in which you have applied to graduate. If you have completed all the degree requirements, your degree will be awarded. If you have not completed all the degree requirements at that time, you will be notified in writing of your denial. We recommend that you **contact your evaluator** with any questions upon receipt of this notice.

COMMENCEMENT

California State University, Bakersfield is committed to providing a safe and enjoyable commencement ceremony. This event provides an opportunity for family members to honor candidates for graduation in an annual ceremony held at the conclusion of every spring quarter. Check www.csub.edu/commencement for more information about the upcoming commencement.

Application for the Baccalaureate Degree

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD

Office of Admissions, Records and Evaluations

9001 Stockdale Highway

Bakersfield, CA 93311-1022

(661) 654-3036 | FAX (661) 654-3389

www.csub.edu/admissions



Applicant information and address

CSUB ID #: _____

Receipt: _____

Date: _____

Name: (Last, First, Middle) _____

Address: (Street & Number) _____

(City, State, ZIP) _____

Telephone: _____

E-mail: _____

Reapplication: Yes ___ No ___

Term of Degree and Date: _____

Major(s): _____ Minor(s): _____ Concentration: _____

Catalog Used: _____

Mailing address for diploma and name as it is to appear on diploma (please print)

Name: _____

Address: (Street & Number) _____

(City, State, Zip) _____

List all courses that are in progress and those to be taken in future terms.

Course Dept & Number	Course Title	Units	Term	Remarks

If you wish to receive Post-Baccalaureate credit, list those courses below to be taken during your last quarter of enrollment at CSUB that are not required for the degree. Students seeking a teacher credential may have additional Post-Baccalaureate credit options. Please consult with your advisor.

Course Dept & Number	Course Title

Note to Applicant: Any pending grades such as "I" Incomplete, "RP" Report in Progress, and "RD" Report Delayed must be changed before the degree can be awarded. Grade changes will not be honored once the degree has been awarded. You are hereby certifying that all information submitted above is accurate pertaining towards the completion of the Baccalaureate Degree and any deviation from the original submission may effect the status of the application. You MUST notify the Evaluations office if any changes to your program occur that may affect the completion of your degree after this application has been submitted.

Applicant's Signature: _____

Date: _____