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To: UPD

From: Marty Williamson

Date: September 18, 2018

Subj: Bike Patrol Rotation

Directive 18-3

Reference Directive 16-9 May 24, 2016 Bike Patrol

Thanks to our officers that ride bikes on patrol, as bike patrol on the CSUB campus has become an integral and popular component of our patrol services to the campus community. We are fortunate we have several officers that are willing to ride the bikes, both as an assigned patrol function and volunteering during the normal shift.

Due to the popularity of the bike patrol and the value of the bike patrol to our campus, we created a second assigned shift. Every officer that has expressed a desire to ride bikes has been POST trained for bike patrol. It has been my intent for some time to create a rotation of the bike patrol schedule to allow those interested to participate in accordance with section 13.5b of the current SUPA CBA.

This directive should memorialize the planned rotation for bike patrol if our staffing will support the use of bike patrols. The hopes are, while we have two bike schedules, each bike officer will plan on staying on bike patrol for a year, or two rotations of the current shift bids. The hopes are that each six months a new bike officer will rotate in while the other will remain for another six months. Depending on how many officers are interested in the bike shifts at bid time will determine how long officers will need to wait to get into the bike schedule for the given schedule. The more officers who participate, the longer the wait to rotate back in. Rotations may last longer or shorter if circumstances occur that we do not expect, those changes will be at the discretion of the Chief.

Currently, we have Officers Boyd and Corona on bikes this rotation. If our staffing stays static, and other officers wish the bike patrol shift, Officer Boyd, after being on bikes for a year, will rotate to a patrol shift and Officer Corona will remain on bike patrol for another six months.

We have put together a schematic of the rotation plan to help define the process. There are variables that will inevitably will occur. When those situations arise, we will consult with the SUPA rep, currently Sgt. Kinder, to work through the issues.

As an example, we listed all bike officers that are bike trained and have shown an interest in riding bikes in the	1e
past. If you are interested and trained and not on this list, but wish to be, please let me know so we can includ	le
you.	

Williams Reyes Boyd Alvarez Corona

I will use the first initials of the last name to demonstrate the rotation:

BC

C#

identifies who may come in next, the intent is, as it stands presently, if an officer has not been on bike patrol for at least one year and wants to rotate in at the next opportunity they will rotate in and the rotation continues from that point and those that opt in or out.

As a further example, if Williams wished to rotate in on the next cycle, he would fill the # position. Therefore, Corona and Williams will be assigned the bike shifts. If Williams does not wish to participate, Reyes will have the opportunity to join or not. If both did not wish to join in, Alvarez would be next up since Boyd just completed his year.

If we get to a point where more officers are interested and trained, and the rotation takes more than a year to get back on bike patrol, we can re-examine and potentially modify the procedure to reflect the different dynamics that will be involved at that time. Until then, we believe this should give us a fair and transparent procedure.

• Please review Directive 16-9 as it is related to bike patrol also.