

Safety Committee Minutes

September 26, 2000 Meeting

Call to Order

The Meeting was called to order by Barbara Brenner at 9:05 a.m.

Roll Call

Present: Barbara Brenner, Armanda Ghilarducci, Bob Brown, Gary Ivey, Jim Jeffries, Diana Kirk, Teresa Robertson, John Ritter, Janice Clausen, Brian Baker, Diana Kirk, Lilia Flores, Patrick Choi

Absent: Nancy Bailey, David DeWitt, Bob Fallon, Tamarah Harber, Mark Murie, Marsha Oden, Jeff Stoops, Darren Thompson

Review of Minutes of 6/6/00 Meeting

Approved

Review of Old Business

Emergency Phones

Emergency phones have been installed.

Trip Hazards

Sharon Taylor, Barbara Brenner and JR McQueen did a sidewalk trip hazard survey. The bid process for repair work is ongoing on at this time.

Membership

Barbara Brenner will be attending the next Council of Deans meeting. Barbara will invite them to participate in this Committee. She did contact all current members and stressed the importance of attending these meetings on a regular basis.

Construction Safety

Barbara sent out a memo on importance of arranging all repairs, remodels and paint jobs through Facilities Management. Contractors are instructed not to allow anyone on their work sites and to refer persons who need access to Facilities Management.

Scooters/Roller Blades

Brian Baker reported on scooters, roller blades and skateboard injury statistics. Scooters and skateboards are not allowed on bike path. We do adhere to City ordinance.

Review of New Business

Injury Update

Barbara Brenner gave update on several work related injuries for the last quarter. She has done some training and equipment has been purchased to correct certain problems.

Jim Jeffries suggested that the Illness and Injury Prevention Program booklet should also explain responsibility of students. Barbara will consider improving the language at the next update. Although, on page 5 of the IIPP, it is clear that students are expected to adhere to safety practices. Barbara also indicated that on the last page of the IIPP you can find a list of safety program resources available on the Web.

Safety Training

Barbara Brenner reported on safety training. Improvement of delivery rates for OSHA required training is a priority. Student employees are included in the safety training classes offered for staff in their work areas.

Reorganization

Barbara reported that she is now the Risk Manager due to some reorganization that took place within the BAS division. She should have a part time Administrative Coordinator soon. We are in the transition stage.

Campus Roadways

Bob Brown reported on major repairs and patching holes of roadways. He is anticipating a major maintenance project next summer including parking lots "F" & "G". Bob also reported on several road projects.

Gary Ivey expressed concern regarding heavy traffic and suggested a stop light on Stockdale Highway at the entrance by the Dore Theater. Several members expressed concern about stacking of cars in the left turn lane at the existing light on Stockdale Hwy. The Committee agreed to send a recommendation to Mike Neal that the City be advised of the heavy traffic and asked to consider remedies that will reduce accidents.

Campus Violence Prévention Plan

Gary Ivey expressed that he feels we need to take a look at how CSUB handles crisis situations. Barbara Brenner reminded everyone of the Campus Violence Prevention Plan booklet. We do have processes in place to handle emergencies and violent incidents. Dick Swank is heading a Violence Prevention Committee through the Counseling Center. Barbara explained how incident reporting cards work, etc.

Other Business

Gary Ivey reported on gas leak incident at Facilities Management. He was concerned that persons in a close by building had not been notified. Barbara Brenner indicated that the Building Marshall program is new and will improve with time and experience. Bob Brown will follow up to determine how the evacuation process was flawed.

Jim Jeffries expressed concern about bank robberies and asked whether or not we are prepared in case of a robbery on campus. Brain Baker reported that yes we are very much aware of this situation and prepared for them. He also indicated he would discuss this with his officers.

Gary Ivey expressed concern about elimination of “Cot Rooms”. Couches have been taken out of ladies rooms. Barbara reported that she has found nothing in code that requires this type of room in public buildings.

Gary Ivey also brought up for discussion the water hazard on the north side of the Science 1 building and area by cafeteria – low points. Barbara indicated she would follow up on this.

Gary Ivey also expressed concern about inoperability of the exhaust fan in the Computer Center Building. Barbara reported that the fan was reconnected following a brief shut down during the roofing project.

Adjournment

10:00 a.m.