

CALIFORNIA STATE UNIVERSITY, BAKERSFIELD



Procurement of Accessible Electronic Information
Technology (E&IT)

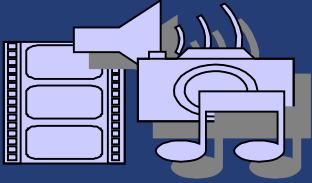
Accessible Technology Initiative (ATI)

Overall Goal for E&IT Review

- Under the current CSU ATI guidelines campuses are to make and demonstrate steady progress toward evaluating all E&IT products/services, regardless of dollar amount or funding source.



E&IT Procurement Products and Services



Video & Multimedia

Web or Cloud based



Telecommunications

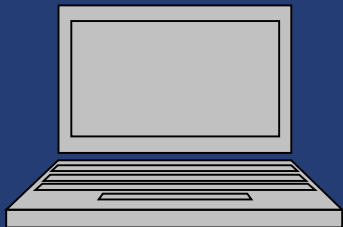
Software & Operating systems

Desktop & portable computers



Self-contained products

Consulting or IT Services



Procurement Requirements for E&IT Purchases

- Dollar threshold for ATI review of E&IT procurements on our campus is currently \$2,500. *(Unless the CSUB ATI Committee determines that a product should be reviewed regardless of the dollar threshold).*
- This is an overview of the requirements to meet accessibility in purchasing and the basics of how this requirement came about.

What is the Section 508 Accessibility Requirement?

- The Federal Rehabilitation Act of 1973 (504) and Americans with Disabilities Act (ADA) require that qualified individuals be provided equal access to programs, services and activities.
- 1973 Rehabilitation Act amended in 1998 to include E&IT under Section 508.
- In 2018 the CSU BOT's Policy on Disability Support and Accommodations was released (EO 1111) declaring CSU's commitment to make IT Resources and Services accessible to all students ,staff, faculty and the general public regardless of disability (superseded previous EO 926).



IT Solutions Consulting

- Departments that need to acquire a Technology Product or Service will be referred to Solutions Consulting and will be required to complete a Solutions Consulting Form.
- Based on the responses on the form, either a Solution Request Form or a Technology Product/Service Waiver will be submitted to IT Solutions Consulting (ITSC).
- ITSC is a committee comprised of IT, Disability Services and Procurement staff. They review the request to determine:
 - If there is an existing campus solution available
 - If not, they review the product/service for information security and ATI requirements, if applicable.
 - Once approved, it moves to Procurement for purchase and/or contract phase.

Great but I need the product now!

How can I help this along?

Check to see if a product might already be pre-approved or if there is an alternative solution available. Contact the IT Help Desk.

It's best to involve ITSC early on when you are evaluating a product as Solutions Consulting can take 4-6 weeks or longer in order to conduct the necessary reviews.

What is a VPAT?

A VPAT is a Voluntary Product Evaluation Template Form that the vendor must complete and submit. Once the form is completed by the vendor, it becomes known as an Accessibility Conformance Report (ACR).

The VPAT is a series of questions in a table format that is used to determine if a product is Section 508 compliant (accessible).



Equally Effective Alternate Access Plan (EEAAP)

When a vendor cannot provide a VPAT/ACR for a product or service or the ATI Committee determines based on the VPAT/ACR that the product is not fully accessible, then the campus requestor must complete and submit an EEAAP as CSUB does not allow exemptions.

The EEAAP basically outlines how the ordering Department will accommodate an individual with a disability who is unable to use the product/service without assistance.

CSUB Important Links

For more information on CSUB

Procurement ATI, please visit our website:

<http://www.csub.edu/ati/proc.shtml>

For Solutions Consulting, please visit:

https://www.csub.edu/its/servicecatalog/solution_consulting/index.html

For Campus Access Policy, please visit:

https://www.csub.edu/ssd/_files/campusaccesspolicy.pdf

CSU Important Links

CSU Accessible Procurement Process:

http://teachingcommons.cdl.edu/access/procurement_process/index.shtml

CSU Executive Order 1111 – Policy on Disability Support and Accommodations:

<http://www.calstate.edu/eo/eo-1111.html>

Thank You!