

Request to Delete System Identification Number Routing Form

Initiated by: _____ Dept: _____ Date: _____

* When multiple System Identification Numbers are found within BANNER, the screen **GUASYST** should be checked to see which areas need be involved with the correction of BANNER information. **Use one form for each SIN.**

1. **Old/Bad SIN:** _____ **Correct SIN:** _____

Name: _____

2. **Route To The Following Departments (circle all that apply):**

<u>AREA</u>	<u>DATE CORRECTED</u>	<u>CORRECTED BY</u>
1. Records - Rita Gustafson	_____	_____
2. Extended University – Jan Rogers	_____	_____
3. Admissions - Dale Berona	_____	_____
4. Evaluations - Debbie Blowers	_____	_____
5. Accounting - Marge Becas	_____	_____
6. Financial Aid – Chad Morris	_____	_____
7. Alumni – Shannon Hill	_____	_____
8. Personnel – Tina Williams	_____	_____
9. Recruiting – Ben Perlado	_____	_____
10. E-Mail – Tem Moore	_____	_____
11. Runner Card – Chuck Wonderly	_____	_____
12. Other: _____	_____	_____

3. **Route To Involved Area Technical Representative within Computer Services:**

1. Chuck Wonderly	_____	_____	E-mail
2. Nancy Bloomquist	_____	_____	A/R
3. Duane Jorge	_____	_____	Alumni
4. Jeanne Hamrick	_____	_____	Fin Aid
5. Scott Burgy	_____	_____	Student

For Computer Services Use Only:

Old PIDM: _____ Correct PIDM: _____