ACADEMIC RENEWAL PETITION
(this form must be typed; handwritten forms will not be accepted)

To: The Academic Petitions Committee

Name
Last                  First

Address
Street
City                  State                  Zip

Student ID

Date____________________

Major

I, hereby petition for removal of the following undergraduate work from degree consideration:

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<th>Institution</th>
<th>Semester/Quarter</th>
<th>Course</th>
<th>Grade</th>
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It is my understanding that the committee may disregard up to two semesters or three quarters of undergraduate course work in order to assist me to graduate (i.e. raise my gpa above a 2.0). In accordance to campus policy, five years have elapsed since the most recent work to be disregarded was completed. Since that time I have completed one of the following: 1) 22 quarter units with 3.0 gpa, 2) 45 quarter units with 2.5 gpa, or 3) 67 quarter units with 2.0 gpa. It is further understood that removal of any deficient undergraduate work for a specific quarter or semester will also remove any passing work, undertaken at that time, from consideration.

My current CSUB GPA and number of units are: GPA:_________ UNITS:_________  

________________________
Signature of Student

On a separate sheet(s) please give the details of your request and a detailed justification for your request. Be sure to address all of the items on the guidelines for your particular petition. If any part of your request deals with immediate graduation issues, you must attach a copy of your grad check response. IMPORTANT! All letters accompanying petitions must be typed and addressed to the APC. Handwritten petitions will not be accepted nor will our office accept petitions written with grammatical, syntactical, spelling and other errors.

Recommendation of Faculty Member from your department (REQUIRED)

Support ☐ Don’t Support ☐ Comments:

________________________________________
Faculty Signature: Date Signed:

Printed Faculty name:

Academic Petitions Committee Action: Approved ☐ Denied ☐

Comments:

Date: ____________________________