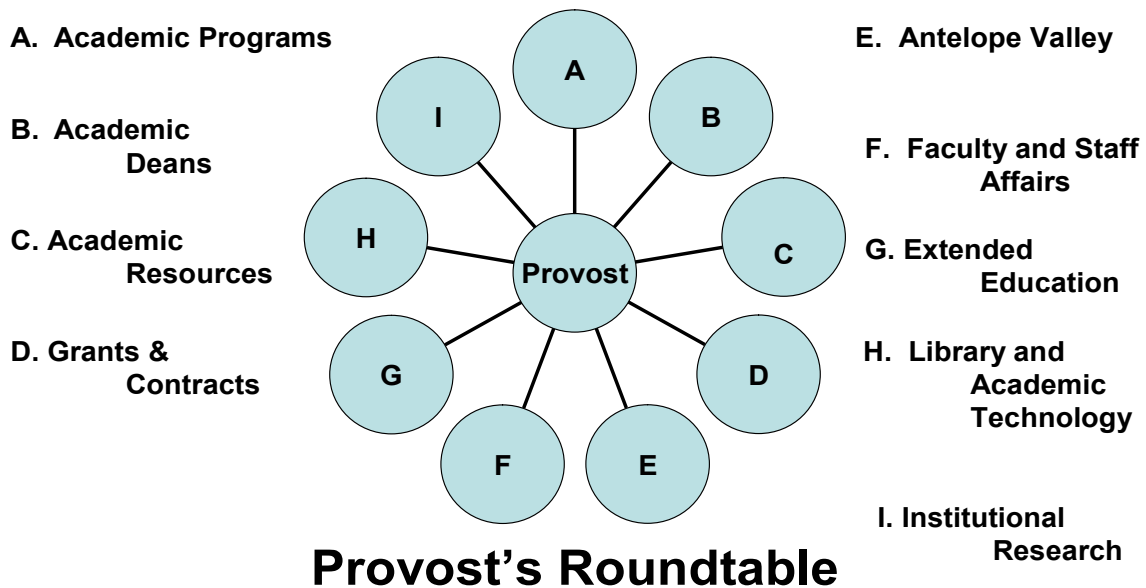


Review of the Structure and Function of Academic Affairs CSU Bakersfield

Executive Summary Recommendations

The Provost's Administrative Advisory Group:

Academic Affairs CSUB



1. Offer seminars, through the Center for Teaching and Learning, on time management, coping with stress, and developing social networks.
2. Reduce the number of university-wide committees by at least one-half and review committee structure and function of those that remain.
3. The Provost, as leader of Academic Affairs, should open discussions concerning the balance between centralization and decentralization of budgetary and administrative decisions with the idea of clarifying the roles of the Provost and the Academic Deans.

- 4. Appoint an academic leader (Academic Dean or above) to be in charge of the Antelope Valley Campus.**
- 5. Establish an Office of Academic Resources and develop a position (AVP, Dean or Director) that would be in charge of this Office.**
- 6. Work on establishing a position that can lead an Office of Faculty Affairs and Academic Staff.**
- 7. The role of the Academic Deans should be reviewed and clarified as it has been changing as the campus size has increased.**
- 8. Regular meetings of the Provost and the Academic Deans as a group should be scheduled ASAP.**
- 9. Each Academic Dean should consider funding, from his or her own resources, a position of Associate Dean or at the very least an Administrative Manager.**
- 10. Grants and Contracts should shift its operation from the Foundation to the University under the auspices of the Provost.**
- 11. Move student judicial activities and student disciplinary proceedings out of Academic Affairs and into Student Services.**
- 12. Maintain strong support for the function of assessment and its directorship.**
- 13. Upgrade current Library Director's title to Dean of Library and Academic Technology and place authority and responsibility for academic computing in this Office that reports to the Provost.**
- 14. Establish an Office of Institutional Research which would report to the Provost.**
- 15. Maintain and, if possible, expand the Teaching and Learning Center to three quarters time.**