



Optional Fourth Year Review Recommendation

Instructions: In accordance with Faculty Handbook section 305.4.1a, this form is used by all levels of review to request a third year probationary faculty be reviewed during the fourth probationary year. If you have questions regarding this form, call Faculty Affairs at (661) 654-3403.

Faculty Name: _____

Department: _____

School: _____

*Faculty Handbook section 305.4.1a states that performance reviews are required of faculty for purposes of retention, the award of tenure, and promotion. All faculty, except faculty who are awarded credit towards tenure, will undergo performance reviews in years 1, 2, 3, 5, and 6 of their probationary period. Faculty who are awarded credit towards tenure are reviewed every year. **At any level of the 3rd year review, a request for a full review during the 4th year may be made as part of that review.** The probationary faculty member may ask for a full review during the fourth year.*

Department Chair Review (optional):

- No Review for Fourth Year Review for Fourth Year

Department Chair's signature

Date

Signature certifies that the above recommendation represents the recommendation of the Department Chair.

Department Review Committee:

- No Review for Fourth Year Review for Fourth Year

Committee Chair's signature

Date

Signature certifies that the above recommendation represents the consensus and recommendation of the Department Review Committee.

