

## Summary of CSU Student Job Classifications

4/20/2006

	Student Assist	Instructional Student Assist	Graduate Assist	Teaching Assoc
Class Code typically used at CSUB	1870	1150	2325	2354
Class Code for Work Study	1871	1151		
Class Code for 12 month				2353
CSU Student	X			
Perform clerical, technical, maintenance, custodial, or labor	X			
Hourly wage, non-exempt	X			
Works part-time, typically 20 hours or less per week	X			
Undergraduate or Graduate Student		X		
Hourly wage, non-exempt, hourly intermittent pay cycle		X		
Does teaching <sup>1</sup> , grading <sup>2</sup> , or tutoring <sup>3</sup> for <b>majority</b> of work hrs		X		
Work is not necessarily related to pgm of study		X		
Works in an academic dept at a CSU campus		X		
Works part-time, typically 20 hours or less per week		X		
Graduate Student (credential students ineligible)			X	
Provides non-teaching assistance to faculty			X	
Responsibility vested in faculty, not student			X	
Work is related to pgm of study			X	
Monthly salary, exempt, monthly payroll cycle			X	
Works part-time, typically 20 hours or less per week			X	
Graduate Student				X
Provides classroom or lab instruction				X
Responsibility vested by faculty to student				X
Work is closely associated with pgm of study				X
Monthly salary, exempt, monthly payroll cycle				X
Works less than full-time				X
May be eligible for benefits				X

<sup>1</sup> Teaching must be performed on a CSU campus. Teaching does not apply to ISAs working with pre-schoolers or K-12 populations.

<sup>2</sup> Grading involves primarily an evaluative assessment, not clerical and routine tasks associated with grading (grading is not running Scantrons, using a master key, or entering grades)

<sup>3</sup> Tutoring involves primarily providing guidance to a student regarding a specific course requirement or course content. The dissemination of general information unrelated to specific course content is not considered tutoring. Tutoring is NOT peer advising, orientation, counseling, or other similar mentoring activities.

These classifications apply to individuals who are CSU employees, regardless of funding source. An individual is an employee of the CSU if s/he is paid on the CSU payroll via the State Controller's Office and a CSU W2 is issued for the individual. **If an student worker is paid as a Foundation employee, (paid through the Foundation payroll system and receives a check issued by the Foundation) s/he is not classified in Unit 11.**