

Safety Committee Minutes

December 5, 2000 Meeting

Call to Order

Barbara Brenner called the Meeting to order at 9:05 a.m.

Roll Call

Present: Patrick Choi, Janice Clausen, Brian Baker, Barbara Brenner, Bob Brown, Armanda Ghilarducci, Jamie Jacks, Jim Jeffries, Diana Kirk, Mark Murie, Diana Kirk, Marsha Oden, John Ritter, Teresa Robertson, Darren Thompson

Absent: Nancy Bailey, David DeWitt, Tamarah Harber, Jeff Stoops

Review of Minutes of 9/26/00 Meeting

Approved

Construction Safety

John Ritter asked for clarification regarding the construction safety item noted in the minutes. This topic related to the "Do It Yourself" memo alerting the campus community that remodels, paint jobs, etc. must be conducted by qualified Facilities Management staff. That memo is now on Facilities Management's web site. B. Brenner also sent a memo to cabinet members reminding them to schedule any necessary tours of construction sites through the Facilities Planning Office.

Review of Old Business

Membership

Jamie Jacks was introduced as the new Unit 7 representative who will replace the vacancy created when Lilia Flores accepted a new position.

Trip Hazards

The bid for concrete repair work has been awarded. The contractor is currently pricing items on the priority list, so that campus staff can determine how much can be completed with the funding available. Work should begin early in the new year.

Standing Water North of Science 1

Grounds staff have installed a drain in this location.

New Business

Injury Update

Only one injury occurred since the last meeting. An employee cut his finger while trying to help a student who had cut his finger on a sharp object. The cut was of less concern than the potential for exposure to bloodborne pathogens. The Health Center staff are working with the employee to implement the OSHA provisions requiring medical follow-up after a potential exposure to bloodborne pathogens.

Student Worker Safety Training

Darren Thompson reported that students have approached him with concerns that student workers at Facilities Management do not receive training, specifically regarding back safety, or access to back safety belts. Mark Murie indicated that students employed by FM in June of 1999 were included in the Save-A-Back training program. Bob Brown stated that these students work for Steve Hollingsworth who is very safety conscious. Steve does use the Clarity safety training CD series to provide safety orientation to new student employees at FM.

As a result of the discussion, B. Brenner will send D. Thompson a copy of the campus policy describing the decision not to utilize back belts as protective devices. In the 2000/01 fiscal year, we will consider shifting the Save-A-Back presentation to mid-October in order to include student employees hired at the beginning of the academic year. B. Brown will review the student training records and make certain that all students, including those whose employment pre-dates implementation of the Clarity training program, are required to complete that safety training. Student workers will continue to be included in safety training programs as they are offered to staff in the departments that they work in.

Electric Carts On Campus Roadways

Jim Jeffries requested that the administration develop a written policy defining where electric carts may be driven. Jim read a statement that is printed on decals affixed to the dashboard of each cart stating that the carts do not meet the definition of motor vehicle published by the US National Traffic Motor Vehicle Safety Act, and that they are not designed for use on roads, streets or highways. To avoid vehicles, the carts are operated on sidewalks which places pedestrians at risk. There have been near miss incidents between carts and cars.

B. Brenner responded that construction of a cart path between the campus and Facilities Management is being considered. B. Brown has agreed to evaluate the options for route and method of construction. This information will be presented to the Vice President for Business and Administrative Services.

Traffic Safety at South Road and Camino Media

Jim Jeffries reported that several Facilities Management staff have observed vehicles running the stop signs at this intersection. Both Brian Baker and Bob Brown confirmed that they have made similar observations. B. Baker stated that both the City and University Police departments frequently patrol this intersection. To date, there have not been any accidents making it doubtful that the City will place a traffic signal at this intersection. B. Baker will discuss this concern with City traffic control staff and determine if they may be able to mark the intersection with flashing red lights either on the stop signs or overhead. Jamie Jacks requested that B. Baker prepare a bulletin board e-mail announcement warning people to be cautious at this intersection particularly during fog season. B. Baker agreed to do that.

Other Business

Food Service Rules

Patrick Choi asked that the Safety and Risk Office more clearly define how the food service regulations apply to potluck meals hosted by departments and organizations. If campus wide potlucks are permitted, the Staff Forum would like to plan this type of event. Committee members inquired about how the food service rules apply to the homemade tamales offered for sale on the campus e-mail. B. Brenner will work on clarifying how the food service rules apply to these types of activities.

Departmental Inspections

John Ritter inquired about which portions of the safety inspection checklist apply to his department. B. Brenner clarified that the haz mat and shop safety items do not apply to the Education Building. Departments should generate work orders or initiate other corrective processes for the hazards identified.

J. Ritter noted that his department has received an excellent response from Facilities Management on their requests to have furniture braced. The process of identifying items to be braced at the time of safety inspections and referring those to FM seems to be working well. B. Brown stated that Trades has caught up on the backlog of bracing requests and is usually able to handle incoming requests promptly.

Adjournment

9:55 a.m.