

**California State University, Bakersfield**  
**Department of Nursing**  
**Professional School Nurse Health Services Credential**

**QUALIFICATIONS, ROLE, AND RESPONSIBILITIES  
OF STUDENT**

**Definition of Student:** A CSU, Bakersfield nursing student is enrolled in the course and has met the prerequisite and corequisite requirements. A nursing student is at the novice or advanced beginner level (Benner, Tanner & Chesla, 1996). The student has ultimate responsibility for achieving the learning activities required to meet the clinical course objectives. The student actively participates in the learning of clinical performance skills. The preceptor and assigned faculty guide and facilitate the student's learning and provide periodic and final evaluation of the student's performance.

**Qualifications of Student:** The nursing student in the School Nursing Practicum courses will have completed the beginning school nursing courses in the areas of Introduction to School Nursing, Audiometry and Hearing Conservation and Advanced Health Assessment. All students possess a current, active, and clear Registered Nurse license. All students must have the CSUB health clearance, malpractice insurance, completed the annual OSHA and CPR requirements and background checks prior to clinical courses.

**Selection of Clinical Experience and Preceptor:** A preceptor can be identified by the following people: faculty member, student, self, nurse executive of a healthcare agency or agency with a health component, other preceptor. The student may nominate a school nurse as a School Nurse Preceptor by completing the Preceptor Nomination form. The school nurse must submit a current resume to the Department of Nursing and indicate his or her willingness to Serve as a preceptor. The School Nurse Director and faculty member for the practicum course review the submitted material and have responsibility for selection of the school nurse preceptors.

The descriptions of novice, advanced beginner, competent, proficient and expert are located in Benner, P., Tanner, C.A., & Chesla, C.A. (1996). *Expertise in nursing practice: Caring, clinical judgment and ethics*. New York: Springer.

**Student Role and Responsibilities:**

The primary role of the student is to develop professional skills with an emphasis on school nursing. The student's focus is on learning activities to meet course and individual learning objectives.

The responsibilities of the student are to:

1. Prepare a learning contract with individual learning and course objectives, based on consultation and negotiation with the preceptor and assigned faculty.
2. Assure that signatures are obtained for the learning contract by the second week of the quarter and final signatures by the tenth week of the quarter.
3. Function within the framework of the assigned agency.
4. Participate in the orientation to the agency. This includes philosophy, policies and procedures of the agency. Examples include- dress code, special equipment, emergency situations (fire, disaster, and codes), documentation, charting, medication administration and documentation, access to computer system for nursing documentation and retrieval of information, telephone and facsimile use.
5. Develop a clinical experience schedule that matches the preceptor's schedule and meets the required number of clinical hours.
6. Assure preceptor's signature on the clinical timesheet for each occasion of clinical experience.
7. Arrange for ongoing and culminating evaluation by the preceptor and the assigned faculty member.
8. Meet with the preceptor during the 5th week (midterm) and 10th week (final, end of term) to discuss and assure preceptor documentation of the achievement or lack of achievement of course and individual learning objectives. This is documented on the Course and Learning Objectives Evaluation form.
9. Notify the preceptor and faculty member when not making sufficient progress toward reaching an objective or failing an objective.
10. Notify the preceptor and the assigned faculty member whenever an incident report is completed based on student error for a client assigned to the student, such as a medication error.
11. Notify the preceptor and assigned faculty member whenever a change in the clinical schedule is necessary, or clinical absence occurs. Notification of absence is to be made as early as reasonable and follow the Department of Nursing excused absence policy.

12. Maintain regular communications with the preceptor and assigned faculty member.
13. Provide opportunities for the preceptor and faculty to evaluate your progress in meeting individual learning and course objectives.
14. Evaluate the agency, preceptor and faculty member using the university and department provided forms.
15. Meet the requirements of the course through completion of course assignments.